

**MINUTES  
MILLVIEW COUNTY WATER DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, DECEMBER 19, 2023**

**Call to Order: 5:04 p.m.**

Directors Present:

President, Tim Prince  
Director, Jerry Cardoza

Director, Michael DeMartini  
Director, Bryan Ross

Absent:

None

Others Present: General Manager - Jared Walker, Board Secretary - Ashtyn Davis, Public - Alfred White, Attorney - Chris Neary

**Public Expression** - Non-Agenda Items:

- None

**Consider hearing of urgent items received since the Agenda was posted:**

- Add New Business D) Request to Clarify Water Right Reporting Under Statements No. 272 and 20709
- Director Ross made a motion, seconded by Director Cardoza, to accept the pre-application review from LAFCO and pay the invoice of \$109. This motion was passed with a unanimous aye vote.

**Approval of Agenda**

Director Cardoza made a motion, seconded by Director Prince, to approve the agenda, as amended. This motion was passed with a unanimous aye vote.

**Approval of Minutes**

Director Cardoza made a motion, seconded by Director Ross, to approve the November 14, 2023 Regular Board Meeting minutes. This motion was passed with a unanimous aye vote.

Director DeMartini arrived at 5:09 p.m.

**Approval of Financials**

Director Ross made a motion, seconded by Director DeMartini, to approve the financials for November 2023. This motion was passed with a unanimous aye vote.

**Staff Reports**

**a. General Managers Report**

- i. GM, Walker reported that the interior work has been completed on the Bricarelli Tank and they have started work on the exterior; TelStar has not been out to complete Telemetry work at this time.
  1. Upon completion of the Bricarelli Tank they will begin work on the Lover's Lane Tank.
- ii. Water data and log sheets have been submitted to the accountant for review before sending out to the State and RRFC for last year's water accounting.

- iii. Winter routine maintenance has been completed for Millview.

**b. Office Managers Report**

- i. None.

**Old Business**

**a. Report on Local Water District Projects**

- i. GM, Walker reported that meter change-out projects are still taking place among the districts and will continue into early next year sometime.
- ii. Anticipating the Bella Vista Subdivision Project in Willow to start at the beginning of Spring time; lots of earthwork and underground work will need to be completed.

**b. Update on Well 6 Pump House Building**

- i. GM, Walker reported that the cleaning and rehab work on Well 6 has been completed.
  - 1. Upon restart of the well they were pumping to discharge around 870 gal/min.
  - 2. Overall, the project went really well.
- ii. No new updates regarding the Pump House Building Plans to report at this time.

**c. Report on Upper Russian River Water Agency and Consolidation Efforts**

- i. GM, Walker reported that the Ad Hoc committee met last night for the first time in about five months and was a very informative meeting.
- ii. Director Cardoza gave a brief summary of what took place during the meeting; one major change was added to the current draft agreement stating that once any district receives over \$1 million dollars in grant funding it automatically triggers an application for annexation.
- iii. The next Ad Hoc meeting will be held sometime in the middle of January; there is no set date at this time.

**New Business**

**a. Consideration of Invoice From Ukiah Valley Basin Groundwater Sustainability Agency**

- i. Direction was given to staff to request more information regarding the invoice; bring it back to the next meeting.

**b. Consideration of Support Letter for the New Eel-Russian Facility in PG&E's Initial Draft Surrender Application**

- i. Director Cardoza made a motion, seconded by Director Prince, to approve the Support Letter for the New Eel-Russian Facility in PG&E's Initial Draft Surrender Application. This motion was passed with a unanimous aye vote.

**c. Review of FY 2022/2023 Audit Report**

- i. Director Prince made a motion, seconded by Director Cardoza, to approve the FY 2022/2023 Audit Report. This motion was passed with a unanimous aye vote.

**d. Request to Clarify Water Right Reporting Under Statements No. 272 and 20709**

- i. Director Ross made a motion, seconded by Director Cardoza, to authorize Attorney, Neary to draft a letter to the State Board responding to the Water Right Reporting Under Statements No. 272 and 20709. This motion was passed with a unanimous aye vote.

**Legal Counsel Report**

- i. Attorney, Neary reported that the testing that was conducted on Millview's Masonite Property from the fire that took place a couple of months ago has all come back with no further action needed.

**Director's Report**

- i. None.

**Adjourn Meeting**

Director DeMartini made a motion, seconded by Director Cardoza, to adjourn the meeting. This motion passed with a unanimous aye vote. The meeting adjourned at 6:11 p.m.



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**Tim Prince - Board President**  
**Millview County Water District**

**Date** \_\_\_\_\_

**Attest:** \_\_\_\_\_  
**Ashtyn Davis - Board Secretary**

**Date** \_\_\_\_\_