WILLOW COUNTY WATER DISTRICT FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

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Board of Directors
Willow County Water District
Ukiah, CA 95482

Independent Auditor's Report

Qualified Opinions

I have audited the accompanying financial statements of the business-type activities Willow County Water District as of and for the years ended June 30, 2024 and 2023, and the related notes to the financial statements, which collectively comprise the Willow County Water District's basic financial statements as listed in the table of contents.

In my opinion, except for the effects of the matter described in the "Basis for Qualified Opinion" paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of Willow County Water District as of June 30, 2024 and 2023 and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Qualified Opinion

Management has not adopted GASB Statement 68 "Accounting and Financial Reporting of Pension Plans." and amendments to GASB 68". Accounting principles generally accepted in the United States of America require that Deferred Inflows/Outflows and Adjusted Pension Expense be recorded currently which would increase the assets and liabilities and change the pension expense. The effect on Deferred Inflows/Outflows and payroll and employee benefits expenses has not been determined. See Footnote 4 for more detail.

Basis for Opinions

I conducted my audit in accordance with auditing standards generally accepted in the United States of America. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am required to be independent of the Willow County Water District, and to meet my other ethical responsibilities, in accordance with the relevant ethical requirements relating to my audit. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Willow County Water District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, I:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to
 fraud or error, and design and perform audit procedures responsive to those risks. Such procedures
 include examining, on a test basis, evidence regarding the amounts and disclosures in the financial
 statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures
 that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
 effectiveness of the Willow County Water District's internal control. Accordingly, no such opinion is
 expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in my judgment, there are conditions or events, considered in the aggregate, that
 raise substantial doubt about the Willow County Water District's ability to continue as a going concern
 for a reasonable period of time.

I am required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

The District has not presented Management's Discussion and Analysis that accounting principles generally accepted in the United State has determined is necessary to supplement, although not required to be part of the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. My opinions on the basic financial statements are not affected by this missing information.

Michael A Celentano Certified Public Accountant

WILLOW COUNTY WATER DISTRICT STATEMENT OF NET POSITION JUNE 30, 2024 AND 2023

<u>ASSETS</u>	2024	2023
Current Assets Cash in bank - Note 2 Accounts receivable Grant receivable Investments - Note 2	\$ 801,665 204,169 25,575 380,280 35,045	\$ 911,935 187,047
Inventory - meters Prepaid expenses	1,982	1,243
Total Current Assets	1,448,716	1,100,225
Capital Assets - Note 3	1,391,055	1,424,915
Total Assets	\$ 2,839,771	<u>\$ 2,525,140</u>
LIABILITIES		
Current Liabilities Accounts payable Refundable customer deposits Deferred grant revenue Total Current Liabilities	\$ 75,016 22,727 227,907 325,650	\$ 57,255 21,437 78,692
Long Term Liabilities Net Pension Liabilities - Note 4	362,645	301,207
Total Long Term Liabilities	362,645	301,207
Total Liabilities	<u>\$ 688,295</u>	\$ 379,899
Net Position Net investment in capital assets Unrestricted	\$ 1,391,055 760,421	\$ 1,424,915 720,326
Net Position	<u>\$ 2,151,476</u>	<u>\$ 2,145,241</u>

