



Allegany County Republican Committee
P.O. Box 134
Belmont, New York 14813

October 10, 2017

New York State Board of Elections
40 North Pearl Street, Suite 5
Albany, New York, 12207-2729

New York State Board of Elections:

I am resending a copy of the Allegany County Republican Committee Bylaws. The copy I sent on October 3, 2017, had an incorrect date.

Please replace the previous copy with this enclosed corrected copy.

Regards,

Kathleen S. Hollis

Kathleen S. Hollis, Secretary

Enc: Corrected Allegany County Republican Committee Bylaws updated October 2, 2017

RECEIVED

OCT 12 2017

**New York State
Board of Elections**

OCT 12 2017

New York State
Board of Elections**ALLEGANY COUNTY REPUBLICAN COMMITTEE
BYLAWS, RULES, AND REGULATIONS****ARTICLE 1: NAME**

Section 1: The name of this organization shall be the "Allegany County Republican Committee", hereinafter referred to as the "County Committee".

ARTICLE 2: PURPOSE

Section 1: The purposes of the County Committee are to promote, support and defend the principles of the Republican Party locally, and to support the State and National Parties or organizations by volunteerism, and to provide financial aid when possible.

ARTICLE 3: MEMBERSHIP

Section 1: The County Committee shall be made up of two (2) enrolled members of the Republican Party from each election district of said County, hereinafter called County Committee person(s). Each County Committee person shall be an enrolled Republican, a resident of the county and be an elector of the political subdivision (election district) or Assembly District in which they serve. (Election Law 2-104)

Section 2: Said County Committee, shall have full charge of all campaigns, (except for the election for the town, ward, or village officers), in the County, as well as the determination and final settlement of all questions and disputes arising, which in any way affect the welfare of the Republican Party, whether herein expressly provided or otherwise.

ARTICLE 4: ALTERNATE MEMBERSHIP AND FILLING VACANCIES

Section 1: Names to fill vacancies on the County Committee or an Alternate position can only be brought forward by the District Representatives at the next or subsequent meetings of the full committee, during the 2 year term of each committee, following the re-organizational meeting. Persons interested in becoming Committee/ Alternate members of the County Committee would need to contact the District Representative so his/her name could be brought before the Committee. Each appointed Committee Member's / Alternate County Committee member's term shall commence at the time of his/her appointment. Each Committee Person/Alternate County Committee person shall hold office until the next biennial primary election at which County Committee Members are elected.

Section 2: If a vacancy occurs on the County Committee, such vacancy shall be filled by the alternate County Committee Person from that election district, subject to the approval of the County Committee. If there is no duly appointed alternate from such district, at the next meeting of the County Committee, the County Committee may fill the vacancy with a person meeting the residency requirements of the Election Law.

Section 3: In the absence of the elected County Committee person, the alternate County Committee Person from that district shall act as the County Committee Persons, be a part of the required quorum, having the same voice and voting power of the absent County Committee Person.

ARTICLE 5: TERMS OF OFFICE

Section 1: County Committee members shall be elected biennially at the primary election as provided for in Article 2 of the Election Law. The term of office for each County Committee Person shall commence with their election at such primary. Each County Committee Person shall hold office until the next biennial primary election at which members of the County Committee are elected.

Section 2: County Committee officers shall be elected at the organizational meeting provided for in Article 6. The term of office for all officers shall commence with their election. All officers shall continue to hold their office until the Organization Meeting is convened as provided for in Article 6, Section 3, except the retiring Secretary and retiring Parliamentarian shall continue in office until a successor Secretary and successor Parliamentarian are elected at such Organizational Meeting.

Section 3: When a vacancy occurs in the office of any County Committee officer, such vacancy shall be filled by vote of the members of the County Committee for the unexpired term of such office. Such vote shall take place at a meeting of the County Committee called for such purpose, and shall occur within thirty (30) days of the occurrence of the vacancy.

ARTICLE 6: ORGANIZATIONAL MEETING

Section 1: There shall be a regular biennial organizational meeting of the Republican County Committee which shall be held in the Village of Belmont, the County Seat, within twenty days following the Primary Election at which County Committee Persons are elected (EL 2-112.1). The organizational meeting cannot be held until after certification of a contested Primary Election for Committeemen, by the Allegany County Board of Elections. The leadership of the County Committee must be enrolled members of the Allegany County Republican Party but do not have to be members of the County Committee. (EL 2-112.2) The provisions of the New York State Election Law shall control and take precedence over these By-laws. This meeting shall be held for the purpose of Organizing said County Committee by the election of its officers and for the purpose of transacting such other business as may come before said County Committee.

