

RULES OF THE DEMOCRATIC COMMITTEE
OF CHEMUNG COUNTY
NEW YORK
ARTICLE I
NAME AND PURPOSE

Section 1. The organization of the Democratic Party in Chemung County shall be known as the "Democratic Committee of Chemung County, New York", hereinafter referred to as the "County Committee".

Section 2. The purpose of this organization shall be to nominate, elect, and advise candidates from the Democratic Party to public office who will serve the best interests of the citizens of Chemung County.

Article II
MEMBERSHIP

Section 1. Biennially, in each even numbered year, in the primaries for each election district, there shall be two members elected by each election district in the County who shall be enrolled Democrats at the time of the election and throughout their term of office.

Section 2. The officers of the County Committee shall become members thereof by virtue of their offices.

Section 3. As far as practicable, the members shall be equally divided between the sexes.

Section 4. The members shall be elected to the County Committee in the manner provided by law.

Section 5. All Committeemen must be registered with the Secretary of the County Committee in order to be able to vote.

Section 6. The names of all executive members and alternates to executive committee must be registered with the Secretary in order to be able to vote.

Section 7. All Committeemen shall reside within the City Legislative Districts, Town or village they represent. Upon moving from a City Legislative district, town or village, such committeemen shall automatically lose his position in that town, village or city Legislative District.

Section 8. No committeemen appointed to fill a vacancy has voting power unless approved by a majority of the quorum of the Executive Committee at the meeting immediately following that appointment.

Article III
ORGANIZATION AND MEETING

Section 1. The elected members of the County Committee shall meet within the time limited and organize in the manner provided by law.

Section 2. The Chairman of the last County Committee shall fix the time and place within the County of Chemung, for the organization meeting as provided by law, and the Secretary of the last County Committee shall notify each member of said County Committee by mail of the time and place of such meeting at least five days in advance thereof.

Section 3. The County Committee shall organize at such meeting by the election of the following officers: Chairman, one Executive Vice-Chairman, one Vice-Chairman, one Recording Secretary, one Corresponding Secretary, Treasurer and assistant Treasurer. The Executive Vice-Chairman shall be of the opposite sex from the Chairman. One of the Vice-Chairmen shall be a resident of one of the towns and one shall be a resident of the City of Elmira.

Section 3 a. At the organization meeting, the Secretary of the last County Committee shall preside, call the roll of the elected members, and preside over the election of a Chairman. Immediately upon the election of the Chairman, the meeting shall be turned over to the Chairman who shall preside at the election of the other officers.

Section 4. Each of the officers of the County Committee shall be enrolled Democrats but need not be Committeemen to be elected.

Section 5. Officers of the County Committee shall hold their respective offices at the pleasure of the County Committee.

Section 6. Meetings of the County Committee may be called at any time by the Chairman, and shall be called upon the request of not less than twenty (20) members in writing to the Chairman and Secretary, and notice of said meeting shall be given as in Section 2, Article III of these rules.

Section 7. A quorum to conduct business at any duly called meeting of the County Committee shall consist of not less than one-half of the members of the County Committee entitled to vote at such meeting and such quorum may be present either in person or by written proxy.

Section 8. Voting shall be by ayes and nays unless a member present requests a roll call vote in which event the voting power of each member shall be in proportion to the party vote in his district as cast for governor at the last proceeding gubernatorial election.

Section 9. A committeeman may be represented by a designated proxy in writing signed by such committeemen, which proxy be filed with the Secretary of the County Committee before the opening of the meeting for which such proxy is given. No such proxy shall be valid which designates as proxy one who does not reside in the County and who is not an enrolled Democrat, except that at the organization meeting, no proxy shall be valid unless voted by a person from the town or city legislative district in which the election district represented is situated.

Section 10. Order of Business-At all meetings of the County Committee, the following shall be the order of business:

- a. calling of roll
- b. Filling vacancies
- c. Election of officers
- d. Unfinished business
- e. Reports of Officers
- f. Reports of Committees
- g. New Business

Section 11. In all cases not provided for by law or these Rules, the authority for parliamentary procedures for the County Committee and the Executive Committee shall be "Roberts Rules of Order".

ARTICLE IV COMMITTEES

Section 1. There shall be an Executive Committee consisting of the Officers of the Chemung County Democratic Committee; a Chairman known as City Chairman of the City of Elmira and fifteen (15) members elected (1) from each of the Legislative Districts. Each such Executive Committee members shall serve at the pleasure of the majority of the Committeemen who elected such member or until the county committee members have designated a new apportionment for the election of executive committee members. in which event the member shall continue in office until his or her successor is duly elected. The apportionment for the election of members of the executive committee shall be reviewed by the county committee at each meeting held for the purpose of organizing the county committee.

(a) Any of the above mentioned groups of committeemen entitled to elect a member of the Executive Committee may, if they so desire, elect an alternate to act for and in place of such member of the Executive Committee when such member for any reason is unable to attend Executive Committee meetings and so act.

(b) Members or alternates of the Executive Committee must be enrolled Democrats and be members of the County Committee.

(c) A quorum for the conduct of business at a meeting of the Executive Committee shall consist of 13 members or alternates present in person.

(d) All voting at Executive Committee meetings shall be in person and not by proxy.

