



**Willow County Water District**  
**Regular Meeting**  
**AGENDA**

**151 Laws Avenue ♦ Ukiah, CA 95482**

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/84775413780>

Or you can call in using your telephone only:

- Call 1-699-444-9171
- Enter the Access Code: 847 7541 3780

**March 9, 2026 - 5:00 PM**

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**1. CALL TO ORDER AND ROLL CALL**

**2. APPROVAL OF MINUTES**

2.a. December 8, 2025

***Recommended Action: Approve the Minutes of December 8, 2025.***

Attachments:

1. 2025-12-08 Willow Draft Minutes

**3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

The Ukiah Valley Water Authority (UVWA) - Willow County Water District members welcome input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments on non-agenda items. If you wish to submit written comments, please provide information to the UVWA-Willow, located at 151 Laws Avenue, Ukiah, CA, 95482.

**4. FINANCIAL REPORTS**

4.a. Balance Sheet July 2025 - January 2026

Attachments:

1. Balance\_Sheet\_July\_-\_January\_2026[1]

4.b. YTD Budget Report: July 2025 – January 2026

4.c. Check the Register in January 2026

Attachments:

1. Check Register Jan 2026

4.d. Check Register December 2025

Attachments:

1. Check Register December 2025

**5. NEW BUSINESS**

- 5.a. Rotation of Officers for 2026  
**Recommended Action: Appoint a Chairperson to the WCWD Board for 2026.**

**6. UNFINISHED BUSINESS**

- 6.a. Appraisal for 151 Laws Avenue (Willow Water District Building).  
Attachments:  
1. Willow Appraisal 151 Laws Avenue
- 6.b. Term Sheet, Willow Office Building, 11-7-25.  
Attachments:  
1. Term Sheet, Willow Office Building, 11-7-25

**7. ADMINISTRATIVE AND OPERATIONAL REPORTS**

- 7.a. Report on Eel-Russian Project Authority (ERPA) & Inland Water and Power Commission (IWPC)
- 7.b. Report on Local Water District Projects
- 7.c. Report on Ukiah Valley Water Authority (UVWA)

**8. COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS**

- 8.a. FORM 700  
**Recommended Action: Fill out and return to Mendocino County Clerk - Recorder.**  
Attachments:  
1. form\_700\_2025
- 8.b. W-9 FORM  
**Recommended Action: Fill out and Return to AP at the City of Ukiah.**  
Attachments:  
1. BLANK W-9 FORM.pdf

**9. SET NEXT MEETING DATE**

- 9.a. The Next Regular Meeting is Scheduled for April 13, 2026, Unless There is No New Business to Come Before the Board.

**10. ADJOURNMENT**

Please be advised that the Ukiah Valley Water Authority (UVWA)-Willow County Water District (WCWD) needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. UVWA-WCWD complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the UVWA-WCWD Board Members after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California; and at 151 Laws Ave., Ukiah, California; not less than 24 hours prior to the meeting set forth on this agenda.

Kim Saylor, Deputy City Clerk  
March 5, 2026