

MINUTES
CALPELLA COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 20, 2023

Director Bogart called the meeting to order at 6:06 p.m.

Present: Steve Bogart - President, Tami Baarsch-Bogart - Director, Bob Mahaffey - Director
Others Present: Willow GM - Jared Walker, Office Manager - Liz Patton, Board Secretary - Ashtyn Davis

Absent: None.

Minutes

Upon a motion made by Director Baarsch-Bogart, seconded by Director Mahaffey and passed with a unanimous aye vote, the minutes of the April 19, 2023 meeting were approved.

Review of Bills and Financial Statements

Director Mahaffey made a motion, seconded by Director Baarsch-Bogart, to approve the financials and pay the bills for April, May, June, July and August 2023. This motion was passed with a unanimous aye vote.

Public Forum

None.

Staff Reports

a. General Manager

- i. GM, Walker reported that staff has been working with the Auditor to finalize his report for the district's Fiscal Year.
 1. Upon completion the Auditor would like to meet with a couple of the board members to discuss the details of the report
- ii. Staff has been very busy in the field addressing service leaks and routine clean-up getting ready for the Winter months
- iii. The Annual Title 22 samples have been completed.

b. Office Manager

- i. Office Manager, Liz reported that there were a couple new staff members training in the office; one part time and one full time employee. The office has been running with very minimal staffing ever since the Sanitation District Administration Assistant left a couple of months ago.

Old Business

a. Report on PG&E Potter Valley Project

- i. GM, Walker reported that IWPC has submitted a proposal to PG&E regarding relicensing efforts
- ii. Russian River Water Forum (RRWF) is a new group that was formed and consists of around 30+ members
 - i. The goal is to bring together the Russian River and Eel River watersheds to discuss the Potter Valley Project and the possibilities of reaching an agreement so the project does not get decommissioned
 - ii. The September meeting was canceled.

b. Report on Water Districts Service Contracts

- i. GM, Walker reported that Redwood Valley still hasn't been successful with the installation of their VFD drives at the Lake Pump Station even now that the Lake Level is low enough to access due to how damaged the road is leading to the Pump Station; work trucks are unable to drive over the road.
- ii. Several meter change-outs taking place throughout Millview, Redwood Valley and Willow
- iii. The final plans for Well 6 at Millview's Masonite Property have been completed with ZFA and Luhdorf & Scalmanini; working on submission of the plans to start the project.

c. Report on JPA and Consolidation Efforts

- i. GM, Walker reported that he received a response from the State, regarding the current proposal submitted back in June, stating there were several questions and concerns regarding the current format of the JPA and some withdrawal clauses stated in the current draft agreement proposal that was submitted a few months ago.
- ii. The Ad Hoc committee hasn't met in the last three months
- iii. The working group is planning to meet and make revisions needed to the current draft agreement proposal before the next Ad Hoc meeting takes place at the end of this month; more to follow.

New Business

a. Consideration of FY 2023/2024 Annual Budget

- i. Director Mahaffey made a motion, seconded by Director Baarsch-Bogart, to accept the Annual Budget for the FY 2023/2024. This motion was passed with a unanimous aye vote.

b. Announcement that the Water Shortage Emergency has ended - Lifting Resolution No. 2021-01

- i. Director Baarsch-Bogart made a motion, seconded by Director Mahaffey, to lift Resolution No. 2021-01. This motion was passed with a unanimous aye vote.

c. Consideration of Invoice from Ukiah Valley Basin Groundwater Sustainability Agency

- i. Director Baarsch-Bogart made a motion, seconded by Director Mahaffey, to accept the Invoice from Ukiah Valley Basin Groundwater Sustainability Agency. This motion was passed with a unanimous aye vote.

d. Discussion on Pursuing a Rate Study

- i. Direction was given to staff.

Adjournment

Director Baarsch-Bogart made a motion, seconded by Director Mahaffey, to adjourn at 7:13 p.m.. This motion was passed with a unanimous aye vote.

Steve Bogart, President of the Board
Calpella County Water District

Date _____

Attest: _____
Ashtyn Davis - Board Secretary

Date _____