

MINUTES OF THE DECEMBER 4, 2021 MEETING  
RUSSIAN RIVER WATER CORPORATION

BOARD MEMBERS PRESENT: Dan Baxter, Andy Jahn, Ed Chittenden and Janie Sheppard. Fred Koeppel was absent.

ATTENDEES: None

MEETING PLACE: 1200 Riverside Drive.

1. The meeting began at 10:10 a.m. No notice was provided due to schedules.
2. Dan said he had all the papers required to renew our insurance and would do so.
3. Because our accountant, Joy Ward, has reduced her practice, the Board must hire a new accountant. An associate of Joy Ward, Laurie Steen, said she would take our account. Because she has access to Ward's files, the transition should be easy.
4. Dan and Andy will talk to Jared Walker about the increase in our management fees. Dan and Andy want to find out how Jared allocates the expenses among the various water districts that use the management services of Willow Water District.
5. The Board decided to postpone discussion of raising the rates for water use depending on the rainfall this winter. Unfortunately, when there is less rain and people use less water (at least most people use less water) our operating revenues decrease faster than they are replenished each month. Dan will conduct another study of local water districts to see how they are handling the dilemma of lower revenue due to people saving water.
6. Due to the increased costs, the Board voted unanimously to forego the \$55 per month credit for each Board member. Dan will notify our management company, Willow Water, not to give Board members a \$55 credit each month.
7. There was discussion of how to persuade shareholders who are still using large amounts of water each month to use less, however the Board postponed further discussion of this matter. It is apparent that planning based on predictions is impossible because of the perception that there could be more rainfall than predicted.
8. With respect to charging the owners of 640 Blue Oak the basic water charge when there was a devastating fire Saturday night, the Board decided not to charge the fee while the owners are not living in the house so long as no water is used. If water is used, the basic water charge will be reinstated.

9. Regarding the lack of a secret ballot for Board elections, the Board decided to ask Willow—when mailing out the ballots—to place a signature line on the outside of a return envelope. Willow would then count all the ballots, and report the totals to the Board. At the conclusion of the election, Willow would return the ballots to the Board (minus the return envelopes). Shielding the ballots from the Board during the count would afford shareholders privacy and presumably more freedom to vote for the shareholder(s) deemed most worthy. Only shareholders, not renters, are eligible to vote in our elections. In future elections, ballots will be mailed only to shareholders.

10. The meeting was adjourned at 11:25 a.m.

11. The above minutes were unanimously approved at the February 10<sup>th</sup>, 2022 meeting of the Board.