



Start here and tab
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Architectural Review Plan Submittal Application

Project Address: _____, Denver, CO 8022__

Applicant Name: _____

Date: _____

Title: _____

Phone: _____

Firm: _____

Email: _____

Contact Information

	Name/s	Phone Number	Email
Owner 1			
Owner 2			
Contractor			
After-Hours Contact (during construction)			

Submittal Checklist

	Major Construction		Minor Construction		Landscape-Only	
	Digital	Hardcopy*	Digital	Hardcopy	Digital	Hardcopy
Application						
Survey						
Drawings						
• Demo Site Plan						
• Proposed Site Plan						
• Floor Plans			Submit digital and hardcopy* drawings as required to convey design.			
• Elevations						
• Roof Plan						
• Landscape Plan						
• Additional as Req.						
• Renderings						
Materials Board						
Neighbor Notification Sample Packet						
Neighborhood Notification Receipts						
Neighbor comments (if any)						
Design Review Fee			To be paid upon completion of review.			
Executed Compliance Letter						

*Deliver paper copies to Tom Deline, at 25 S. Ivy.
Email digital files to architect@crestmoorpark.org.



Neighbor Notification Packet

List names of all neighbors in receipt of the project Neighbor Notification Packet.

Owner Name/s	Address	Date Delivered	Receipt

Design Intent

Style: _____

Design Intent Statement:



Certification

(to be certified by lead design professional)

I certify that the drawings comply with the Declaration, Design Guidelines and Denver Zoning requirements, and that the neighbors listed above have received a copy of the Neighbor Notification Packet.

Name: _____

Signature: _____ Date: _____

Print Name: _____