

**MINUTES
MILLVIEW COUNTY WATER DISTRICT
REGULAR BOARD MEETING
TUESDAY, NOVEMBER 16, 2021**

Call to Order: 5:01 p.m.

Directors Present:

President, Kenneth Budrow
Vice President, Jerry Cardoza

Director, Jeanne Metcalf

Absent:

Director, Weldon Jones
Director Michael DeMartini

Others Present: GM, Jared Walker
Office Manager, Liz Patton
Secretary, Kate Barrett

Public Expression - Non-Agenda Items:

- None.

Consider hearing of urgent items received since the Agenda was posted:

None.

Approval of Agenda

Director Cardoza made a motion, seconded by Director Metcalf, to approve the agenda. This motion was passed with a unanimous aye vote.

Approval of Minutes Regular Board Meeting October 19, 2021

Director Metcalf made a motion, seconded by Director Cardoza, to approve the minutes of the Regular Board Meeting of October 19, 2021 as amended. This motion was passed with a unanimous aye vote.

Approval of Financials for October 2021

Office Manager, Liz Patton mentioned that there was a refund check in the financials for approximately \$11,000. This was due to a billing error in the system.

Director Cardoza made a motion, seconded by Director Metcalf, to approve the financials for October 2021. The motion was passed with a unanimous aye vote.

Staff Reports

a. General Managers Report

- i. GM, Walker reported that two submersible well pump and motors that were pulled from the treatment plant well field have been replaced.
- ii. Staff is looking at pulling the river pumps for maintenance; they have been offline for several weeks already so now is the best time to service the equipment.

b. Office Managers Report

- i. Office Manager, Patton reported that the server that was ordered last month arrived and is being installed on Friday, as well as antivirus software.

Old Business

a. Report on Water District Service Contracts

- i. GM, Walker reported that Willow Water just finished a mainline replacement on Spanish Canyon.
- ii. Redwood Valley is having one of their lake pumps pulled for maintenance.

b. Report on Upper Russian River Water Agency

- i. Director Budrow reported that the majority of the discussion at URRWA was about the GSA fees and how they have been divided up.
- ii. GM, Walker noted that Willow is having a groundwater well dug in order to monitor the groundwater and hopefully something good is going to come out of it.

c. Consolidation efforts of URRWA Districts

- i. Director Budrow reported that there didn't seem to be any urgency to consolidate the districts.
- ii. GM, Walker noted that this item ties into agenda item 10b). The Sanitation District is still having complications with the City of Ukiah, and they don't want to hold back the other water districts from consolidation.
 1. There have been questions brought up at several different meetings about what is in it for Willow and Millview if the districts do consolidate.

d. Well 35 Filtration Update

- i. GM, Walker reported that the filters are in place, but they are not hooked up. Staff was waiting on one piece of equipment, and it showed up today.

e. Update on Drought and Water Conservation

- i. GM, Walker reported that the office staff have been getting phone calls from customers asking if they still have to conserve water. The word has been getting out that the State has temporarily ended all curtailment orders.
 1. Staff feels that conservation is still necessary and is not planning on lifting the conservation notice.

f. Vineyard Crossing Subdivision Updates

- i. GM, Walker reported that there isn't really anything new to update.
- ii. Guillon wants a long term commitment, of at least ten years, and considering the drought we are in, staff does not feel comfortable with giving them a ten year commitment.
- iii. This item will be removed from the agenda until discussions resume.

New Business

a. Notice of Intent to Adopt Negative Declaration for Millview Annexation

i. Project Modification Agreement - \$5,000

1. GM, Walker reported that everything that needed to be done for the NOI to adopt the Negative Declaration for Millview Annexation is done.
 - a. The district is currently in the 30 day comment period and the public hearing is set for December 7, 2021 at 5:00 pm.
2. GM, Walker noted that SHN reached out to him and stated that the project went \$5,000 over budget. They are asking for an additional \$5,000 to be added to the previously agreed upon budget.
 - a. Director Cardoza made a motion, seconded by Director Metcalf, to approve the modified agreement. This motion was passed with a unanimous aye vote.

Legal Counsel Report

None.

Director's Report

None.

Closed Session

The board did not go into closed session.

Adjourn Meeting

Director Metcalf made a motion, seconded by Director Cardoza, to adjourn the meeting. This motion passed with a unanimous aye vote. The meeting adjourned at 5:44 pm.

Kenneth Budrow - Board President
Millview County Water District

Date _____

Attest: _____
Kate Barrett - Board Secretary

Date _____