

MINUTES
HOPLAND PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
THURSDAY, NOVEMBER 9, 2023

President, Joan Norry called the meeting to order at 6:31 p.m., with the following roll call:

Present: Directors - Joan Norry, Bruce Nicolas, Carol Gunter-Hall, Gary Rosetti, General Manager - Jared Walker, Office Manager - Liz Patton, Board Secretary - Ashtyn Davis, Public - Julie Golden, Madalyn

Absent: None

Financial Report/Bills

Director Gunter-Hall made a motion, seconded by Director Rosetti, to approve the financials for November 2023. The motion was passed with a unanimous aye vote.

Minutes

Director Nicolas made a motion, seconded by Director Gunter-Hall, to approve the October 12, 2023 Regular Board Meeting minutes, as amended. The motion was passed with a unanimous aye vote.

Correspondence

GM, Walker received an email from Gary Breen on July 16th, 2021 with scope of work regarding the Feliz Creek Industrial Park Connections.

Public Expression

None.

Staff Reports

a. Office Manager

- i. Office Manager, Patton reported that the Audit has been completed and is included in the board packet for review.

b. General Manager

- i. GM, Walker reported that preventative maintenance is ongoing throughout the Districts at this time; he will be meeting with Wipf Construction on Monday to prepare for the Winter months.

Old Business

a. Capacity Planning

- i. GM, Walker reported that water usage is up about one and a half million gallons due to two customer leaks happening. Both have been found and adjustments are being made.

b. Inland Water & Power Commission (IWPC)

- i. GM, Walker reported that things are moving forward with the agreement between Sonoma Water, Inland Water & Power Commission and the Round Valley Indian Tribes and are in the process of calculating exactly how much water will be needed for this project to take place.

c. Report on URRWA and Consolidation Efforts

- i. GM, Walker reported that the group of attorneys are working on drafting new language for the proposed agreement addressing the State's current questions and concerns.
 - a. Anticipating a revised draft proposal to be completed over the next several weeks.
- ii. There is currently no upcoming scheduled Ad Hoc meeting at this time.

d. Update on Draft Waste Discharge Requirements

- i. GM, Walker reported that LACO is under new ownership and they have lost their environmental team; awaiting the transition period to figure out what the plan will be moving forward.

e. Caltrans Project - Highway 101 ADA Improvements

- i. GM, Walker reported that he and Director Norry had a zoom meeting with CalTrans this past week to discuss the full scope of the project that will be taking place.
 - i. Anticipating to start construction in 2026
 - ii. No further contact or information has been relayed to Staff or the Director's since the zoom meeting

New Business

a. Consideration of FY 2023/2024 Annual Budget

- i. Director Nicolas made a motion, seconded by Director Norry, to approve the FY 2023/2024 Annual Budget. The motion was passed with a unanimous aye vote.

b. Feliz Creek Industrial Park Connections

- i. GM, Walker reported that there has been no application submitted for the connections and the work that has been done has not been approved.

c. Review of FY 2022/2023 Audit Report

- i. Director Gunter-Hall made a motion, seconded by Director Nicolas, to approve the FY 2022/2023 Audit Report. The motion was passed with a unanimous aye vote.

Adjourn

A motion to adjourn was made by Director Gunter-Hall, seconded by Director Nicolas at 8:02 p.m., and passed with a unanimous aye vote.

Joan Norry, President

Date _____

Ashtyn Davis, Board Secretary

Date _____