



WILLOW COUNTY WATER DISTRICT MINUTES
Regular Meeting
WATER DISTRICT OFFICE CONFERENCE ROOM
151 Laws Avenue, Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/84775413780>.
Ukiah, CA 95482
May 11, 2026
5:00 p.m.

1. CALL TO ORDER AND ROLL CALL

The Water Executive Committee (WEC) met at a Regular Meeting on May 11, 2026, having been legally noticed on May 7, 2026. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/84775413780>. Chair Nevill called the meeting to order at 5:00 p.m. Roll was taken with the following **Members Present:** Gary Nevill, Devon Boer, and Chair Ross LaRue; **ABSENT:** Devin Gordon. One seat is currently vacant. **Staff Present:** Jared Walker, MCWD General Manager; Dan Buffalo Finance Director, City of Ukiah; David Rapport Counsel, City of Ukiah; Liz Patton, Finance and Kim Saylor, Ukiah City Deputy Clerk.

CHAIR NEVILL PRESIDING.

2. APPROVAL OF MINUTES

Presenter: Jared Walker, WCWD General Manager

a. Approval of the Minutes for April 13 , 2026, Regular Meeting.

No public comments were received.

Motion/Second: Nevill/Boer approve the minutes for the April 13, 2026, Regular Meeting, as submitted. Motion **carried** by the following roll call votes: **AYES:** Nevill, Boer, and Chair LaRue. **NOES:** None. **ABSENT:** Gordon. **ABSTAIN:** None.

3. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comments were received.

4. FINANCIAL REPORTS

Balance Sheet: July - March 2026

Check Register April 2026

YTD Budget Report: July - March 2026

Member Consensus to accept the Financial Reports.

5. **NEW BUSINESS**

Presenter: *Jared Walker, WCWD General Manager*

- a. Member Consensus to add real property purchase agreement and lease to the agenda as an urgent item.

Motion/Second: LaRue/Nevill to add real property purchase agreement and lease to the agenda as an urgent item. Motion **carried** by the following roll call votes: **AYES:** Nevill, Boer, and Chair LaRue. **NOES:** None. **ABSENT:** Gordon. **ABSTAIN:** None.

Motion/Second: LaRue/Nevill to approve real property purchase agreement as amended with monthly rent added in the amount of \$4257.00 paid by the City of Ukiah to WCWD. Motion **carried** by the following roll call votes: **AYES:** Nevill, Boer, and Chair LaRue. **NOES:** None. **ABSENT:** Gordon. **ABSTAIN:** None.

Member Consensus to add urgent item to appoint a member to replace Gary Nevill on the Ukiah Valley Water Authority, Water Executive Committee as a Willow CWD representative.

Motion/Second: LaRue/Nevill to appoint Devon Boer to be Gary Nevill's successor on the Ukiah Valley Water Authority, Water Executive Committee as Willow CWD Representative. Motion **carried** by the following roll call votes: **AYES:** Nevill, Boer, and Chair LaRue. **NOES:** None. **ABSENT:** Gordon. **ABSTAIN:** None.

6. **UNFINISHED BUSINESS**

Presenter: *Jared Walker, WCWD General Manager*

Member Consensus to move items up as urgent items.

- a. Approval of Lease Agreement with Option to Purchase Between the City of Ukiah and the Willow County Water District for the Property located at 151 Laws Avenue in Ukiah, CA. APN:003-420-47.

b. **Resolution 2026-01WCWD**

A Resolution of the Board of Directors of the Willow County Water District Determining That Certain Real Property Proposed to be Leased, With an Option to Purchase, to The City of Ukiah is Not Surplus Land and, if Subject to The Surplus Land Act, Would Qualify as Exempt Surplus Land.

Motion/Second: Nevill/Boer to approve Resolution of the Board of Directors of the Willow County Water District Determining That Certain Real Property Proposed to be Leased, With an Option to Purchase, to The City of Ukiah is Not Surplus Land and, if Subject to The Surplus Land Act, Would Qualify as Exempt Surplus Land as amended removing item 7. Motion **carried** by the following roll call votes: **AYES:** Nevill, Boer, and Chair LaRue. **NOES:** None. **ABSENT:** Gordon. **ABSTAIN:** None.

7. **ADMINISTRATIVE AND OPERATIONAL REPORT**

Presenter: *Jared Walker, WCWD General Manager.*

a. Report on Eel-Russian Project Authority (ERPA) & Inland Water and Power Commission (IWPC).

Presenter: *Jared Walker, WCWD General Manager.*

- IWPC will meet on Thursday May 14, 2026. Some agenda items will include Adoption of Budget & Amend and restate the JPA to allow others to join.

b. Water Districts' Projects

Presenter: *Jared Walker, WCWD General Manager.*

- RV well grant funded, owned by RV, PG&E undergrounding power to well in approximately 6 months.
- Calpella inspections regarding turning waste treatment into a holding facility.
- Millview river intakes going in for summer season.
- PG&E is working on project in Hopland underground fiber optic lines.
- Bella Vista housing project is still pending breaking ground.

c. Ukiah Valley Water Authority (UVWA)

Presenter: *Jared Walker, WCWD General Manager.*

Conference that Jared attended had multiple people commenting on how quickly the JPA is moving forward in Ukiah.

Next Meeting June 4, 2026, at 5:00 at Ukiah Valley Conference Center (UVCC).

Devon Boer to take Gary Nevill's place on the UVWA Board as a Willow Representative.

The 3 items that the state asked for clarification on have been addressed. The funds should be starting to go out in July.

8. **COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS**

None.

9. **SET NEXT MEETING DATE**

June 8, 2026, at 5:00 p.m.

Director Gordon is absent by prearrangement.

10. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:35 p.m.

Kim Saylor, Deputy Clerk