REDWOOD VALLEY COUNTY WATER DISTRICT

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT for the year ended June 30, 2020

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Redwood Valley County Water District Redwood Valley, California

Report on the Financial Statements

We have audited the accompanying financial statements of Redwood Valley County Water District, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Redwood Valley County Water District as of June 30, 2020, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America, as well as the accounting systems prescribed by the State Controller's Office and State Regulations governing Special Districts.

Other Matters

Required Supplementary Information

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

The supplemental information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements of Redwood Valley County Water District. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

Robert . Johnson, An Accounting Cognition

In accordance with Government Auditing Standards, we have also issued our report dated August 28, 2020 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Association's internal control over financial reporting and compliance.

Citrus Heights, California

August 28, 2020

LIABILITIES AND DEFICIENCY

Current liabilities:			
Current portion of long-term debt (Note 5)		\$	2,512
Accounts payable			63,880
Customer deposits			21,261
Compensated absences			9,083
Conservation received in advance			1,316
Total current liabilities			98,052
Long-term debt:	·		
Notes payable (Note 5)	\$8,696,993		
Deferred income (Note 11)	100,000	_8	<u>,796,993</u>
Total liabilities		8	,895,045
Deficiency (Note 9):			
Net investment in capital assets	3,879,524		
Restricted	_		
Unrestricted (deficiency)	<u>(7,790,932</u>)		
		(3	<u>,911,408</u>)
		\$ <u>4</u>	<u>,983,637</u>

REDWOOD VALLEY COUNTY WATER DISTRICT STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION for the year ended June 30, 2020

Operating revenues: Sales - domestic - irrigation Meter fees - domestic - irrigation Other service charges		\$ 580,293 159,518 324,960 104,880 28,736
Total operating revenues		1,198,387
Operating expenses: Source of supply Pumping Water treatment Transmission and distribution Customer accounts Administrative and general Depreciation	\$ 205,986 221,366 222,502 302,428 22,769 238,177 333,756	
Total operating expenses		1,546,984
Operating loss		(348,597)
Non-operating income (expense): Property taxes Interest income Reimbursement – City Potter Valley Project Interest expense Consolidation expense	29,361 5,655 123,871 (25,000) (451) (3,800)	<u>129,636</u>
Income (loss) before contributions (carried forward)		(218,961)

REDWOOD VALLEY COUNTY WATER DISTRICT STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION, continued for the year ended June 30, 2020

Income (loss) before contributions (brought forward)	\$(218,961)
Capital contributions	-
Change in net position	(218,961)
Total net position: Beginning (deficiency)	<u>(3,692,447)</u>
Ending (deficiency)	\$ <u>(3,911,408)</u>

REDWOOD VALLEY COUNTY WATER DISTRICT STATEMENT OF CASH FLOWS for the year ended June 30, 2020

Cash flows from operating activities: Receipts from customers and other Payments to suppliers Payments to employees		\$ 1,177,378 (1,057,890) (<u>48,162</u>)
Net cash provided by operating activities		71,326
Cash flows from noncapital financing activities: Receipts from property taxes and other nonoperating income Other expense Deferred income	\$ 153,232 (28,777) _100,000	224,455
Cash flows from capital and related financing activities: Purchase of capital assets Principal paid on capital debt Interest paid on capital debt	(72,067) (14,366) (451)	(86,884)
Cash flows from investing activities: Interest income		5,655
Net increase in cash and cash equivalents		214,552
Cash and cash equivalents: Beginning of year		603,758
End of year		\$ <u>818,310</u>

REDWOOD VALLEY COUNTY WATER DISTRICT STATEMENT OF CASH FLOWS, continued for the year ended June 30, 2020

Reconciliation of operating income (loss) to net cash provided by operating activities: Operating loss		\$(348,597)
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation	\$ 333,756	
Changes in operating assets and liabilities: Receivables Prepaid insurance Accounts payable Compensated absences Customer deposits	121,086 5,827 (24,243) 1,816 (18,319)	419,923
Net cash provided by operating activities		\$ <u>71,326</u>
Supplementary information: Cash paid for interest		\$ <u>451</u>

1. Organization:

Redwood Valley County Water District (the "District") was formed January 16, 1964, in accordance with the State of California water code. The Mendocino County Board of Supervisors approved the formation in Resolution 63-367 on January 14, 1964.

