

**MINUTES  
MILLVIEW COUNTY WATER DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, SEPTEMBER 19, 2023**

**Call to Order: 5:02 p.m.**

Directors Present:

President, Tim Prince  
Director, Jerry Cardoza

Director, Michael DeMartini  
Director, Bryan Ross

Absent:

None

Others Present: General Manager - Jared Walker, Board Secretary - Ashtyn Davis, Attorney - Chris Neary,  
Public - John Reardon

**Public Expression** - Non-Agenda Items:

- None

**Consider hearing of urgent items received since the Agenda was posted:**

- None

**Approval of Agenda**

Director Cardoza made a motion, seconded by Director Ross, to approve the agenda, as amended. This motion was passed with a unanimous aye vote.

**Approval of Minutes**

Director Ross made a motion, seconded by Director Cardoza, to approve the July 27, 2023 Special Board Meeting and the August 15, 2023 Regular Board Meeting minutes. This motion was passed with a unanimous aye vote.

Director DeMartini arrived at 5:06 p.m.

**Approval of Financials**

Director DeMartini made a motion, seconded by Director Ross, to approve the financials for August 2023. This motion was passed with a unanimous aye vote.

**Staff Reports**

**a. General Managers Report**

- i. GM, Walker reported that staff has been working with the Auditor to finalize his report for the district's Fiscal Year.
  1. Upon completion the Auditor would like to meet with a couple of the board members to discuss the details of the report
- ii. Staff has been very busy in the field addressing service leaks and routine clean-up getting ready for the Winter months
- iii. The Annual Title 22 samples have been completed.

**b. Office Managers Report**

- i. None.

**Old Business**

**a. Report on Water District Service Contracts**

- i. GM, Walker reported that Redwood Valley still hasn't been successful with the installation of their VFD drives at the Lake Pump Station even now that the Lake Level is low enough to access due to how damaged the road is leading to the Pump Station; work trucks are unable to drive over the road.
- ii. Several meter change-outs taking place throughout Millview, Redwood Valley and Willow

**b. Update on Well 6 Pump House Building**

- i. GM, Walker reported that the final plans have been completed with ZFA and Luhdorf & Scalmanini; working on submission of the plans to start the project.

**c. Report on Upper Russian River Water Agency and Consolidation Efforts**

- i. GM, Walker reported that things have been moving slower than expected at this time
- ii. Several questions and concerns have been raised from the State regarding the current format of the JPA and some withdrawal clauses stated in the current draft agreement proposal that was submitted a few months ago.
- iii. The Ad Hoc committee hasn't met in the last three months
- iv. The working group is planning to meet and make revisions needed to the current draft agreement proposal before the next Ad Hoc meeting takes place at the end of this month; more to follow.
- v. Still anticipating this project to be completed by 2025.

**New Business**

**a. Consideration of PG&E Temporary Construction Easement**

- i. Director Cardoza made a motion, seconded by Director DeMartini, to accept the Temporary Construction Easement from PG&E. This motion was passed with a unanimous aye vote.

**b. Consideration of Proposal from Luhdorf & Scalmanini to Finalize Plans for the Ackerman Bridge Project**

- i. Director Cardoza made a motion, seconded by Director Ross, to approve the Proposal from Luhdorf & Scalmanini to Finalize Plans for the Ackerman Bridge. This motion was passed with a unanimous aye vote.

**c. Consideration of Invoice from Ukiah Valley Basin Groundwater Sustainability Agency**

- i. Director Ross made a motion, seconded by Director Cardoza, to approve the Invoice from Ukiah Valley Basin Groundwater Sustainability Agency. This motion was passed with a unanimous aye vote.

**d. Consideration of Proposal from PumpMan NorCal for work to be done at Well 6**

- i. Director Cardoza made a motion, seconded by Director DeMartini, to approve the Proposal from PumpMan NorCal for work to be done at Well 6. This motion was passed with a unanimous aye vote.

**Legal Counsel Report**

- i. Attorney, Neary reported that he had received the completed draft proposal from Redwood Valley's Legal Counsel regarding the Masonite Property and has reviewed the agreement once with minimal changes to be made for the board to review at next month's meeting.

**Director's Report**

- i. None.

**Adjourn Meeting**

Director Cardoza made a motion, seconded by Director Ross, to adjourn the meeting. This motion passed with a unanimous aye vote. The meeting adjourned at 6:01 p.m.

\_\_\_\_\_  
**Tim Prince - Board President**  
**Millview County Water District**

**Date** \_\_\_\_\_

**Attest:** \_\_\_\_\_  
**Ashtyn Davis - Board Secretary**

**Date** \_\_\_\_\_