

RULES AND REGULATIONS
of the
DEMOCRATIC
COUNTY COMMITTEE



STEUBEN COUNTY, N. Y.

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**RULES OF THE DEMOCRATIC PARTY
OF THE COUNTY OF STEUBEN**

The Democratic County Committee of the County of Steuben, duly elected by the Democratic voters of said County, does hereby adopt the following rules for the organization and government of the Democratic Party of the County of Steuben:

PREAMBLE

We, the members of the Democratic County Committee of the County of Steuben, firmly believing in the principles of the Democratic Party and with the sincere conviction that the best interest of our city, county, state and nation are promoted when the reins of government are in control of that party, hereby adopt the following rules according to the best traditions of our form of government:

ARTICLE I

GENERAL PROVISIONS

Section 1— The Democratic Party of the County of Steuben consists of the voters of each election district within the County of Steuben who have duly enrolled, as required by law, for the purpose of participating in the primary Elections of the Democratic Party.

Section 2— The County Committee shall be the official governing body of the Democratic Party in the County of Steuben.

(1) The County Committee shall be constituted by the election in each election district

of the County of two members who shall be enrolled voters of the Democratic Party residing in the Assembly District containing the election district in which such members are elected.

(2) The County Committee shall have such powers and perform such duties as may be fixed by statute or prescribed by these rules and amendments thereof.

In the event of a special election for any other office to be voted on within Steuben County, the candidate for such office is to be chosen by a majority vote of the Executive Committee, present at a regular or special meeting thereof.

ARTICLE II

THE COUNTY COMMITTEE

Section 1— The Democratic County Committee of Steuben County shall meet for organization within 20 days after its election and at such meeting shall elect a Chairman, a Secretary, a Treasurer, a 1st Vice-Chairman (female), a 2nd Vice-Chairman and a 3rd Vice-Chairman. Such officers need not be members of the County Committee. Notice of the organization meeting shall be mailed to all duly elected members of the County Committee at their last-known post office addresses not less than five days before the meeting. The officers so chosen shall serve until new officers are elected at the organization meeting of the next succeeding County Committee.

Section 2— In the event of the resignation, disqualification or death of any elected officer of the County Committee, except the Chairman, such vacancy shall be filled, for the unexpired

term of such officer, by a majority vote of the members of the Executive Committee present at a meeting thereof called for the purpose of filling such vacancy.

In the event of the resignation, disqualification, or death of the County Chairman, the 1st Vice-Chairman, or if there be none, the Secretary of the County Committee shall call a meeting of the County Committee within 20 days from such resignation, disqualification, or death and, a quorum being in attendance, the County Committee by a majority vote of the membership present shall at such meeting elect a new County Chairman to serve for the balance of the term of the previous Chairman.

Section 3 - Committees — The regular standing committees of the Democratic County Committee shall be:

(a) The Executive Committee

- (1) The Officers of the County Committee
- (2) Members of the Democratic State Committee from Steuben County.
- (3) In the event of an election of a new County Chairman hereafter, the retiring County Chairman may be appointed to the Executive Committee by the new County Chairman.
- (4) Such other members of the County Committee or duly enrolled members of the Democratic Party as the Chairman shall select.

Members of the Executive Committee need not be members of the County Committee. The Executive Committee shall have power to act for the entire County Committee in all matters pertaining to the conduct of party affairs between meetings of the

County Committee but all of its actions shall be subject to these rules.

The officers of the County Committee shall be ex-officio officers of the Executive Committee.

- (b) The Finance Committee
- (1) Members of this Committee shall be appointed by the chairman of the County Committee and shall serve at his pleasure.
 - (2) They need not be members of the County Committee.
 - (3) No party funds may be expended unless authorized by the Chairman and Secretary or Treasurer of the County Committee.
- (c) The Law Committee and Rules
- (1) Members of this Committee shall be appointed by the chairman of the County Committee and shall serve at his pleasure.
 - (2) This Committee shall advise the County Committee and its officers on all legal questions arising in connection with the affairs and activities of the County Committee, suggest and prepare amendments to these Rules and perform such other appropriate duties as shall be requested by the County Chairman.
 - (3) Members of this Committee need not be members of the County Committee.

Section 4 - Special Committees —

(a) The Chairman of the County Committee shall have power to appoint from time to time

such special committees as he may deem desirable or necessary, to serve at his pleasure.

(b) Members of such special committees need not be members of the County Committee.

Section 5 - Terms of Office — All committees and officers elected or appointed under these rules shall hold office for two years or until their successors are elected or appointed unless otherwise provided by law or by these Rules, provided however, that appointed officers, members of the various committees of the County Committee shall serve at the pleasure of the County Chairman. This provision shall not apply to the Executive Committee.

Section 6 - Vacancy in County Committee— In the case of the death, declination, disqualification or resignation or the failure to elect a member, as by reason of a tie vote, the vacancy caused thereby shall be filled by the remaining members of the County Committee by the selection of adult enrolled voter of the Democratic Party, qualified for election from the district as to which such vacancy occurred.

ARTICLE III

MEETINGS OF THE COUNTY COMMITTEE

Section 1 - Regular Meetings — All meetings of the County Committee shall be held at Bath upon written notice mailed to the last-known post office address of each member of the County Committee at least 5 days prior to the time for which such meeting shall be called.

