



**UKIAH VALLEY
WATER AUTHORITY**
MILLVIEW COUNTY WATER DISTRICT MINUTES
Regular Meeting
WATER DISTRICT OFFICE CONFERENCE ROOM
151 Laws Avenue, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/82782073428>

October 21, 2025
5:00 p.m.

1. CALL TO ORDER AND ROLL CALL

The Millview County Water District (MCWD) Board of Directors met at a Regular Meeting on October 21, 2025, having been legally noticed on October 17, 2025. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/82782073428>. President Prince called the meeting to order at 5:08 p.m. Roll was taken with the following **Directors Present**: Jerry Cardoza, Michael de Martini (*departed at 6:24 p.m.*), Bryan Ross, and Tim Prince; one seat is currently vacant. **Staff Present**: Jared Walker, MCWD General Manager; and Kristine Lawler, Ukiah City Clerk. **Also Present**: Christopher Neary, Legal Counsel.

PRESIDENT PRINCE PRESIDING.

2. APPROVAL OF MINUTES

a. Approval of the Minutes for the September 16, 2025, MCWD Regular Meeting.

Motion/Second: Prince/Ross to approve the minutes for the September 16, 2025, MCWD Regular Meeting, as submitted. Motion **carried** by the following roll call votes: AYES: de Martini, Ross, and Prince. NOES: None. ABSENT: None. ABSTAIN: Cardoza.

3. APPROVAL OF FINANCIALS

a. Approval of Financials for July, August & September.

Presenter: Olga Keough, City of Ukiah Finance Controller.

No public comment was received.

5:23 – 5:31 p.m. Staff left room to copy handouts.

President Directive to Staff to produce a draft flow chart showing how the cash flow operates and bring back to the next Board meeting.

Motion by Cardoza, seconded by Ross to approve the financials.

Motion died due to extended discussion and further consideration.

Motion/Second: de Martini/Ross to approve the financials for July, August, and September. Motion **carried** by the following roll call votes: AYES: Cardoza, de Martini, Ross, and Prince. NOES: None. ABSENT: None. ABSTAIN: None.

4. NEW BUSINESS

a. Consideration/Approval of Rate Study — Presentation by Mark Hildebrand.

Presenter: Mark Hildebrand, Hildebrand Consulting.

A PowerPoint presentation was given.

No public comment was received.

Member Directive to Staff to schedule a special meeting for the Finance Director to provide clarity on how the City's cost allocation plans and pooled financials operate.

Director de Martini departed at 6:24 p.m.

Director Consensus to wait to make any decisions until after the next Ukiah Valley Water Authority (MCWA) meeting and get further questions answered.

Motion/Second: Ross/Cardoza to table this item until additional questions can be addressed. Motion **carried** by the following roll call votes: AYES: Cardoza, Ross, and Prince. NOES: None. ABSENT: de Martini. ABSTAIN: None.

b. Consideration of New Mobile Office at Water Treatment Plant.

Presenter: Jared Walker, MCWD General Manager.

No public comment was received.

Motion/Second: Prince/Ross to authorize the General Manager to purchase the appropriate unit with a spending limit of \$50,000. Motion **carried** by the following roll call votes: AYES: Cardoza, Ross, and Prince. NOES: None. ABSENT: de Martini. ABSTAIN: None.

5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public was present.

6. UNFINISHED BUSINESS

a. Report on Local Water District Projects.

This item was skipped due to time constraints.

b. Report on Eel-Russian Project Authority (ERPA).

Presenter: Jared Walker, MCWD General Manager.

Report was received.

c. Report on Ukiah Valley Water Authority (UVWA).

Presenter: Jared Walker, MCWD General Manager.

Report was received.

d. Ackerman Bridge Updates.

Presenter: Jared Walker, MCWD General Manager.

Report was received.

7. ADMINISTRATIVE AND OPERATIONAL REPORT

a. General Management Report.

This item was skipped due to time constraints.

8. CLOSED SESSION

a. Conference with Legal Counsel - Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 95496.9 (d) (2).

Note: Christopher Neary, Legal Counsel, requested that the minutes reflect that property negotiation would be discussed. The clerk pointed out that this was not published with the agenda; Mr. Neary stated that it was covered under the published item.

Motion/Second: Ross/Prince to go into Closed Session. Motion **carried** by the following roll call votes: AYES: Cardoza, Ross, and Prince. NOES: None. ABSENT: de Martini. ABSTAIN: None.

BOARD ADJOURNED TO CLOSED SESSION AT 6:40 P.M.

No report out was given.

BOARD RECONVENED IN OPEN SESSION AT 6:56 PM.

9. COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS

This item was skipped due to time constraints.

10. SET NEXT MEETING DATE

a. Discussion and Consideration of Scheduling of Next Meeting Date with Meeting to be Held at the Water District Conference Room, 151 Laws Avenue, Ukiah, CA 95482, at 5:00 p.m.
This item was skipped due to time constraints.

11. ADJOURNMENT

There being no further business, the meeting adjourned at 6:56 p.m.

Kristine Lawler, CMC/CPMC