The District is governed by a Board of Directors consisting of five directors, each of whom is elected for a specified term.

The District supplies drinking water to approximately 1350 customers that are primarily single family homes. In addition, the District supplies irrigation and frost protection water to 200 customers, most of whom grow wine grapes.

2. Summary of Significant Accounting Policies:

The basic financial statements of Redwood Valley County Water District have been prepared in conformity with generally accepted accounting principles as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

Basis of Presentation

The District's resources are allocated to and accounted for in these basic financial statements as an enterprise fund type. The enterprise fund is used to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other policies. Net assets represent the amount available for future operations.

2. Summary of Significant Accounting Policies, continued:

Basis of Accounting

The basis of accounting refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of measurement made, regardless of the measurement focus applied.

The District's books and accounts are based upon the Uniform System of Accounts for Public Utilities as prescribed by the Division of Local Government Fiscal Affairs of the State of California. The records are maintained and the accompanying financial statements are presented on the accrual basis of accounting.

Operating revenues and expenses, such as water sales along with water expenses, result from exchange transactions associated with the principal activity of the District. Exchange transactions are those in which each party receives and gives up essentially equal values. Management, administration and depreciation expenses are also considered operating expenses. Other revenues and expenses not included in the above categories are reported as non-operating revenues and expenses. Non-operating revenues and expenses, such as grant funding, investment income and interest expense, result from non-exchange transactions, in which, the District gives (receives) value without directly receiving (giving) value in exchange.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from those estimates.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the District considers all highly liquid debt instruments purchased with an initial maturity of three months or less to be cash equivalents, including restricted assets. Cash in banks, deposits in the State of California Local Agency Investment Fund (LAIF) and deposits with fiscal agents are considered to be cash and cash equivalents.

2. Summary of Significant Accounting Policies, continued:

Depreciation and Amortization

Property and equipment is recorded on the basis of purchase cost. Assets acquired by contribution are recorded at estimated cost or fair market value at the date of acquisition.

Depreciation is calculated using the straight-line method over the estimated useful asset lives.

Property Taxes

The District receives property taxes from Mendocino County. Property taxes become a lien on the first day of the year they are levied. Secured property tax is levied on July 1 and due in two installments, on November 1 and February 1. They become delinquent on December 10 and April 10, respectively. Unsecured property taxes are levied on July 1, and become delinquent on August 31. The District elected to receive the property taxes from the County under the Teeter Bill Program. Under this Program, the District receives 100% of the levied property taxes in periodic payments, with the County assuming responsibility for delinquencies.

Compensated Absences

Vested or accumulated vacation and sick leave (sick leave is vested at 50%) that is expected to be liquidated with expendable available financial resources is reported as an expense and as a current liability.

Budget and Budgetary Accounting

The Board of Directors annually adopts an operating budget. The operating budgets are prepared on the accrual basis to match the operating statements.

2. Summary of Significant Accounting Policies, continued:

Net Position

Net position is classified in the following categories:

<u>Net Investment in capital assets</u> – groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of these assets reduce this category.

<u>Restricted</u> – presents external restrictions imposed by creditors, grantors, contributors or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

<u>Unrestricted</u> – represents the net position of the District, which are not restricted or invested in capital assets net of related debt.

Investments

Investments consist of LAIF (State of California pooled investment fund). Investments are stated at fair value. Such investment is within the State statutes and the District's investment policy.

