

**MINUTES**  
**WILLOW COUNTY WATER DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**December 9, 2024**

Present: Ross LaRue, Director  
Gary Nevill, Director

Director Hildreth

Absent: Director Gordon.

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Others Present: Jared Walker - GM, Kim Saylor - Board Secretary; Colin Pearce – Outside Counsel; Liz Patton - Office Manager

CALL TO ORDER: Director Nevill called the meeting to order at 6:31 p.m.

ROLL CALL: Roll Call was taken, Director Gordon not present.

MINUTES: Approval/Correction of Minutes: September 9, 2024

Director LaRue made a motion, seconded by Director Hildreth, to approve the Minutes for September 9, 2024. This motion was passed with a unanimous aye vote.

FINANCIAL STATEMENT - Director Hildreth made a motion, seconded by Director Nevill, to approve the Financial/Pay Bills for November 2024. This motion was passed with a unanimous aye vote.

**Public Forum**

None.

**Staff Reports**

- a. General Manager
  - i. GM Walker reported that the Burke Hill Well 7 motor is in need of repairs that includes a new top shaft from Performance Pump and the estimate for the motor rewind of \$12,000 from Vincent Electric where the motor was sent to.
- b. Office Manager

**Old Business**

- a. Report on Eel-Russian Project Authority — (ERPA) – Special Meeting December 17, 2024, updates to follow.
- b. Report on Water Districts' Projects — Ongoing Meter change outs in Millview continue approximately 500 to change, 300 have been done. Hopland wastewater treatment plant lift station motor shorted out and needs to be sent out for repair.  
districts.
- c. Report on Ukiah Valley Water Authority (UVWA), billing for Redwood Valley and Millview is currently being done by City of Ukiah. City staff reading with Willow operators to ensure same reads and billing is seamless. City of Ukiah would like to know what other water authorities are joining the JPA by March.

**New Business**

**a. Consideration of 2024-2025 Fiscal Audit**

Director Hildreth made a motion, seconded by Director LaRue, to approve the 2024-2025 Fiscal Audit. This motion was passed with a unanimous aye vote.

**b. Consideration of Revised Ukiah — Willow Intertie Agreement**

Director Hildreth made a motion, seconded by Director LaRue, to approve the Revised Ukiah - Willow Intertie Agreement. This motion passed with a unanimous aye vote.

**Next Meeting: January 13, 2025**

**Adjourn**

Director LaRue made a motion, seconded by Director Hildreth, to adjourn. This motion was passed with a unanimous aye vote. The meeting was adjourned at 7:08 p.m.

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Date\_\_\_\_\_

PRESIDENT OF THE BOARD OF DIRECTORS  
WILLOW COUNTY WATER DISTRICT

ATTEST\_\_\_\_\_

Date\_\_\_\_\_

SECRETARY TO THE BOARD  
WILLOW COUNTY WATER DISTRICT