



53 S. Dean Rd.  
Orlando, FL 32825

# Parental Authorization and Agreement

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Child's Name Date of Birth

## ENROLLMENT AGREEMENT \_\_\_\_\_ initials

I understand that my child is being enrolled at The Friends Academy and will be attending programs for the upcoming school year.

## FINANCIAL AGREEMENT \_\_\_\_\_ initials

I understand that tuition payments are to be paid on a weekly basis and due on the first day of the week. The Friends Academy now offers Visa, MasterCard, Discover and Debit payments.

I understand that tuition payments that are past due will incur a **\$25.00** late fee. All tuition accounts must be kept current. Any payment over 10 days old result in the removal of your child from the program until all payments, including late fees, are paid in full unless arrangements have been approved by the Administration. I understand that a **\$35.00 NSF** fee will be charged for all returned checks and after a total of 2 NSF charges due to returned checks, tuition payments must be made by cash or credit. All registration fees and curriculum/activity fees are non-refundable.

I understand that the school closes at 6pm. I understand that if my child is picked up after 6pm, I will be charged an additional **\$5.00** fee after the first 5 minutes, and every 5 minutes thereafter.

## PHOTO/SOCIAL MEDIA/CLASS DOJO RELEASE \_\_\_\_\_ initials

I give my permission for my child's photograph to be taken while he/she is in the care of The Friends Academy personnel. Such image may be posted in classrooms, craft projects, presentations/promotional materials, on The Friends Academy social media accounts, such as Facebook, Instagram, Class Dojo..., and/or distributed to staff. I understand that I may terminate this permission at any time in the future.

## MEAL FORM \_\_\_\_\_ initials

I understand that this facility participates in the National Food Program, where nutritious meals are provided. All students enrolled must complete the CCFP Meal Application Form.

## ACTIVITIES PERMISSION \_\_\_\_\_ initials

I agree to allow my child to participate in any activity that The Friends Academy deems age appropriate, including outside activities such as bouncy houses.

**I have read, consent to, and support all of the above authorizations, pledges, and agreements as stated above and as required by The Friends Academy handbook, policies, and procedures.**

\_\_\_\_\_  
Legal Guardian Signature Date

Summer Camp

\*It is the responsibility of the parent(s) and/or legal guardian(s) to provide court ordered documentation regarding custody and/or revocation of parental rights.\*

# Summer Camp 2023

Dear Parents,

We are so excited to kick off our 2023 summer program here at The Friends Academy! This summer your child(ren) will be enjoying themselves with the numerous field trips, arts and crafts, and fun in the sun days we have planned.

Summer camp is open from 7am to 6pm Monday-Thursdays. **Fridays we will be closing at 5pm.**

**Dates: June 5<sup>th</sup> – August 4<sup>th</sup>**

There will be no field trips the weeks of 6/5, 7/3, and 7/31.

**Registration fee due to secure spot: \$125 (covers 1 shirt and field trip costs)**

**Weekly fee: \$135**

Additional camp shirts: \$10

**Please label all belongings. The Friends Academy is not responsible for any lost or stolen items.**

**Front Drop Off:** Drop off at the front door closes at 9am and drop off ends at 10am. (On field trip days, campers must arrive by 8am sharp). **Please be aware that the van will not wait for late arrivals.** After 9am drop off at the side door, to the right of the front doors.

**Blue Bags:** All campers will receive a **BLUE** bag designated for camp. All other outside bags are prohibited. Campers may only bring items that can fit inside the bag.

**Camp Shirt:** Camp shirt will be kept and laundered onsite.

**Water Events:** For pool/splash pad days:

Sunscreen (applied before camp)

Towel (labeled with name)

Water shoes

Change of clothes

Mini disposable water bottle

Plastic bag for wet clothes

Extra money for snacks (optional)-in envelope with amount and child's name

## Camp Information and Policies

### Payment:

We accept cash, check, and credit card via Brightwheel. Payments are due each week on Monday, no later than 10am on Wednesday.

Campers who attend 4 or more day will need to pay the full-time weekly rate.

Campers out a full week will not have to pay if they do not attend for 5 whole days, up to 1 week off in summer.

**Attendance and Pick Up:** Guardians are required to sign in/out daily. Parents must let the camp counselor know when pick up arrangements have been made. ID will be requested upon arrival.

### Field Trips: Wednesdays and Fridays

Campers **MUST** arrive to the center no later than 8am on field trip days to attend. No exceptions will be made.

\*\*Must have camp shirt and closed toed shoes in order to attend field trips.

We gladly accept students on a drop-in basis. They must be cleared before attendance at least 1 day in advance. Drop-in students are not permitted on field trips.

**Meals:** All meals are provided during camp time. Students may bring extra snacks while at camp.

\*\*Please indicate any allergies on your registration form.\*\*

Meal times:

Breakfast 7-8:30am

Lunch 11am-12pm \*campers arriving after 10am must bring their own lunch\*

Snack: 3-3:30pm

**Summer Camp Rules:** These guidelines are implemented to ensure the enjoyment and safety of camp participants. It is essential that parents/guardians and campers are aware of these guidelines and that the instructors implement them to ensure that all disciplinary measures are consistent and fair throughout the camp.

**Behavior:** Respect all other camp participants at all times.

- NO fighting of any kind
- No arguing, name-calling, or swearing
- Participate in each session and help others do the same
- Respect the property and rules of the center.



## Disciplinary Action

First, a warning will be given, along with an explanation as to why the behavior is inappropriate. If the behavior continues, the following actions may incur:

- The participant will sit out of an activity for a period of time (time out)
- If the behavior occurs again, they will sit out of the whole activity. Parents will be notified at pick-up of the inappropriate behavior.

OR

- The camp leader has the right to arrange with the parent for the child to leave the camp for the rest of the day.
- If the behavior still continues, a phone call will be made to the parents to discuss the behavior and their attendance may be suspended for a whole day.
- If the participant's behavior shows no improvement, ultimately, he/she may be asked to withdraw from the camp.

\*\*\*Fighting will not be tolerated. One warning will be given on the first day of camp when we are explaining the rules and expectations of the camp. Any fighting may warrant an instant dismissal from camp. \*\*\*