3. Cash and Cash Equivalents:

Deposits:

At year-end the carrying amount of the District's deposits was \$565,759 and the total of the bank balance was \$702,831. Of the bank balance, \$250,000 was covered by Federal depository insurance; the remaining \$452,831 was covered by collateral held in the pledging bank's trust department as mandated by state law.

	Balance, June 30,
	2020
Petty cash	\$ 250
Checking	220,080
Payroll	2,116
Money market (3)	343,313
	\$ <u>565,759</u>

Investments:

California statutes authorize the District to invest in a variety of credit instruments as provided for in the California Government Code Section 53600, Chapter 4 - Financial Affairs. The Government Code allows investments in obligations of the U.S. Treasury, agencies, and instrumentalities, commercial paper rated A-1 by Standard & Poor's or P-1 by Moody's Commercial Paper Record, bankers' acceptances, repurchase agreements, medium-term corporate notes, mutual funds and the State Treasurer's Local Agency Investment Fund (LAIF). The investment in LAIF is reported at fair value.

		Maturity -
	Carrying	12 Months
	Amount	or Less
Balance, June 30, 2020,		
Local Agency Investment Fund	\$ <u>252,551</u>	\$ <u>252,551</u>

Pursuant to Government Accounting Standards Board Statement 3, the investment in LAIF is not classified in categories of credit risk. The District's funds in LAIF are invested in a diversified portfolio (of underlying investments e.g. U.S. Treasury obligations) such that it considers the risk of material loss to be minimal. The funds held in LAIF can be withdrawn on demand.

4. Capital Assets:

Changes in capital assets for the year ended June 30, 2020 are as follows:

	Balance July 1, 2019	Additions	Disposals	Balance June 30, 2020	
Land Pumping plant	\$ 62,925 2,251,109	\$ -	\$ -	\$ 62,925 2,251,109	
Treatment plant Transmission and	2,150,951	82,540	-	2,233,491	
distribution	10,252,058	82,540		10,334,598	
Buildings	191,987	-	-	191,987	
Operating equipment	254,006	***		<u>254,006</u>	
	\$ <u>15,163,036</u>	\$ <u>165,080</u>	\$	\$ <u>15,328,116</u>	
	Balance July 1, 2019	Additions	Transfers/ Disposals	Balance June 30, 2020	
Work in progress – Scada upgrade Lake Mendocino	\$ 159,185	\$ -	\$ 159,185	\$ -	
pump site		66,172	***	66,172	
	\$ <u>159,185</u>	\$ <u>66,172</u>	\$ <u>159,185</u>	\$ <u>66,172</u>	

5. Long-Term Debt:

The following is a summary of the long-term debt activities for the year ended June 30, 2020:

U.S. Bureau of Reclamation:	2019	w Debt ssued	Debt <u>Retired</u>	2020		Surrent Portion
Principal	\$7,255,000	\$ -	\$ -	\$7,255,000	\$	-
Interest	1,436,722	-	-	1,436,722		-
DWR	10,215	-	2,432	7,783		2,512
Excavator loan	11,934	 P	 11,934			
	\$ <u>8,713,871</u>	\$ 	\$ 14,366	\$ <u>8,699,505</u>	\$_	2,512

U.S. Bureau of Reclamation loan

The District received a loan from the United States Bureau of Reclamation in the original amount of \$7,313,000. The loan was to be repaid by the District in 35 annual payments, beginning January 1, 1983.

Following the original principal payment of \$58,000, the District postponed further payments on the loan. In June 2008, the District paid \$360,000 for the successful completion of a consulting services agreement towards loan postponement legislation. That legislation allows the District to enter into such additional non-federal obligations as are necessary to finance procurement of dedicated water rights and improvements necessary to store and convey those rights to provide for the District's water needs.

Per the legislation, the Secretary of the Interior shall reschedule the payments due under this loan, and said payments shall commence when such additional obligations have been financially satisfied by the District.

The date of the initial payment owed by the District to the United States upon rescheduling shall be regarded as the start of the District's repayment period, and the time upon which any interest shall first be computed and assessed.

