

**MINUTES  
MILLVIEW COUNTY WATER DISTRICT  
REGULAR BOARD MEETING  
TUESDAY, SEPTEMBER 17, 2024**

**Call to Order: 5:02 p.m.**

President, Tim Prince  
Director, Jerry Cardoza

Director, Michael DeMartini@5:06  
Director, Bryan Ross

Absent: None.

Others Present: General Manager - Jared Walker; Office Manager - Liz Patton; - Board Secretary Kim Saylor.

**Public Expression** - Non-Agenda Items:  
None.

**Approval of Agenda**

Director Cardoza made a motion, seconded by Director Ross, to approve the agenda. This motion was passed with a unanimous aye vote.

**Approval of Minutes**

Director Ross made a motion, seconded by Director Cardoza, to approve the September 17, 2024, Regular Board Meeting Minutes. This motion was passed with a unanimous aye vote.

**Approval of Financials**

Director Cardoza made a motion, seconded by Director Ross, to approve the Financials for August & September 2024. The motion was passed with a unanimous aye vote.

**Staff Reports**

**a. General Managers Report**

- i. GM Walker reported that state mandated lead inventory inspections are ongoing, we are aware none was used in California, but it is required. Approximately 95% of Millview has been completed. Approximately 200 meters per day along with the inputting of the data that is required.
- ii. One of the wells at the Water Treatment Plant has been replaced.
- iii. Masonite property is still waiting for the new driller to be selected to continue Hydrology studies and drilling for RV well.
- iv. Next month possible Draft Audit Report expected.

**b. Office Managers Report**

- i. None.

**Old Business**

- a. **Report on Local Water District Projects**
  - i. GM Walker reported that City of Ukiah Staff will continue to tour Millview and Redwood Valley facilities to familiarize themselves with the layout and operations.
  - ii. Meter change outs are continuing in Willow, Millview, and Redwood Valley.
  - iii. Operators are keeping busy with leaks recently in River Estates and Redwood Valley.
- b. **Report on Ukiah Valley Water District Projects (UVWA):**
  - i. GM, Walker reported that the last meeting was cancelled due to lack of quorum. Working on a revised JPA agreement which includes minor language changes and addition of sewer language back into the agreement.
- c. **Report on Eel-Russian Project Authority (ERPA):**
  - i. GM, Walker reported that there were no new updates.
- d. **Report on Ackerman Bridge Updates:**
  - i. None.

#### **New Business**

- a. **Consideration of Draft Letter to be Sent to Ratepayers About Transition to the City of Ukiah**

Director Cardoza made a motion, seconded by Director Ross to approve the Draft Letter to Issue to Ratepayers About the Transition to the City of Ukiah. The motion was passed with a unanimous aye vote.

#### **Legal Counsel Report**

- i. None.

#### **Director's Report**

- ii. None.

#### **Adjourn Meeting**

Director Ross made a motion, seconded by Director DeMartini, to adjourn the meeting. This motion passed with a unanimous aye vote. The meeting adjourned at 5:58 p.m.

Date \_\_\_\_\_

**TIM PRINCE - PRESIDENT OF THE BOARD OF DIRECTORS**  
**MILLVIEW COUNTY WATER DISTRICT**

ATTEST \_\_\_\_\_ Date \_\_\_\_\_

**KIM SAYLOR – SECRETARY OF THE BOARD**