

**MINUTES**  
**HOPLAND PUBLIC UTILITY DISTRICT**  
**BOARD OF DIRECTORS REGULAR BOARD MEETING**  
**TELECONFERENCE ZOOM MEETING**  
**THURSDAY, NOVEMBER 10, 2022**

President, Joan Norry called the meeting to order at 6:30 p.m., with the following roll call:  
Present: Directors, Carol Gunter-Hall, Joan Norry, Gary Rosetti, Bruce Nicolas, General Manager, Jared Walker, Office Manager, Liz Patton, Board Secretary, Ashtyn Davis

Absent: None.

**Financial Report/Bills**

Director Gunter-Hall made a motion, seconded by Director Rosetti, to approve the financials for September and October 2022. The motion was passed with a unanimous aye vote.

**Minutes**

Director Gunter-Hall made a motion, seconded by Director Norry, to approve the September 08, 2022, minutes. This motion was passed with a unanimous aye vote.

**Correspondence**

None.

**Public Expression**

None.

**Staff Reports**

**a. Office Manager**

i. None.

**b. General Manager**

- i. GM, Walker reported that CalTrans is working on ADA improvement upgrades through downtown Hopland along HWY 101. CalTrans has identified multiple conflicts with the plans with water & sewer mains – there will be a field meet scheduled in the future to discuss what this means moving forward.
- ii. GM, Walker reported that the state inspection at the Wastewater Treatment Plant went well and they are pleased with all the upgrades that have been done throughout the system.
- iii. GM, Walker reported that the relicensing of discharge permits is in the works.

**Old Business**

**a. Capacity Planning**

- i. GM, Walker reported that it is normal to see an increase in water loss overall as the water pumped decreases.

**b. Inland Water & Power Commission (IWPC)**

- i. GM, Walker reported that Grant Davis (GM of Sonoma Water) hired West Yost as a consultant and secured DWR grant funding for the Potter Valley Project survey.
- c. **Update on Drought/Water Conservation Efforts**
  - i. GM, Walker reported that the Voluntary Water Sharing Program is still temporarily suspended.
- d. **Report on URRWA and Consolidation Efforts**
  - i. GM, Walker reported that a working draft agreement has been distributed to all Districts involved in the consolidation effort. Meetings are continuing amongst the URRWA Board and Ad Hoc Committees to explore possibilities of moving forward.

**New Business**

**a. Discussion and Possible Action for Delinquent Account #100620**

**\*\*THIS ITEM WAS MOVED TO BE DISCUSSED AFTER PUBLIC EXPRESSION\*\***

- i. Jason Pierpoint (property owner of the above referenced account) reported on past due charges dating back to June of 2021 with \$8,352.37 being due. After discussion, the Board suggested possible monthly payment of \$1,000.00 and having Mr. Pierpoint come to the office to set up the payment plan. Director Nicolas made the motion, seconded by Director Norry, and the motion was passed with a unanimous aye vote.
- b. **Mendocino LAFCo Election**
  - i. GM, Walker reported that one seat is open for a LAFCo Special District Director - there are a total of two candidates for one full time seat. Candace Horsley is one of the candidates who is on the Sanitation District Board of Directors who GM Walker strongly supports for the Special District Representative.
  - ii. Director Gunter-Hall made a motion to vote for Candace Horsley for the Special District Representative to Mendocino LAFCo, seconded by Director Norry and the motion was passed with a unanimous aye vote.
  - iii. Director Nicolas made a motion to give GM, Walker permission to sign the LAFCo nomination, seconded by Director Gunter-Hall and the motion was passed with a unanimous aye vote.

**Adjourn**

A motion to adjourn was made by Director Gunter-Hall, seconded by Director Norry at 8:12 p.m., and passed with a unanimous aye vote.

\_\_\_\_\_  
Joan Norry, President

Date \_\_\_\_\_

  
\_\_\_\_\_  
Chelsea Teague, Board Secretary

Date 3/16/2023