

**MINUTES**  
**CALPELLA COUNTY WATER DISTRICT**  
**BOARD OF DIRECTORS MEETING**  
**OCTOBER 18, 2023**

Director Bogart called the meeting to order at 6:05 p.m.

Present: Steve Bogart - President, Tami Baarsch-Bogart - Director, Bob Mahaffey - Director  
Others Present: Willow GM - Jared Walker, Office Manager - Liz Patton, Board Secretary - Ashtyn Davis,  
Public - Mark Hildebrand

Absent: None.

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**Minutes**

Upon a motion made by Director Baarsch-Bogart, seconded by Director Mahaffey and passed with a unanimous aye vote, the minutes of the September 20, 2023 meeting were approved.

**Review of Bills and Financial Statements**

Director Mahaffey made a motion, seconded by Director Baarsch-Bogart, to approve the financials and pay the bills for September 2023. This motion was passed with a unanimous aye vote.

**Public Forum**

None.

**New Business**

**a. Presentation from Hildebrand Consulting regarding a Rate Study**

- i. Mark Hildebrand presented the board with a two step plan for pursuing a rate study for Calpella County Water District.
- ii. Upon completion of his presentation Director Mahaffey made a motion, seconded by Director Baarsch-Bogart, to approve entering into a rate study with Hildebrand Consulting over his current proposal agreement. This motion was passed with a unanimous aye vote.

**Staff Reports**

**a. General Manager**

- i. GM, Walker reported that everything will be covered as an Agenda item.

**b. Office Manager**

- i. None.

**Old Business**

**a. Report on PG&E Potter Valley Project**

- i. GM, Walker reported that he recieved an email earlier this month between Sonoma Water, Inland Water & Power Commission and the Round Valley Indian Tribes stating that PG&E had made a non-binding acceptance of the current proposal that was presented to them.
  - i. The proposed draft agreement has been forwarded to all of the board members to review
  - ii. IWPC is requesting support from each of the districts with their attached logo and letterhead of approval to submit to PG&E by November 4, 2023.

**b. Report on Water Districts Service Contracts**

- i. GM, Walker reported that Redwood Valley has been successful in widening the road leading to the Lake Pump in order to get a cane truck out there to start the installation of the VFD drives.
- ii. Staff has been working on routine winter maintenance for each of the districts, along with tree-trimming and meter change-outs.

**c. Report on JPA and Consolidation Efforts**

- i. GM, Walker reported that the working group plans to meet on the 25th of this month; more information to follow.

**New Business**

**b. Review of FY 2022/2023 Audit Report**

- i. Director Mahaffey made a motion, seconded by Director Baarsch-Bogart, to approve the FY 2022/2023 Audit Report. This motion was passed with a unanimous aye vote.

**Adjournment**

Director Mahaffey made a motion, seconded by Director Baarsch-Bogart, to adjourn at 7:05 p.m.. This motion was passed with a unanimous aye vote.

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**Steve Bogart, President of the Board**  
**Calpella County Water District**

**Date** \_\_\_\_\_

**Attest:** \_\_\_\_\_  
**Ashtyn Davis - Board Secretary**

**Date** \_\_\_\_\_