

**MINUTES  
HOPLAND PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
THURSDAY, NOVEMBER 9, 2023**

President, Joan Norry called the meeting to order at 6:31 p.m., with the following roll call:

Present: Directors - Joan Norry, Bruce Nicolas, Carol Gunter-Hall, Gary Rosetti, General Manager - Jared Walker, Office Manager - Liz Patton, Board Secretary - Ashtyn Davis, Public - Julie Golden, Madalyn

Absent: None

**Financial Report/Bills**

Director Gunter-Hall made a motion, seconded by Director Rosetti, to approve the financials for November 2023. The motion was passed with a unanimous aye vote.

**Minutes**

Director Nicolas made a motion, seconded by Director Gunter-Hall, to approve the October 12, 2023 Regular Board Meeting minutes, as amended. The motion was passed with a unanimous aye vote.

**Correspondence**

GM, Walker received an email from Gary Breen on July 16th, 2021 with scope of work regarding the Feliz Creek Industrial Park Connections.

**Public Expression**

None.

**Staff Reports**

**a. Office Manager**

- i. Office Manager, Patton reported that the Audit has been completed and is included in the board packet for review.

**b. General Manager**

- i. GM, Walker reported that preventative maintenance is ongoing throughout the Districts at this time; he will be meeting with Wipf Construction on Monday to prepare for the Winter months.

**Old Business**

**a. Capacity Planning**

- i. GM, Walker reported that water usage is up about one and a half million gallons due to two customer leaks happening. Both have been found and adjustments are being made.

**b. Inland Water & Power Commission (IWPC)**

- i. GM, Walker reported that things are moving forward with the agreement between Sonoma Water, Inland Water & Power Commission and the Round Valley Indian Tribes and are in the process of calculating exactly how much water will be needed for this project to take place.

**c. Report on URRWA and Consolidation Efforts**

- i. GM, Walker reported that the group of attorneys are working on drafting new language for the proposed agreement addressing the State's current questions and concerns.
  - a. Anticipating a revised draft proposal to be completed over the next several weeks.
  - ii. There is currently no upcoming scheduled Ad Hoc meeting at this time.

**d. Update on Draft Waste Discharge Requirements**

- i. GM, Walker reported that LACO is under new ownership and they have lost their environmental team; awaiting the transition period to figure out what the plan will be moving forward.

**e. Caltrans Project - Highway 101 ADA Improvements**

- i. GM, Walker reported that he and Director Norry had a zoom meeting with CalTrans this past week to discuss the full scope of the project that will be taking place.
  - i. Anticipating to start construction in 2026
  - ii. No further contact or information has been relayed to Staff or the Director's since the zoom meeting

**New Business**

**a. Consideration of FY 2023/2024 Annual Budget**

- i. Director Nicolas made a motion, seconded by Director Norry, to approve the FY 2023/2024 Annual Budget. The motion was passed with a unanimous aye vote.

**b. Feliz Creek Industrial Park Connections**

- i. GM, Walker reported that there has been no application submitted for the connections and the work that has been done has not been approved.

**c. Review of FY 2022/2023 Audit Report**

- i. Director Gunter-Hall made a motion, seconded by Director Nicolas, to approve the FY 2022/2023 Audit Report. The motion was passed with a unanimous aye vote.

**Adjourn**

A motion to adjourn was made by Director Gunter-Hall, seconded by Director Nicolas at 8:02 p.m., and passed with a unanimous aye vote.

\_\_\_\_\_  
Joan Norry, President

Date \_\_\_\_\_

\_\_\_\_\_  
Ashtyn Davis, Board Secretary

Date \_\_\_\_\_