WILLOW COUNTY WATER DISTRICT STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024	2023
Operating Revenues		
Water sales	\$ 764,105	\$ 720,933
Other operating income	<u>1,407,484</u>	<u>1,402,565</u>
Total Operating Revenue	2,171,589	2,123,498
Operating Expenses		
Salaries	960,235	911,543
Employee benefits	477,176	445,602
Liability insurance	31,793	31,139
Office Expense	23,313	32,405
Professional services	38,068	59,657
Travel	39,575	40,973
Supplies and meters	25,532	23,948
Repairs and maintenance	130,321	137,201
Utilities	180,768	168,211
Water testing	16,105	10,530
Telephone Permits and fees	18,713	16,835
Purchased water	21,848	19,028
Director's fees	43,990 800	24,205 825
Dues	39,407	31,080
Uncollectible accounts	285	26
Other	7,350	9,451
Depreciation	114,783	120,393
Total Operating Expenses	2,170,062	2,083,052
Operating Income (Loss)	1,527	40,446
Non-Operating Revenues (Expenses)		
Rental income	11,150	5,556
Interest income	5,809	548
Grant income	49,187	
Grant expenses	(49,187)	
Grant expenses capitalized	49,187	
(Increase)Decrease in acturarial assumptions for PERS	(61,438)	(332,811)
(morease) beorease in astaranai assamptions for 1 Ento	(01,400)	(002,011)
Total Non-Operating Revenues (Expenses)	4,708	(326,707)
Net Income	6,235	(286,261)
Net Position, Beginning of Year	2,145,241	2,431,502
Net Position, Ending of Year	<u>\$ 2,151,476</u>	\$ 2,145,241

WILLOW COUNTY WATER DISTRICT STATEMENT OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024	2023
Cash Flows From Operating Activities		
Cash received from customers	\$ 760,641	\$ 706,418
Other operating cash receipts		1,397,408
Payments to suppliers for goods and services	(649,030)	(607,243)
Payments to employees and related items	(1,427,411)	(1,357,145)
Net Cash Provided By Operating Activities	(1,315,800)	139,438
Cash Flows From Capital Financing Activities		
Acquisition of capital assets	(80,923)	(61,497)
Grant proceeds	251,519	
Rental income	11,150	5,556
Net Cash Provided (Used) By Capital Financing Activities	181,746	(55,941)
Cash Flows From Investing Activities		
Interest received	5,809	548
Payment of unfunded pension liablitity		(20,252)
Net Cash Provided By Investing Activities	5,809	(19,704)
Net Increase (Decrease) In Cash and Cash Equivalents	(1,128,245)	63,793
Cash - Beginning of Year	911,935	848,142
Cash - Ending of Year	\$ (216,310)	<u>\$ 911,935</u>

WILLOW COUNTY WATER DISTRICT STATEMENT OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

Reconciliation of Operating Income				
to Net Cash Provided by Operating Activities 2024		2023		
Operating income (loss)	\$	1,527	\$	40,446
Adjustments to reconcile operating income				
to net cash from operating activities:				
Depreciation		114,783		120,393
(Increase) decrease in current assets:				
Accounts receivable		(17,122)		(19,672)
Inventory - meters		(35,045)		
Prepaid expenses		(739)		278
Increase (decrease) in current liabilities				
Accounts payable		17,761		(3,139)
Refundable customer deposits		1,290		1,132
Net Cash Provided by Operating Activities	\$	82.455	\$	139.438

WILLOW COUNTY WATER DISTRICT NOTES TO THE FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

Note 1 - Summary of Significant Accounting Policies

Reporting Entity

The District provides treated water to the geographic area located in the southern part of the Ukiah valley outside the city limits, and limited to a supply of water restricted, currently, to water wells situated along the Russian River. The reporting entity consists of the District as the primary, and only, reporting entity. The criteria used to determine the scope of the reporting entity includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations, and accountability for fiscal matters.

Accounting Policies

The District's accounting and reporting policies conform to the generally accepted accounting principles accepted in the United States of America (GAAP) as applicable to proprietary funds of government agencies.

The following is a summary of the more significant policies:

Basis of Presentation

The statement of Net Position and Statement of Activities display information about the reporting District as a whole.

The District is comprised of only one fund, the Enterprise Fund. Enterprise funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. The accounting objectives are determinations of net income, financial position and cash flows. All assets and liabilities are included on the Statement of Net Position.

Basis of Accounting

The District Statement of Net Position and Statement of Activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset is used. Revenues, expenses, gains, losses, asset and liabilities resulting from an exchange are recognized when the exchange takes place. When an expense is incurred for the purpose for which both restricted and unrestricted net position are available, the District's policy is to apply restricted net position first.

Budget

The annual budget is prepared in accordance with the basis of accounting utilized by the District. The budget is amended from time-to-time as the need arises and is approved by the Board of Directors. The budget is not legally required and therefore budget to actual information has not been presented.

