



**Willow County Water District**  
Regular Meeting  
**AGENDA**

*(to be held both at the physical and virtual locations below)*

**151 Laws Avenue ♦ Ukiah, CA 95482**

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/84512727220>

Alternatively, you may view the meeting (without participating) by clicking on the date and name of the meeting at [www.cityofukiah.com/meetings](http://www.cityofukiah.com/meetings), then go to the media tab.

**January 12, 2026 - 5:00 PM**

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**1. CALL TO ORDER AND ROLL CALL**

**2. APPROVAL OF MINUTES**

2.a. 2025-12-08 Willow Minutes

***Recommended Action: Approve December 8, 2025 Minutes***

Attachments:

1. 2025-12-08 Willow Draft Minutes

**3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

The Ukiah Valley Water Authority (UVWA) - Willow County Water District members welcome input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments on non-agenda items. If you wish to submit written comments, please provide information to the UVWA-Willow, located at 151 Laws Avenue, Ukiah, CA, 95482.

**4. FINANCIAL REPORT**

4.a. Willow Water District Check Register October 2025 and November 2025.

***Recommended Action: Accept Check Registers as submitted.***

Attachments:

1. Chcek Register October

2. Check Register November

**5. NEW BUSINESS**

5.a. Rotation of Officers for 2026.

**6. UNFINISHED BUSINESS**

6.a. Consideration/Approval of Proposal of Terms by City of Ukiah for Purchase of Certain District Capital Assets:

***Recommended Action: Accept/Approve Term Sheet as submitted.***

Attachments:

1. Term Sheet, Willow Office Building, 11-7-25

**7. ADMINISTRATIVE AND OPERATIONAL REPORTS**

7.a. Report on Eel-Russian Project Authority (ERPA)  
Attachments: None

7.b. Report on Water District Projects

7.c. Report on Ukiah Valley Water Authority (UVWA)

**8. COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS**

**9. SET NEXT MEETING DATE**

9.a. February 9, 2026

**10. ADJOURNMENT**

Please be advised that the Ukiah Valley Water Authority (UVWA)-Willow County Water District (WCWD) needs to be notified 24 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. UVWA-WCWD complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the UVWA-WCWD Board Members after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 48 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California; and at 151 Laws Avenue Ukiah, CA 95482 not less than 24 hours prior to the meeting set forth on this agenda.

Kim Saylor, Deputy Clerk

Dated: January 9, 2026