

**MINUTES
REDWOOD VALLEY COUNTY WATER DISTRICT
REGULAR BOARD MEETING
THURSDAY, AUGUST 15, 2024**

1. Call to Order: 5:02 p.m.

2. Directors Present:

Director Ken Todd
Director Klotter

Director Schoeneman
Director Adam Gaska
Director Cass Taaning

Absent: None.

Others Present: General Manager - Jared Walker, Office Manager - Liz Patton, Board Secretary – Kim Saylor, Public - Elizabeth Salomone, John Rearden, Russian River Flood Control District, and Monica Huettl.

3. Public Forum

None.

4. Consider hearing of urgent items received since the Agenda was posted:

None.

5. Agenda

Director Klotter made a motion, seconded by Director Todd, to approve the agenda as amended. This motion was passed with a unanimous aye vote.

6. Minutes

Director Klotter made a motion, seconded by Director Taaning, to approve the minutes of the July 18, 2024 Regular Board Meeting, as amended. This motion was passed with a unanimous aye vote.

7. Financial Statements

Director Taaning made a motion, seconded by Director Todd to approve the financials for August 2024. This motion was passed with a unanimous aye vote.

8. Staff Reports

a. General Manager

- i. GM, Walker reported that work is scheduled for road to the Lake Mendocino Pump Station to allow a Crane Truck to go through there.
- ii. GM Walker reported that meter change outs(domestic) and fixing water leaks continue.
- iii. GM, Walker reported that Redwood Valley should consider a quote for more meters to be changes out prior to the EOY. Meter lifecycle is approximately 15-20 years.

b. Office Manager

- i. Office Manager Patton reported that the auditor would be in on Monday for last years audit. In approximately 3 months he will want to sit down with 1 board member.

9. Old Business

- a. **Water Supply Updates**
 - i. Water sold in Redwood Valley is slightly up. Currently there is access to the Lake Pump Station.
- b. **Updates on Eel-Russian Project Authority (ERPA)**
 - i. None.
- c. **Updates on Small Community Drought Relief Grant Project**
 - i. GM, Walker reported that the first quarter reimbursements are still pending. Jordan Blough says that they are still looking for a new driller. There is an extension on the timeline but not the reallocation of funds. There is an upcoming meeting on Tuesday
- d. **Report on Ukiah Valley Water Authority (UVWA)**
 - i. GM, Walker reported that the meeting in the beginning of August, 2024 was a short but productive meeting. Discussions regarding application to the state / SAFER program being sent off Beginning of August. As of the meeting, SAFER still has money on the table.
 - ii. Cross Training will begin in Redwood Valley with The City of Ukiah and Willow Staff shortly.
 - iii. Lead inventory service line reporting is still ongoing. Cost associated with transition so far, the City of Ukiah has absorbed.
- e. **Report on Annexation Efforts with Russian River Flood Control District**
 - i. Consideration of Draft Letter to Issue to Willow County Water District for Termination of Master Service Agreement.

10. New Business

- a. **Consideration of Draft Letter to Issue to Willow County Water District for Termination of Master Service Agreement**
 - a. Director Taaning made a motion, seconded by Director Klotter, to approve Draft Letter to Issue to Willow County Water District for Termination of Master Service Agreement. This motion was passed unanimously with a roll call vote as follows:

Aye: Directors: Klotter; Todd; Gaska; Schoeneman; and Taaning
 Noes: None
 Absent: None
 Abstain: None
- b. **Consideration of Transfer Funds and Close Two Bank Accounts**
 - b. i. Director Schoeneman made a motion, seconded by Director Todd, to approve the Transfer of Funds and Close Two Bank Accounts. This motion was passed unanimously aye vote as follows:

Director's Report

Director Klotter reported that Dave Koball will replace Al White on the Flood Control Board.

Adjournment

Director Klotter made a motion, seconded by Director Schoeneman, to adjourn the meeting. This motion was passed with a unanimous aye vote. The meeting was adjourned at 6:19 p.m.

_____ **Date**_____

Adam Gaska - Board President

_____ **Date**_____

Kim Saylor - Board Secretary