5. Long-Term Debt, continued:

U.S. Bureau of Reclamation loan, continued

Amounts presented as accrued interest of \$1,436,722 include interest and penalties that had been accrued through June 30, 1988. These amounts are unchanged from amounts presented in the June 30, 1988 financial statements. Due to the uncertainty of the final resolution of this accrued interest, these amounts have been adjusted from current liabilities to long-term debt.

DWR loan

During the 1992-93 fiscal year, the District received a loan from the Department of Water Resources in the amount of \$52,000. The loan carries interest at 3.2205%, and is payable in semi-annual installments of \$1,371 over thirty years. The loan was made in conjunction with a \$400,000 grant from the Department of Water Resources, and was used to finance the construction of three water main extensions.

Excavator Loan

The District entered into a loan agreement in May 2015 to purchase a Kubota KX040 Excavator in the amount of \$67,256. The monthly payments of \$1,208 are payable through April 2020. The loan carries an interest rate of 3.070%.

The future annual maturities of all long-term borrowings as of June 30, 2020 are as follows:

Year	<u>Principal</u> <u>Interest</u>		Total	
2021	\$ 2,512	\$ 230	\$ 2,742	
2022 2023	2,593 2,678	149 65	2,742 2,743	
Undetermined	8,691,722	-	8,691,722	
Total	\$ <u>8,699,505</u>	\$ <u>444</u>	\$ <u>8,699,949</u>	

6. Deferred Compensation Plan:

The District offers its employees a deferred compensation plan under the provisions of Internal Revenue Code Section 457. Under the plan, employees may elect to defer a portion of their salaries, and any related income tax, until the funds are withdrawn. After five years of employment, the District matches the employee's contributions to the plan. Funds may be withdrawn only upon termination, retirement, death, or unforeseeable emergency.

The District's share of expense for 2020 was \$8,700.

7. Water Supply:

The District is currently under a court ordered moratorium for domestic connections and a Board initiated moratorium for irrigation connections. The domestic moratorium is a result of a lack of a firm water right. The irrigation moratorium, in addition to the lack of water rights, is a result of irrigation water distribution deficiencies.

The District diverts water from Lake Mendocino under Permit 17593 from November through the end of March when permit conditions of water storage and river flows are met. When conditions are not met and outside the season of diversion, the District relies primarily on surplus water available under the terms of the Stipulated Judgment with the Mendocino County Russian River Flood Control and Water Conservation Improvement District (Flood Control). Upon notification by Flood Control that no water supply is available, the District has in the past purchased surplus water from the Sonoma County Water Agency (SCWA). That contract with SCWA expired in 2011 and has not been renewed by SCWA.

During late 2014, the District constructed an intertie pump station to receive additional water supplies from Millview CWD, wheeled through Calpella CWD. Since January 2015 the District has received the majority of its domestic supply through the intertie. Any supply available from Flood Control has been delivered, untreated to agricultural customers. The District operates the treatment plant to produce drinking water when demand exceeds the capacity of the intertie.

8. Projects:

The District completed a significant upgrade of its SCADA hardware and software in FY 2018-19. In October 2017, the Redwood Valley Fire destroyed 187 customer residences and the District's Tomki Pumping Station. ACWA JPIA property insurance, a FEMA grant, and a CalOES grant have each provided compensation for the losses, including a pipeline rehabilitation grant to be administered by the County of Mendocino from 2018-2020.