Section 2: The conduct of the organizational meeting shall be as follows:

- a. Call to order
- b. Pledge of Allegiance to the Flag
- c. Roll call of members in attendance
- d. Election of County Committee Chairperson
- e. Election of other County Committee Officers (Vice Chairs, Secretary, Treasurer, Parliamentarian)
- f. Elect 5 Executive County Committee Members (1 from each Legislative District)
- g. Elect Republican Commissioner of Elections (when necessary)
- h. Fill vacancies on the County Committee
- i. Appoint Alternate County Committee Members
- j. Officers reports, if any
- k. Executive County Committee Reports, if any
- l. Standing County Committee Reports, if any
- m. Special County Committee Reports, if any
- n. Old (unfinished) business
- o. New business
- p. Appointment of New County Committees
- q. Announcements
- r. Adjournment

Section 3: Written notice of the biennial organizational meeting, including an agenda, shall be mailed to County Committee members at least ten (10) days prior to the date of such meeting by the Secretary of the retiring County Committee. The Secretary shall call such organizational meeting to order and shall preside over such meeting until a Chairperson is elected.

Section 4: Within three (3) days following the organizational meeting, the Chairperson or his/her designee of the County Committee shall file with the State Board of Elections and the County Board of Elections a certificate stating names and address including a post office address of the members of the County Committee.

ARTICLE 7: RULES OF PROCEDURE

Section 1: The rules of procedure which shall be followed by the County Committee shall be ROBERTS RULES OF ORDER, REVISED.

ARTICLE 8: OFFICERS

Section 1: The elected officers of the County Committee shall consist of a Chairperson, two (2) Vice Chairpersons (one man and one woman), a Treasurer, a Secretary, and a Parliamentarian, and 5 District Representatives (1 from each of the 5 Legislative Districts). All terms of office shall be for two years or until the Organizational Meeting is convened as provided for in Article 6, Section 3, except the retiring Secretary and retiring Parliamentarian shall continue in office until a successor Secretary and successor Parliamentarian are elected.

ARTICLE 9: OFFICERS DUTIES

Section 1: The CHAIRPERSON shall call and shall preside over all meetings of the County Committee, both regularly summoned and specially called when the occasion arises, preside at all Executive County Committee meetings; and shall be an ex officio member of all County Committees and advise such committees when called upon to do so.

The Chairperson of the County Committee or his/her designee, shall file with the Board of Elections not later than two weeks before the first day in which designating petitions for a primary election may be signed, a statement of party positions to be filed by such party at such primary election.

Section 2: The VICE CHAIRPERSONS shall act as Chair of all meetings in the absence of the Chairperson and shall assist the Chairperson when called upon to do so. In the Absence of the Chairperson the most senior Vice Chairperson shall serve as Acting Chairperson. If both Chairpersons are of equal seniority (time served as Vice Chairperson) then the Secretary shall determine who shall preside over such meeting by casting lots (i.e. by coin toss). In the absence of the Chairperson and both Vice Chairpersons a County Committee meeting will be presided over by the Secretary.

Section 3: The TREASURER shall receive, hold in trust, and keep a detailed account of all funds of the County Committee. He/she will be responsible for reporting all transactions to the County Committee at all meetings held by the County Committee. He/she will be responsible for filing the financial statements with the County Board of Elections and electronically with the State Board of Elections as prescribed by NYS Election Law. The Treasurer shall be a member of all Committees where finances are involved.

Section 4: The SECRETARY shall provide written notice to all members of meetings, keep an accurate roll of members including their addresses and phone numbers, keep a true record of all proceedings at the County Committee meetings and read for approval by the County Committee at its next meeting. He/she will be the custodian of all County Committee papers, keep a true record of Executive County Committee meetings and be a member of all committees for the purpose of recording the proceedings. The Secretary shall preside at all meetings in the absence of the Chairperson and both Vice Chairpersons.

Section 5: PARLIAMENTARIAN – the duties of the Parliamentarian shall consist of advising the Chairperson or other officer presiding over any meeting regarding proper procedure to be followed at any meeting.

Section 6: DISTRICT REPRESENTATIVES – 5 Representatives, 1 from each of the 5 Legislative Districts, to bring forth District concerns/information, recruit and/or bring names of interested Committee People/Alternative Committee people to the full committee, distribute district money to district candidates.

ARTICLE 10: VOTING POWER

Section 1. Each member of the County Committee shall be entitled to one vote and in addition thereto shall have one vote for each fifty (50) or majority portions of fifty (50) votes cast in the District which said County Committee person represents for the Republican Candidate for Governor at the last preceding Gubernatorial Election.