Cash and Cash Equivalents

For purposes of the Statement of Cash Flows, the District considers operating and restricted cash balances purchased with maturities of less than ninety days to be cash and cash equivalents.

In accordance with the Governmental Accounting Standards Board (GASB) Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools, investments are stated at fair value, based on quoted market values.

Deposits and Investments

It is the District's policy for deposits and investments to either be insured by the FDIC or collateralized. The District's deposits and investments are categorized to give an indication of the level of risk assumed by the District as of June 30, 2024 and 2023. The categories are described as follows:

- Category 1 Insured, registered or collateralized, with securities held by the entity or its agent in the entity's name.
- Category 2 Uninsured and unregistered or collateralized, with securities held by the counter party's trust department or agent in the entity's name.
- Category 3 Uninsured and unregistered, or uncollateralized, with securities held by the counter party, or its trust department or agent but not held in the entity's name.

Deposits and investments as of June 30, 2024 and 2023 consisted of Category 1 type only.

Accounts Receivables

Accounts receivable represent amounts owed the District by its customers. The District has adopted stringent collection and water shut-off policies which minimize uncollectible accounts. No allowance for doubtful accounts is made because management believes almost all accounts are collectible and any allowance would be immaterial for financial statement presentation. Accounts deemed uncollectible are expensed when recognized and assigned to a collection agency for potential recovery.

Investment Policy

It is the policy of the District to invest funds in a manner that will provide the highest return with maximum security while still meeting the daily cash flow demands of the District. All investments must conform to the requirements of California Government Code Sections 5921 and 53601. All investments are in the form of Inactive Public Deposits or Certificates of Deposit and the balances indicated on the balance sheet as investments, restricted and unrestricted, approximate market value.

Investments

Surplus funds are invested by the District in a pooled money investment account held with the State of California in the Local Agency Investment Fund (LAIF). The funds held at LAIF are invested in accordance with Government Code Section 16430 and 16480. The LAIF account is internally allocated between restricted funds and funds reserved by the District for special purposes and general operations.

Compensated Absences

The District has a policy of paying for sick leave and vacation pay after one year of service. Vacation pay is the only type of compensated absence that becomes vested but any remaining accrued vacation is automatically paid on June 30 of each year, therefore these is no accrued vacation pay at the end of each fiscal year. Sick leave does not meet the requirements for accrual as established by generally accepted accounting standards for governmental entities. Each of these types of compensated absences is recorded as operating expense in the period taken.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Risk Management

The District is exposed to various risks of loss related to torts, theft to, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The District carries insurance for all risks. Settled claims resulting from these risks have not exceeded insurance coverage in the past three years.

Capital Assets

Capital assets are valued at historical cost or at an estimate of their historical cost, if actual historical cost is not available. Donated assets are valued to their estimated fair value on the date donated. Assets with a value of \$5,000 or less

are expensed in the year acquired.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable.

Depreciation of all exhaustible fixed assets used by Proprietary Funds is charged as an expense against their operations. Accumulated depreciation is reported on Proprietary Fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight line method. The estimated useful lives are as follows:

Office building and improvements	10-40 years
Treatment facilities and Distribution system	5-40 years
Equipment and tools	3-30 years

Proprietary Fund Financial Statements

The District has a sole fund which is considered a proprietary fund.

Proprietary Fund Financial Statements include a Statement of Net Position, A Statement of Activities and Changes in Net Position, and a Statement of Cash Flows for each proprietary fund.

Proprietary funds are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or non-current) are included on the Statement of Net Position. The Statement of Activities and Changes in Net Position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. In these funds, receivables have been recorded as revenue and provisions have been made for uncollectible amounts.

Operating revenues in the proprietary fund are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

Net Position

Net Position are classified into two components: 1) net amount invested in capital assets and 2) unrestricted. These classifications are defined as follows:

Net invested in capital assets— This component of net position consists of capital assets, net of accumulated depreciation and reduced by outstanding debt related to financing the acquisition of capital assets.