(e) The Executive Committee shall hold regular monthly meetings on the second Tuesday of each month or such other regular monthly day as the committee may designate. Additional meetings may be called by the Chairman of the County Committee at any time. The Secretary of the County Committee shall give three days notice in writing by mail of all regular and additional meetings of the Executive Committee.

(f) When the County Committee is not in session, the Executive Committee shall have the powers and perform the duties of the County Committee to the extent permitted by law.

Section 2. The members of the County Committee shall constitute the Assembly District Committee in Chemung County.

Section 3. The members of the Executive Committee shall elect the members of the Judicial, Congressional, Senatorial and Assembly District committees.

Section 4. (a) The members of the County Committee elected by the election districts of the several towns of the county, of the several villages of the County, of the several legislative districts of the City of Elmira shall constitute respectively the Democratic Town, Village, City legislative and City Committees for all purposes required by the statutes or otherwise.

(b) The members of the Town, Village, and City Committees shall meet at the conclusion of the first meeting of the County Committee and organize by the selection of a chairman and vice-chairman, who must be members of the County Committee. The Chairman of the respective committees shall have general supervision of the organization in their respective districts.

Section 5. The Audit Committee shall be a standing committee. This committee shall consist of four members with two representatives from the City of Elmira and two representatives from the towns. They shall be appointed by the County Chairman with the approval of a majority of the quorum of the Executive Committee. The County Chairman shall be an ex-officio member of the committee. These members need not be members of the County Committee. The Audit Committee shall meet to audit the financial transactions of the Treasurer and report annually to the full county committee.

Section 6: The Financial Committee shall be a standing committee. This committee shall consist of six members, appointed by the County Chairman with the approval of a majority of the quorum of the Executive Committee. These members need not be members of the County Committee. The County Chairman and the Treasurer shall be ex-officio members of this committee, 3 City members and 3 Town members. This committee shall have the responsibility for raising funds for the County Committee. The Financial Committee shall also be concerned with the dispersal of funds for campaign purposes. All candidates are invited to meet with the Financial Committee at a date set by this committee to present their campaign program and cost of such. The Financial Committee will make recommendations concerning the dispersal of funds

and will submit their recommendations to the Executive Committee for approval.

Section 7. Each standing committee, to the extent feasible, shall have equal representation from both sexes.

ARTICLE V
DUTIES AND COMMITTEES

Section 1. The Village and Town Committees shall call all required primaries for the nomination of officers in their respective municipalities, In the event said committees fail to call such primaries, or in the event that there is no member of such committee available to make such call, then said primaries shall be called by the Chairman of the County Committee.

ARTICLE VI
TOWN AND VILLAGE PRIMARIES

Section 1. (a) All town and village primaries shall be called for some hour between two o'clock P.M. and 8 o'clock P.M., as the committee shall determine in making the call thereof.
(b) The Chairman of the Village or town committee shall call the meeting to order when it shall be organized by the selection by a majority vote of all present entitled to vote at such primary, and the primary shall be held open at least fifteen minutes after the organization thereof. No persons shall be entitled to vote at such primaries unless his name appears upon the enrollment books of the district.

Section 2. (a) In case five or more Democrat electors qualified to vote the Primary to be held in the district shall serve notice upon the Secretary or Chairman of the primary a written demand stating that they shall require the following additional requirements, or so many of them as may be specified in such demand and shall be complied with:

1. The Chairman and other officers shall take the constitutional oath of office.
2. Candidates and delegates and officers of the organization or committees shall be chosen by ballot.
3. The meeting shall be held open not less than one hour for the voting thereat.
4. The teller shall keep a poll list of the names and residences of each person voting and assist the Secretary in the canvass of votes.
5. The elector shall be appointed watcher for each candidate or set of candidates or delegates requesting the same.
6. The Secretary shall publicly announce the number of votes cast for each candidate and the results of the canvass at the completion thereof; and shall, of the Primary to be held in a city or in a village having a population of more than five thousand inhabitants as shown by the past preceding Federal or State Enumeration, file a statement of such result and the oaths taken at such primary and the poll list kept thereat in the Office of the Town Clerk of the Town, and the papers so filed shall be public records and open to inspection and examination by any voter of the State.

ARTICLE VII
SPECIAL ELECTIONS

Section 1. Party nominations for an office to be voted for at special election shall be made by the party committee representing the unit of representation for which said office is to be filled.

ARTICLE VIII
DESIGNATION OF CANDIDATES

Section 1. Designation of candidates for party position shall be made as directed by law.

ARTICLE IX
REMOVAL OF MEMBER OF COMMITTEE

Section 1. A member of a party committee may be removed by such committee for disloyalty to the party, or corruption in office after notice and hearing upon written charges to be heard by the Committee or sub-committee thereof appointed for that purpose which shall report its findings to the full committee. The action of any committee in removing a member thereof, as herein provided for may be reviewed in summary proceeding before the Supreme Court, or by Justice thereof, upon a petition of the person so removed.

ARTICLE X
VACANCIES

Section 1. Where a vacancy occurs in the County Committee, such vacancy shall be filled by the remaining members of said committee, by the selection of an enrolled voter of the party qualified for election from the unit of representation as to which said vacancy shall occur.

ARTICLE XI
AMENDMENT OF RULES

Section 1. These rules may be amended from time to time by a majority vote of the County Committee as provided by law.