9. Net Position (Deficiency):

Net Position consists of:

June 30, 2020

Net investment in capital assets

\$ 3,879,524

Restricted

Unrestricted

Board designated

- Sinking fund Undesignated

\$ 22,314

<u>(7,813,246)</u>

<u>(7,790,932)</u>

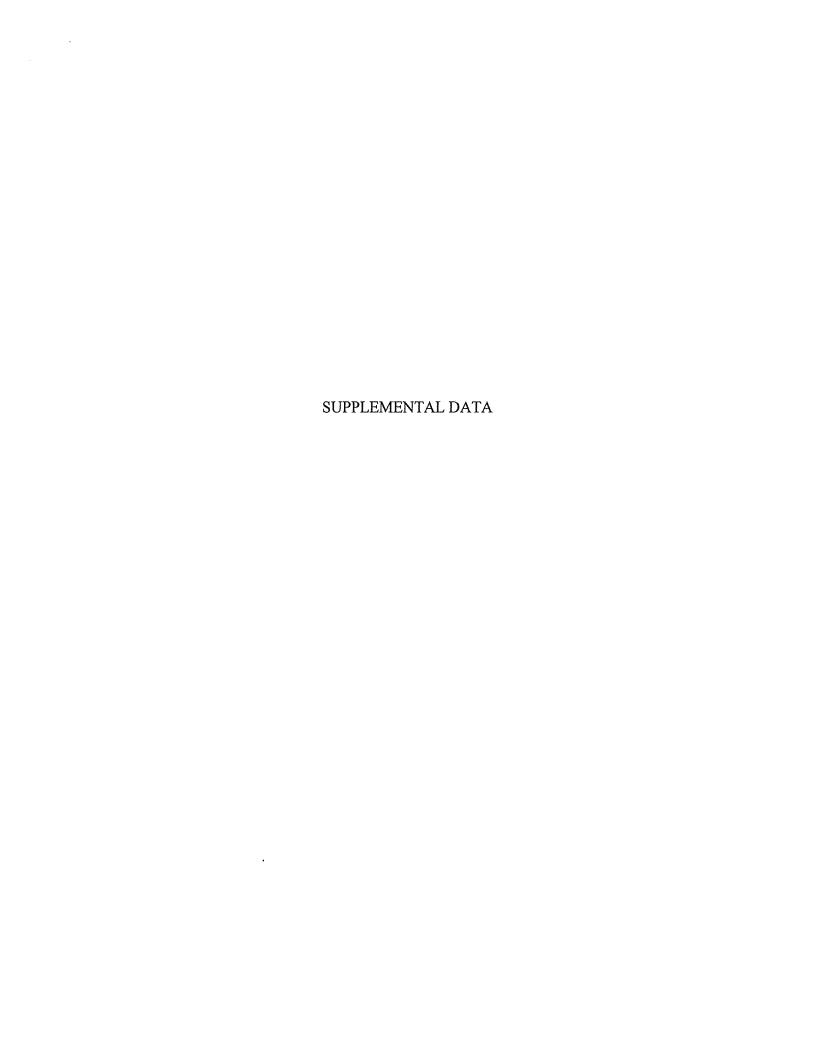
\$(3,911,408)

10. Subsequent Events:

Management has evaluated subsequent events through August 28, 2020, the date these June 30, 2020 financial statements were available to be issued.

11. Deferred Income:

The District entered into an agreement to provide water for a term of 10 years for a \$100,000 fee. The agreement is to commence June 1, 2020 at regular water service rate at that date.



REDWOOD VALLEY COUNTY WATER DISTRICT PRINCIPAL OFFICIALS June 30, 2020

Board of Directors:

Granville Pool President

Tom Schoeneman

Ken Todd

Jeff Basili

Management:

David Redding General Manager

Paula Berezay Office Manager

REPORT ON INTERNAL CONTROLS AND COMPLIANCE

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors Redwood Valley County Water District Redwood Valley, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the State Controller's Minimum Audit Requirements for California Special Districts, the financial statements of Redwood Valley County Water District, as of and for the year ended June 30, 2020, and the related notes to the financial statements, and have issued our report thereon dated August 28, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Redwood Valley County Water District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and, therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Redwood Valley County Water District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain other minor matters that we reported to management of the Redwood Valley County Water District in a separate letter dated August 28, 2020.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robert John, AN According Corportion

Citrus Heights, California

August 28, 2020