

MINUTES
WILLOW COUNTY WATER DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
March 10, 2025

Present:

Gary Nevill, Director

Director Mike Hildreth

Director Devin Gordon

Absent: Director Ross LaRue

Others Present: Jared Walker - GM, Kim Saylor - Board Secretary; Liz Patton - Office Manager

CALL TO ORDER: The Willow County Water District held a Regular Meeting on March 10, 2025, the meeting was legally noticed on March 5, 2025. The meeting was held in person and via zoom. Chair G. Nevill called the meeting to order at 6:30 p.m. **CHAIR G. NEVILL PRESIDING.**

ROLL CALL: Roll was taken with the following **Directors Present:** D. Gordon, M. Hildreth, and Chair G. Nevill. **Directors Absent:** R. LaRue. **Staff Present:** Jared Walker, Deputy Director of Water Resources, and Kim Saylor, Deputy Clerk.

APPROVAL OF MINUTES:

a. Approval of the Minutes of 2024-12-09 Willow Water Minutes.

Motion/Second: Gordon/Hildreth to approve the Minutes of December 9, 2024, a Regular Meeting as submitted. Motion **carried** by the following Roll Call votes: **AYES:** D. Gordon, M. Hildreth, and Chair, G. Nevill. **NOES:** None. **ABSENT:** R. LaRue. **ABSTAIN:** None.

FINANCIAL REPORTS:

Motion/Second: Gordon/Hildreth to approve the Financial Reports of December 9, 2024, a Regular Meeting as submitted. Motion **carried** by the following Roll Call votes: **AYES:** D. Gordon, M. Hildreth, and Chair, G. Nevill. **NOES:** None. **ABSENT:** R. LaRue. **ABSTAIN:** None.

AUDIENCE COMMENTS ON NON-AGENDA ITEMS:

No public comments were received.

ADMINISTRATIVE AND OPERATIONAL REPORTS

GENERAL MANANGEMENT REPORT:

- a.** GM Walker reported that the Burke Hill Well 7 Pump is online.
- b.** New Auto Dialer was purchased for the Norgard Facility.
- c.** New Heating Unit was purchased for 151 Laws Avenue: the 40+ year old unit went out.

OFFICE MANAGEMENT REPORT:

- a.** A Form 700 is due by April 1, 2025. Form 700 has been emailed to all Directors. Written copies are provided at meetings.

UNFINISHED BUSINESS

- a. **Report on Eel-Russian Project Authority — (ERPA).** A discussion was had regarding the Presentation about PVP, MOU, building a Pumping Facility, and that PV needs more storage.
- b. **Report on Water Districts' Projects** — Redwood Valley Tank Project is completed, repaired or replaced solar panels from damage a windstorm caused. Meter changes outs are ongoing. Waste water treatment staff from the City of Ukiah (COU) have been very helpful with cross training the former Willow staff. Overall operations are going well. Weed abatement schedule to follow.

- c. **Report on Ukiah Valley Water Authority (UVWA)**

GM, Walker reported that there was a presentation on the Potter Valley Project (PVP) and ERPA. The next meeting will be on April 3, 2025. Discussion regarding individual rate studies as well as a joint rate study by Hildebrand with the goal of uniform rate structure.

NEW BUSINESS

OPEN PUBLIC HEARING@6:53

- i. Consideration of Resolution 2025-01- Adopting an Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for Water Main Replacement.

Motion/Second: Gordon/Hildreth to approve Resolution 2025-01- Adopting an Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for Water Main Replacement. Motion **carried** by the following Roll Call votes: **AYES:** D. Gordon, M. Hildreth, and Chair, G. Nevill. **NOES:** None. **ABSENT:** R. LaRue. **ABSTAIN:** None.

CLOSE PUBLIC HEARING@7:00

- ii. Consideration of Assignment and Assumption Agreement – Ukiah Valley Sanitation District and City of Ukiah.

Motion/Second: Gordon/Hildreth to approve the Consideration of Assignment and Assumption Agreement – Ukiah Valley Sanitation District and City of Ukiah. Motion **carried** by the following Roll Call votes: **AYES:** D. Gordon, M. Hildreth, and Chair, G. Nevill. **NOES:** None. **ABSENT:** R. LaRue. **ABSTAIN:** None.

- iii. Consideration of Quotes to Replace the Roof at 151 Laws Ave.

Motion/Second: Gordon/Hildreth to approve the Quote of \$33,900.00 from Redwood Empire Roofing to Replace the Roof at 151 Laws Ave. Motion **carried** by the following Roll Call votes: **AYES:** D. Gordon, M. Hildreth, and Chair, G. Nevill. **NOES:** None. **ABSENT:** R. LaRue. **ABSTAIN:** None.

COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS

None.

SET NEXT MEETING DATE: April 14, 2025

ADJOURNMENT

Director LaRue made a motion, seconded by Director Hildreth, to adjourn. This motion was passed with a unanimous aye vote. The meeting was adjourned at 7:08 p.m.

Date_____

PRESIDENT OF THE BOARD OF DIRECTORS
WILLOW COUNTY WATER DISTRICT

ATTEST_____

Date_____

SECRETARY TO THE BOARD
WILLOW COUNTY WATER DISTRICT