Section 2 - Special Meetings — Meetings of the County Committee must be called by the Chairman upon written request of the majority of duly elected members thereof. In case

order of business shall be as follows:

- (1) Calling of Roll.
- (2) Filling of Vacancies.
- (3) Election of Officers (organization meeting only).
- (4) Adoption of Amendments to rules, if any.
- (5) Reports of Officers.
- (6) Reports of Committees.
- (7) Unfinished Business.
- (8) New Business.
- (9) Adjournment.

ARTICLE IV

DUTIES OF OFFICERS AND COMMITTEES

Section 1 - Chairman — The chairman shall preside at all meetings of the County Committee and of the Executive Committee. He shall be a member ex-officio of all standing and other Committees and shall generally perform all of the duties incident to his office as Chairman, including others powers and duties provided for in these Rules.

Section 2 - Secretary — The Secretary shall keep the books and records of the County Committee. He shall call the roll at such meetings and shall perform all the duties incident to his office as Secretary.

Section 3 - Treasurer — The treasurer shall receive and, subject to the provisions of Article II, Section 5 (b) (3), disburse all monies received for the work of the County Committee. He shall keep books of account of all his receipts and disbursements. He shall

deposit all moneys received by him as Treasurer in such bank or banks of deposit as may be designated by the Executive Committee. He shall make a report of such receipts and disbursements at least once a year to the County Committee and upon such other occasions as he may be called upon to do so by the Chairman. He shall generally perform all the duties incident to office of Treasurer.

Section 4 — Nothing contained in this Article shall be construed to interfere in any manner with the powers and duties of the County Committee under the Election Law or these Rules.

ARTICLE V

AMENDMENTS

Section 1 — These Rules may be amended at any meeting of the County Committee duly called in accordance with the provisions of Section 2 of this Article. An amendment to these Rules may be adopted by a majority vote of the total membership of the County Committee.

Section 2 — No amendment to these Rules shall be valid unless a copy of the proposed amendment or amendments has been sent with the notice of the meeting at which such amendment is to be acted upon, and such notice is mailed in writing to the last-known post office address of each member of the County Committee not less than five days before such meeting.

ARTICLE VI

APPLICATION

Section 1 — These Rules shall apply to all

of his refusal or inability to call such a meeting, the meeting may be called by at least 25 members requesting it. Such meeting will be held on the date designated in the request provided at least 5 days notice by mail is given to each member of the County Committee addressed to his last-known post office address.

Section 3 - Proxies — At all meetings of the County Committee a member may cast his vote by proxy, provided the proxy is properly signed, dated and witnessed, filed at the meeting with the secretary thereof prior to the roll call and is in substantially the following form:

PROXY

Steuben County Democratic Committee

I, residing at in the of Steuben County, New York, in the Election District thereof and being a duly elected member of the Democratic County Committee of Steuben County, New York from the aforesaid Election District, do hereby appoint, constitute and designate residing at in the of Steuben County, New York, in the Election District thereof to be my lawful attorney, substitute and proxy for me and in my name to attend and vote at the meeting of the Democratic County Committee to be held on the day of, 19.... at 8:00 P.M. in the Court House, Bath, New York, and with the same effect as I might or could do were I personally present at such a meeting.

I hereby revoke any proxy or proxies heretofore given by to any person or persons whomsoever.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this day of, 19.....

In the presence of Dated:

A person voting a proxy for a member shall be a duly qualified and enrolled member of the Democratic Party, residing in the Election District from which the member of the County Committee, whose proxy he holds, was elected. No person may cast more than two votes, either a member may cast his own vote and one proxy vote or a duly qualified person may cast two proxy votes. No member or proxy shall represent more than one Election District; such proxy shall be valid only when and after it has been accepted by vote of the County Committee and then only for the one meeting specified therein.

Section 4 - Quorum — Twenty-five of the duly elected members of the County Committee, present in person or by proxy, shall constitute a quorum for the transaction of business. If there is not such a quorum present at any meeting, those present may act upon a motion to adjourn to a specific date but may transact no other business.

Section 5 - Order of Business — (a) At all regular meetings of the County Committee, the

activities of the Steuben County Democratic Committee except where otherwise provided by law.

Section 2 — Any action required to be taken by the Democratic Party of Steuben County which is not provided by these Rules shall be governed by the Rules of the Democratic State Committee.

Section 3 - Town or City Committee — (a) These Rules, so far as practically applicable, shall likewise apply to all the activities of every Town and City Committee.

(b) A Town or City Committee may make additional rules for itself provided they are not in conflict with these Rules and are approved by the County Chairman and filed with the Secretary of the County Committee.

ARTICLE VII

Section 1 — Any and all party rules heretofore adopted or existing are hereby repealed.

CERTIFICATE

I, Edward R. Wright, Secretary of the Steuben County Democratic Committee, do hereby certify that the within rules of the Steuben County Democratic Committee are a true copy of the rules adopted by the said committee, and of the whole thereof, at a meeting called at Bath, New York, for that purpose on October 29, 1958.

s/ Edward R. Wright
Secretary

DATED: February 27, 1959