

**MINUTES
HOPLAND PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
THURSDAY, NOVEMBER 14, 2024**

President, Joan Norry called the meeting to order at 6:33 p.m., with the following roll call:
Present: Directors - Joan Norry, Carol Gunter-Hall, Gary Rosetti, Bruce Nicolas, General Manager - Jared Walker, Office Manager - Liz Patton, Board Secretary – Kim Saylor; Fred – River Estates – public.

Absent: None.

Roll Call 6:32 pm.

Financial Report/Bills

Director Gunter-Hall made a motion, seconded by Director Rosetti, to approve the financials for November 2024. The motion passed with a unanimous aye vote.

Minutes

Director Gunter-Hall made a motion, seconded by Director Rosetti, to approve the November 2024 Regular Board Meeting minutes. The motion passed with a unanimous aye vote.

Correspondence

None.

Public Expression

None.

Staff Reports

a. Office Manager – Office Manager Patton noted that the City of Ukiah needs to know what the districts who are not joining the JPA are doing as far as Service Contracts are concerned by March.

b. General Manager

- i. GM, Walker reported that we are approximately a week out from having the custom stainless-steel lids for Feliz Creek Lift Station and Manhole installed. We have already received the lids.

Old Business

a. Capacity Planning

- i. Information in written report.

b. Report on URRWA/IWPC and Consolidation Efforts

- i. None.

c. Update on Ukiah Valley Water Authority and Consolidation Efforts

- i. GM, Walker reported that Willow will remain at its current location until mid-year and possibly through the end of 2025, until the Bank of America building remodel is completed.
- ii. GM, Walker reported that River Estates, Meadow Estates, Hopland, & Rogina Estates could possibly share operators and staff (contracted) to stay separate of the City to keep costs down for each of the smaller districts. The districts would need to move quickly to implement the transition if that is what they desire.
- iii. GM Walker agreed to set up a meeting with Sean White from the City of Ukiah, and the smaller water districts to discuss options.

d. Update on Draft Waste Discharge Requirements

- i. No new updates.

e. Update on Caltrans Project - Hwy 101 - ADA Improvements

- i. No new updates.

f. Consideration of Rate Study –

- i. Tabled for next Meeting. Discussion regarding the City of Ukiah doing a rate study for all districts coming to create more even rate zones.

g. Consideration of 2024-2025 Audit Report

Director Gunter-Hall made a motion, seconded by Director Rosetti, to approve the 2024-2025 Audit Report. The motion passed with a unanimous aye vote.

New Business

None.

Adjourn

A motion to adjourn was made by Director Gunter-Hall, seconded by Director Rosetti at 7:38 p.m.

Joan Norry, President

Date_____

Kim Saylor, Board Secretary

Date_____