

**Ukiah Valley Water Authority  
Redwood Valley County Water District  
Regular Meeting  
MARCH 11, 2025 MINUTES  
151 Laws Avenue ♦ Ukiah, CA 95482  
<https://uso6web.zoom.us/j/81967367611>**

**1. Call to Order**

The Redwood Valley County Water District held a Special Meeting on March 11, 2025, the meeting was legally noticed on March 5, 2025. The meeting was held in person and at the following virtual link: <https://uso6web.zoom.us/j/81967367611>. Chair A. Gaska called the meeting to order at 5:04 p.m.  
CHAIR A. GASKA PRESIDING

**Roll Call**

Roll was taken with the following **Directors Present:** Ken Todd, Bree Klotter, Tom Schoeneman, Derek Dahlen, and Chair Adam Gaska. **Directors Absent:** None. **Staff Present:** Jared Walker, Deputy Director of Water Resources, and Kim Saylor, Deputy Clerk.

**2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS:**

No public comments were received.

**3. APPROVAL OF MINUTES**

a. Approval of the Minutes of 2025-02-20 Redwood Valley Minutes.

**Motion/Second:** Schoeneman/Todd to approve the Minutes of February 20, 2025, a Regular Meeting as submitted. Motion **carried** by the following Roll Call votes: **AYES:** K. Todd, T. Schoeneman and Chair, A. Gaska. **NOES:** None. **ABSENT:** None. **ABSTAIN:** B. Klotter.

**4. FINANCIAL REPORTS**

Quarterly Report

**5. ADMINISTRATIVE AND OPERATIONAL REPORTS**

**GENERAL MANAGEMENT REPORT:**

- a. Report out that Lake Pump Station has been completed. All 3 Pump Motors now have VFD Drives.
- b. Report on Meter change outs ongoing, last round to order 300 domestic meters approximately \$330.00 each meter. Anticipating September delivery. Expected delivery window is 6 months.
- c. Overall smooth transition with Redwood and City of Ukiah integration, small billing issues that mostly pertain to conversions that are being worked out.

**OFFICE MANAGEMENT REPORT:**

- a. A Form 700 is due by April 1, 2025. Form 700 has been emailed to all Directors. Written copies are provided at meetings.

6. **UNFINISHED BUSINESS**

- a. **Water Supply Updates – URRWA scheduled to dissolve end of June 2025.**
- b. **Updates on Eel-Russian Project Authority (ERPA)**  
Report regarding a presentation on Potter Valley Project & ERPA
- c. **Updates on Small Community Drought Relief Grant Project**  
None.
- d. **Report on Ukiah Valley Water Authority (UVWA)**  
GM, Walker reported that there was a presentation on the Potter Valley Project (PVP) and ERPA. the next meeting will be on April 3, 2025. Discussion regarding individual rate studies as well as a joint rate study by Hildebrand with the goal of uniform rate structure.
- e. **Report on Annexation Efforts with Russian River Flood Control District**  
In addition to contacting map writer from SHN Consulting Tom Herman, Beth Salomone is working on the scope of work draft application.

7. **NEW BUSINESS – OPEN PUBLIC HEARING**

- a. **Consideration of President Gaska to Fill Vacancy with Mendocino LAFCo as a Special District Alternate:** Klotter/Todd to Appoint Adam Gaska to the LAFCo Board as a Special District Alternative. Motion carried by the following roll call votes: AYES: K. Todd, B. Klotter, and Chair, A. Gaska. NOES: None. ABSENT: None. ABSTAIN: T. Schoeneman.
- b. **Consideration of Bid Adjustment and Payment Terms from DBS&A and Week's Drilling & Pump Company for New Water Supply Well**  
  
Klotter /Dahlen to approve the Bid and Payment Terms from DBS&A and Week's Drilling & Pump Company for New Water Supply Well. Motion **carried** by the following roll call votes: AYES: K. Todd, T. Schoeneman, B. Klotter, D. Dahlen, and Chair, A. Gaska. NOES: None. ABSENT: None. ABSTAIN: None.

8. **COMMITTEE MEMBER ANNOUNCEMENTS AND REPORTS**

None.

**SET NEXT MEETING DATE: April 17, 2025**

9. Presenter: Kim Saylor, Deputy Clerk

10. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:06p.m.

Date\_\_\_\_\_

Kim Saylor – Deputy Clerk