Unrestricted net position – This component of net position consists of net

position that does not meet the definitions of "restricted" of which the District does not have or "invested in capital assets.

Note 2 - <u>Cash and Investments</u>

As of June 30, 2024 and 2023 cash consisted as follows:

Cash	<u>2024</u>	<u>2023</u>
General checking Construction account Payroll account Petty Cash	\$ 475,844 251,520 74,051 250	\$ 663,347 185,173 63,165
Total Cash	<u>\$ 801,665</u>	<u>\$ 911,935</u>
Investments LAIF	<u>\$ 380,280</u>	<u>\$</u>
Total Investments	\$ 380,280	\$ 0
Total Cash and Investments	<u>\$ 1,181,945</u>	<u>\$ 911,935</u>

As of June 30, 2024 and June 30, 2023, the District's deposits with financial institutions were \$557,209 and \$679,692 in excess of federal depositary insurance limits, respectively. The deposits approximate fair market value.

State law requires uninsured deposits of public agencies to be secured be certain state approved investment securities. The District's deposits are secured as part of an undivided collateral pool covering all public deposits with the financial institution. The market value of the pool must be equal to at least 110% of the total public deposits held by the financial institutions.

The District participates in the Local Agency Investment Fund (LAIF), an investment pool managed by the State of California. The account is similar to a money market account. The funds deposited in LAIF are invested in accordance with Government Code Sections 16430 and 16480, the stated investment authority for the pooled money investment account. LAIF has stated that it has not invested in, nor will it invest in, derivative products as defined in general accounting definitions #1 and #2. LAIF issues a separate comprehensive annual financial report. Copies of LAIF's annual report may be obtained from the Local Agency Investment Fund, P.O. Box 942809, Sacramento, CA 94209-0001.

The District's investments have a risk category of "uncategorized" which represents investments in pools where the District's investments are not evidenced by specific identifiable securities.

Note 3 - Capital Asets

The following is a summary of the changes in capital assets for the fiscal years:

	Balance <u>7/1/23</u>	<u>Additions</u>	Retirements	Balance <u>6/30/24</u>
Land Office buildings and	\$ 85,870	\$	\$	\$ 85,870
improvements Treatment facilities a	211,839			211,839
Distribution system Equipment and tools Construction in progre	3,299,773 562,427	25,513 8,223 49,187	0	3,323,286 570,650 <u>49,367</u>
Total cost	4,160,089	80,923	0	4,241,012
Less accumulated depreciation	(2,735,174)	(114,783)	0 (<u>2,849,957)</u>
Net Book Value	<u>\$ 1,424,915</u>	\$ (33,860)	<u>\$ 0</u> <u>\$</u>	1,391,055
	Balance <u>7/1/22</u>	Additions	Retirements	Balance <u>6/30/23</u>
Land Office buildings and	\$ 85,870	\$	\$	\$ 85,870
improvements Treatment facilities ar	211,839			211,839
Distribution system Equipment and tools Construction in progre	3,238,276 562,427	61,497 0	0	3,299,773 562,427 180
Total cost	4,098,592	61,497	0 -	4,160,089
Less accumulated depreciation				
acpreciation	(2,614,781)	(120,393)	0 (2,735,174)

Depreciation expense of \$114,783 and \$120,393 were recorded as operating expense for the years ended June 30, 2024 and 2023, respectively.

Note 4 - <u>Defined Benefit Pension Plan (Unaudited)</u>

Effective July 1, 2006, the District entered into the Public Employees Retirement System (PERS). Qualified employees are covered under a multiple-employer defined benefit pension plan maintained by an agency of the State of California. Employees are members of the Public Employees' Retirement System.

Plan Description: The District contributes to the PERS, an agent multiple-employer public employee defined benefit plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and district ordinance. Copies of PERS' annual financial report may be obtained from their Executive Office, 400 P Street, Sacramento, CA 95814.