ARTICLE 11: EXECUTIVE COMMITTEE

- Section 1. The County Committee shall appoint an Executive Committee which shall consist of not more than eleven members including the Chairperson, 2 Vice Chairpersons, Treasurer, Secretary, Parliamentarian, and one representative from each of the five County Legislative Districts in Allegany County, who shall be elected (not appointed) County Committee Members. The five County Legislative District Members shall be elected by the County Committee People of their respective Legislative Districts. The County Republican State Committee members will be ex officio but non-voting members of the Executive Committee. A majority (six (6) members) shall constitute a quorum and shall also constitute the minimum affirmative vote to approve any matter by such Executive Committee.
- Section 2: The Executive Committee shall have authority to spend up to Two Hundred Fifty Dollars (\$250.00) without seeking and obtaining approval from the County Committee.
- Section 3: The duties of the Executive Committee are as follows:
- a. Be the general advisory committee as to all party matters;
 - b. Conduct the affairs of the party between meetings of the County Committee;
 - c. Manage and direct all campaigns for the election of Republican nominees for county, state and national offices;
 - d. Advise and meet with all other committees as may seem necessary;
 - e. Review and evaluate all committee reports and establish operating budgets for each committee and officer, as necessary;
 - f. Perform duties in accordance with the provisions of the Election Law of New York State;
 - g. Performs such other duties as the County Committee may determine and assign.
- Section 4: The County Committee shall appoint an Audit Committee consisting of three (3) County Committee Persons who are not members of the Executive Committee, which shall annually review and inspect the Treasurer's books, records, and accounts when periodic reports must be filed pursuant to the New York State Election Law. This audit shall be conducted in the month of June.

ARTICLE 12: MEETINGS

- Section 1: Meetings of the County Committee shall be called by the Chairperson or by the Secretary of said County Committee if the Chairperson is at any time unable to do so. There shall be at least two (2) such meetings a year.
- Section 2: A written notice of a meeting, or a special meeting as provided for in Section 3 below, shall be mailed or electronically communicated to each member of the County Committee not less than ten (10) days before said meeting. Such notices shall contain a statement of the purpose of said meeting or special meeting and the business to be transacted. No business other than that specified in such mailed notice may be conducted at such meeting. Electronic communication with County Committee members may only be used if the member has provided the Secretary and Chairperson with an electronic address and consented that such electronic address be used for communication purposes.
- Section 3: A special meeting of the County Committee shall be called upon the written request of ten (10) or more members of the County Committee filed with the Chairperson or the Secretary within ten (10) days after such written request is filed with the Chairperson or Secretary. In the event of failure of the Chairperson to call a special meeting as requested in writing, ten (10) or more members of the County Committee may call a special meeting pursuant to Article 12, Section 2, above.

ARTICLE 13: QUORUM

- Section 1: A quorum of the County Committee shall consist of not less than twenty (20) member of the County Committee and no business shall be transacted at any meeting at which there is not present the required number for a quorum.

ARTICLE 14: VOTING

- Section 1: A vote on any question before said County Committee shall be taken in any manner designated by the person chairing the meeting unless the manner of voting shall have been designated in the motion to bring

the question before the County Committee, except the vote for the removal of a member shall be by secret ballot. A majority vote of the members present at a meeting shall be sufficient to carry any motion or resolution which may be legally made at such meeting except a motion for the removal of any member, which motion shall require a two-thirds (2/3) vote of the members present.

ARTICLE 15: PROXIES

Section 1: No person shall act in place of, or represent any member of the County Committee as his/her proxy.

ARTICLE 16: CONVENTIONS

Section 1. The County Committee shall have the power at any time to call a general convention of the Republican voters of the County to ascertain the wishes of the People relative to any question which may arise.

ARTICLE 17: COUNTY COMMITTEE FUNDS

Section 1: Neither the County Committee nor any members of the same shall have the right to use any funds belonging to the party, in its hands, to promote the election or defeat of any candidate for public office or party position at any official primary.

Section 2: Distribution of County Committee funds to candidates in the General Election. To be eligible for funds provided by the County Committee, the candidate must have won or run unopposed in the Primary Election and be formally endorsed by the County Committee. The District Representatives could then disburse said District funds to the endorsed candidate(s) as his/her discretion.

