

**MINUTES
HOPLAND PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS SPECIAL BOARD MEETING
MONDAY JUNE 2, 2025**

Call to Order

The Hopland Public Utility District held a Regular Meeting on June 2, 2025, the meeting was legally noticed on May 30, 2025. The meeting was held in person and at the following virtual link: <https://us02web.zoom.us/j/84648862275>. Chair J. Norry called the meeting to order at 6:35 p.m.
CHAIR J. NORRY PRESIDING

Roll Call

Roll was taken with the following **Directors Present:** Gary Rosetti, Carol Gunter-Hall, and Chair Joan Norry. **Directors Absent:** Bruce Nicolas, and Shaun Falleri. **Staff Present:** Liz Patton, Billing and Customer Service Manager, and Kim Saylor, Deputy Clerk. Dan Buffalo, City of Ukiah Finance Manager. Mark Hildebrand is available via zoom.

APPROVAL OF MINUTES

- a. Approval of the Minutes of 2025-05-08

Motion/Second: G. Rosetti/ C. Gunter-Hall to approve the Minutes of May 8, 2025, a Regular Meeting as amended. Motion **carried** by the following Roll Call votes: **AYES:** C. Gunter-Hall, G. Rosetti, and Chair, J. Norry. **NOES:** None. **ABSENT:** B. Nicolas and S. Falleri. **ABSTAIN:** None.

AUDIENCE COMMENTS ON NON-AGENDA ITEMS:

Craig Hall public member comment/question regarding proposed rate increases pertaining to water and the existing loan payoff terms HPUD already has in place.

ADMINISTRATIVE AND OPERATIONAL REPORTS

GENERAL MANAGEMENT REPORT:

- a. GM Walker reported that the City of Ukiah Staff replaced a door at the wastewater facility and increased the aeration on the polishing pond.
- b. Looking at updating the Auto Dialer for the alarm system and going cellular.

OFFICE MANAGEMENT REPORT:

- a. OM Patton reported that there will be an update regarding the Title on The Keg Property at the next meeting.

UNFINISHED BUSINESS

- a. **Capacity Planning**
 - i. No new updates.
- b. **Report on Inland Water & Power Commission (IWPC)**
 - i. No new updates.
- c. **Update on Ukiah Valley Water Authority and Consolidation Efforts**

- i. GM Walker reported that that Last week's meeting Janet Pauli provided information regarding the Potter Valley Project, and GSA ongoing.
- d. Update on Draft Waste Discharge Requirements**
 - i. GM Walker reported that the modifications made to the scope are awaiting approval from the Regional Water Board
- e. Update on Caltrans Project - Hwy 101 - ADA Improvements**
 - i. No new updates.
- f. Update on Rate Study**
 - i. Information provided in written report.

NEW BUSINESS

a. Presentation by Mark Hildebrand on Rate Study.

Motion/Second: C. Gunter-Hall / J. Norry to approve Rate Plan Study. Motion **carried** by the following Roll Call votes: **AYES:** C. Gunter-Hall, G. Rosetti, and Chair, J. Norry. **NOES:** None. **ABSENT:** B. Nicolas and S. Falleri. **ABSTAIN:** None.

b. Consideration of Rate Study and Financial Plan Adoption.

Motion/Second: J. Norry /C. Gunter-Hall to approve option 3 for the Water and Wastewater Financial Plan Study. Motion **carried** by the following Roll Call votes: **AYES:** C. Gunter-Hall, G. Rosetti, and Chair, J. Norry. **NOES:** None. **ABSENT:** B. Nicolas and S. Falleri. **ABSTAIN:** None.

c. Consideration of Proposition 218 Notice. (Notification and Protest Hearing Process).

Motion/Second: C. Gunter-Hall/G. Rosetti Approve Proposition 218 Notice. (Notification and Protest Hearing Process). Motion **carried** by the following Roll Call votes: **AYES:** C. Gunter-Hall, G. Rosetti, and Chair, J. Norry. **NOES:** None. **ABSENT:** B. Nicolas and S. Falleri. **ABSTAIN:** None.

COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS

SET NEXT MEETING DATE: JULY 10, 2025

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:35 p.m.

Joan Norry, President

Date _____

Kim Saylor, Deputy Clerk

Date _____