Funding Policy: Participants are required to contribute 8% of their annual covered salary. The District makes the contributions required of District employees on their behalf and for their account. The District is required to contribute at an actuarially determined rate; the current rate for June 30, 2024 was 13.95% for non-safety employees and 7.91% for PEPRA of annual covered payroll plus an employer payment of \$0 for unfunded liability. The rate for June 30, 2025 will be 14.03% for the non-safety plan and 8.07% for PEPRA plus an employer payment of \$9,525 for unfunded liability. The contribution requirements of plan members and the District are established and may be amended by PERS.

Annual Pension Cost: For June 30, 2024, the District's annual pension cost of \$82,831 for PERS was equal to the District's required and actual contributions. The required contribution was determined as part of the June 30, 2022 actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included (a) 6.80% investment rate return of (net of administrative expenses), (b) projected annual salary increases that vary by duration of service, and (c) 2.80% per year cost-of-living adjustments. Both (a) and (b) included an inflation component of 2.30%. The actuarial value of PERS assets was determined by an amortization policy that will pay for all gains and losses over a fixed 20-year period. The required and actual contribution rate for June 30, 2025 was determined as part of the June 30, 2023 actuarial valuation in which PERS using the same assumptions as above.

Three-Year Trend Information For PERS

Fiscal	Annual Pension Cost	Percentage of	Net Pension
<u>Year</u>	(APC)	PC Contributed	<u>Obligation</u>
6/30/2	2 78,753	100%	0
6/30/2	3 74,233	100%	0
6/30/2	4 82,831	100%	0

The tables below show a three-year analysis of the actuarial accrued liability, the plan's share of the pool's market value of assets, plan's share of the pool's unfunded liability, funded ratio and the annual covered payroll as of June 30:

Valuation Date	Accrued Liability	Shared Mkt Value/Assets	Unfunded Liability	Funded Ratio	Covered Payroll
Classic					
6/30/21	1,583,873	1,572,229	11,644	99.3%	305,619
6/30/22	1,722,136	1,487,785	254,371	88.2%	256,967
6/30/23	1,846,708	1,551,102	295,606	84.0%	268,340
PEPRA					
6/30/21	273,898	296,894	(22,996)	108.4%	515,509
. 6/30/22	420,526	373,890	46,836	88.9%	597,423
6/30/23	508,046	441,007	67,039	86.8%	496,877

Note 5 - <u>Joint Powers Agreement</u>

The District participates in a joint venture under joint powers (JPA) with the Association of California Water Agencies/Joint Powers Insurance Authority (ACWA/JPIA) for insurance purposes. ACWA/JPIA is a joint powers agency formed pursuant to Section 6500 et. Seq., California Government Code, is comprised of California special districts, and agencies including such districts. The relationship between the District and JPA is such that the JPA is not a component unit of the District for financial reporting purposes. Separate financial statements of the JPA can be obtained by writing to them directly at ACWA Joint Powers Insurance Authority, 5620 Birdcage Street, Suite 200, Citrus Heights, CA 95610-7632. ACWA/JPIA's purpose is to jointly fund and develop programs to provide comprehensive and economical risk financing for water districts. These programs are provided through collective self-insurance; the purchase of insurance coverage's; or a combination thereof.

The District participates in a joint venture under a joint powers (JPA) with the Upper Russian River Water Agency (URRWA) in order to provide more effective and economical services to their customers and to respond in union to water issues in the Upper Russian River Watershed. URRWA is a joint powers agency formed pursuant to Section 6500 et. Seq., California Government Code, is comprised presently of four California special districts. The relationship between the District and JPA is such that the JPA is not a component unit of the District for financial reporting purposes. Additional information can be obtained by writing to them directly at URRWA, 151 Laws Avenue, Ukiah CA 95482.

Note 6 - Subsequent Events

Subsequent events are those events or transactions that occur subsequent to the effective date of the financial statements, but prior to the issuance of the final reports, which may have a material effect on the financial statement or disclosures therein.

The District has recently joined the newly formed Ukiah Valley Water Authority (UVWA) along with the City of Ukiah, Millview County Water District and Redwood Valley County Water District. The UVWA was created to share resources amongst the other agencies and to solidify water security in the Greater Ukiah Valley.