ARTICLE 18: CAUCUSES (UNOFFICIAL PRIMARIES)

Section 1: No person shall participate in any unofficial primary or party caucus held for making party nominations or candidates for town or village officers, or for the election of candidates to a party position unless he is an enrolled party voter as shall appear from a transcript of the enrollment from the register of enrolled voters in effect on the date on which such caucus (Unofficial Primary) is held.

Section 2: All unofficial primaries shall be called and conducted in the manner as prescribed by the New York State Election Law.

Section 3: The Chairperson and Secretary of all unofficial primaries and town and village caucuses shall be elected by a plurality vote.

Section 4: At all unofficial primaries or party caucuses, the candidate receiving the highest number of votes for public office or for election to a party position shall be the nominee of his party for such office or shall be deemed elected to such party position.

Section 5: Every unofficial primary or party caucus shall elect a Committee of three persons whose duty it shall be to call and give notice of the next succeeding unofficial primary or caucus for the nomination of town or village officers, or for the election of candidates to a party position. Notice of any such unofficial primary or party caucus shall be given by said Committee or a majority thereof.

ARTICLE 19: REMOVAL OF MEMBERS

Section 1: No officer or member of the County Committee may be removed by the County Committee except upon recommendation of such action by the Executive Committee for disloyalty to the party, corruption in office or enrollment in another party. No officer or member of the County Committee shall be removed at any meeting of the County Committee unless notice in writing of the charge preferred against him/her shall be mailed or electronically communicated to him/her and to each member of the County Committee at least five (5) days before the meeting at which time the charges shall be heard and the vote taken. Any officer or member of the County Committee against whom charges are preferred shall have the right to appear in person or by an Attorney or other representative before the County Committee for the purpose of defending himself/herself against the charges. No officer or member of the County Committee shall be removed by less than two-thirds (2/3) vote of the members present at the meeting at which the question of removal can be properly voted upon. Any officer or member shall retain all rights as an officer or member

of the County Committee, as the case may be, until final removal. Voting upon any proposed removal of an officer or member shall be conducted by secret ballot by weighted voting as provided in Article 10.

ARTICLE 20: TOWN AND VILLAGE NOMINATION PROCEDURES

- Section 1: The following County Towns shall use the "caucus method" of making party nominations of candidates for town offices: ALMA, BELFAST, CANEADEA, CENTERVILLE, CLARKSVILLE, GRANGER, HUME, NEW HUDSON, RUSHFORD, SCIO and WEST ALMOND.
- Section 2: The following County Towns shall use the "petition method" for making party nominations of candidates for town offices: ALFRED, ALLEN, ALMOND, AMITY, ANDOVER, ANGELICA, BIRDSALL, BOLIVAR, BURNS, CUBA, FRIENDSHIP, GENESEE, GROVE, INDEPENDENCE, WARD, WELLSVILLE, WILLING and WIRT.
- Section 3: The following County Villages shall use the "caucus method" for making party nominations of candidates for village office: ALFRED, ALMOND, ANDOVER, BELMONT, BOLIVAR, CANASERAGA, CUBA, and RICHBURG.
- Section 4: The following County Villages shall use the "petition method" for making party nominations of candidates for Village Office: WELLSVILLE, ANGELICA, and any other Village Election that falls under the Allegany County Board of Elections in November.
- Section 5: The method of making party nominations in Town and Villages for Town and Village offices may be changed if the party officers for any Town or Village make a written request for such change to the County Chairperson and such matter is brought to a vote by the County Committee at a regularly called meeting of the County Committee, and approved by the County Committee.

ARTICLE 21: AMENDMENT TO RULES AND REGULATIONS

- Section 1: The rules and regulations of the County Committee may be amended only by a two-thirds (2/3) vote of all members of the County Committee present after a notice of the proposed amendment and of the meeting at which it will be presented, has been mailed or electronically communicated to all County Committee Members at least ten days before the date of said meeting, and filed in the office of the Custodians of Primary Records, at least three days before the date of said meeting.

ARTICLE 22: REPEAL OF PREVIOUS RULES AND REGULATIONS

- Section 1: All rules and regulations heretofore passed or existing for the governance of the Republican Party in Allegany County are hereby repealed and shall hereafter be null and void.

ARTICLE 23: ADOPTION

- Section 1: The foregoing Rules and Regulations shall be in effect immediately following their approval when duly dated and signed by the Chairperson and Secretary, and filed with the State Board of Elections and Allegany County Board of Elections in the manner provided for in the New York State Election Law.

RECEIVED

Board of Elections
New York State

Adopted:
Dated: October 2, 2017

RECEIVED

OCT 12 2017

New York State
Board of Elections



Chairperson



Secretary