

RULES OF THE DEMOCRATIC COMMITTEE OF TIOGA COUNTY, NEW YORK

Filed and Adopted, November 1998
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ARTICLE I. NAME AND PURPOSE

Section 1: The organization of the Democratic Party in Tioga County shall be known as the TIOGA COUNTY DEMOCRATIC COMMITTEE OF TIOGA COUNTY, NEW YORK.

Section 2: The purpose of this organization shall be the advancement of the Democratic Party in Tioga County, New York.

ARTICLE II. MEMBERSHIP

Section 1: In each even numbered year, in the primaries for each election district, there shall be 2 members elected by each election district in the county, who shall be residents of the town and enrolled Democrats at the time of the election and throughout their term of office. Additional members, up to 4 per election district, may be appointed by the chair subject to the approval of either a regular committee meeting or an executive committee meeting.

Section 2: As far as practicable, the members shall be equally divided between the sexes.

Section 3: The members shall be elected to the county committee in the manner provided by law.

Section 4: The whole number of members hereinafter mentioned shall be interpreted as that number of members allowed by law.

ARTICLE III. ORGANIZATION AND MEETINGS

Section 1: The elected members of the county committee shall meet within the time limited and organized in the manner provided by law.

Section 2: The chair of the last county committee shall fix the time and the place for the organizational meeting as provided by law, and shall notify each member of said county committee by mail or email of the time and place of such meeting at least (5) days in advance thereof at their last known address.

Section 3: At the organizational meeting the secretary of the last county committee or one designated by the chair shall preside, call the roll of the elected members, and preside over the election of a chair. Immediately upon the election of the chair, the meeting shall be turned over to the chair who shall preside over the election of a first vice chair and a second vice chair, both of whom may be from the same town, and a recording secretary and a treasurer.

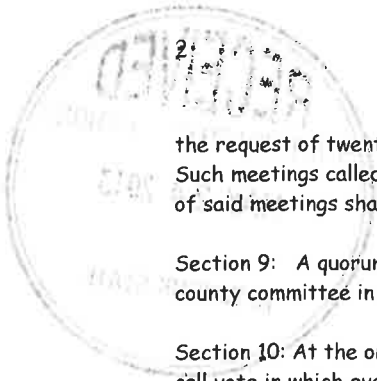
Section 4: The county committee may appoint such other officers as it may deem advisable.

Section 5: Each of the officers of the county committee shall be enrolled Democrats, but need not be committee members.

Section 6: The officers, elected or appointed, shall discharge the usual duties attached to their respective offices and only such other duties which the county committee or the chair of the county committee shall direct.

Section 7: The terms of each officer and each member of the county committee shall be as provided by law, and said officers shall hold office until their successors are elected and duly organized. Emergency action may be taken by the executive committee herein after mentioned.

Section 8: Meetings of the county committee may be called at any time by the chair. Meetings shall be called upon



the request of twenty five (25) percent of the whole number of members in writing and/or email to the chair. Such meetings called by members shall be held within ten (10) days upon receipt of a request by the chair. Notices of said meetings shall be given as in Section 2 of Article III of these rules.

Section 9: A quorum to conduct any meeting pursuant to these rules shall consist of twelve (12) members of the county committee in person or by proxy of which nine (9) must be present in person.

Section 10: At the organizational meeting, voting shall be by ayes and nays unless a member present requests a roll call vote in which event the voting power of each member or proxy shall be one vote. At all other meetings voting shall be the same as at the organization meeting except ballots may be used if requested by a member present and approved by a majority of members in person.

Section 11: A committee member may be represented by a designated proxy in writing signed by such committee member, which proxy shall be filed with the recording secretary or the chair of the county committee before the opening of the meeting for which the proxy is given. No such proxy shall be valid which designated as proxy one who does not reside in the county and who is not an enrolled Democrat, and no proxy shall be valid unless voted by a person from the town in which the election district represented is situated and no proxy shall be valid unless voted by a person from the same town in which the election district is voted.

ARTICLE IV OTHER COMMITTEES

Section 1: There shall be an executive committee consisting of the following persons:

The county chair, all other elected officers of the county committee, all members of the democratic state committee for Tioga county, the town chairs from each of the nine (9) towns of Tioga County, the county committee attorney and four (4) members-at-large to be appointed by the county chair. All members of the executive committee must be enrolled Democrats of Tioga County.

(a) A quorum for an executive committee shall consist of seven (7) members present in person.

(b) Proxies shall not be used for an executive committee meeting.

(c) The executive committee may be called into session by the chair at the request of seven (7) members thereof in writing to the chair. Notice of said meeting shall be by mail or email at least five (5) days in advance thereof. However, attendance at a meeting constitutes a waiver of required notice. An executive meeting may also be called at a scheduled meeting of the county committee when attendance at such meeting does not constitute a quorum.

(d) The executive committee shall, when the county committee is not in session, have the same powers and perform the same and all duties of the county committee that are not contrary to Law.

(e) All appointments, except those referred to in Section 1 of this Article, and recommendations for appointments made by the county chair, shall be approved by action of the members of the executive committee.

(f) All expenditures of county committee monies shall be approved by action of either the executive committee or the county committee.

Section 2. The members of the executive committee shall elect the members of the assembly, judicial, congressional and senatorial district committees, or may constitute or act as such committee.

Section 3. The members of the county committee elected by the election districts of the several towns of the county; or the several villages of the county shall constitute respectively the democratic town and village committees for all purposes required by the statute and otherwise.

ARTICLE V. DUTIES OF COMMITTEES

Section 1. The town committees shall call the organization meeting for the nomination of the officers in their respective municipalities. In the event said committees fail to call such meetings or in the event that there is no member of such committee available to make such a call, then said meetings shall be called by the chair of the county committee.

Section 2. The elected members of the county committee shall meet within their respective towns no later than thirty (30) days after the primary in which they were elected and elect town officers as follows:

(a) In towns of five (5) or more election districts there shall be a town chair, vice chair and secretary/treasurer. There may also be an executive committee consisting of the town officers and four (4) members appointed by the town chair.

(b) In towns with less than five (5) election districts there shall be a town chair and any other officers or committees the member of the town committee deem necessary.

(c) Organization and election of town officers shall be pursuant to Articles I, II and III of these County rules except that all references to county committee will be to the town committee.

(d) In the event a town chair is not elected in accordance with said rules the chair of the county committee will appoint an enrolled Democrat from said town to serve as chair until a town chair is duly elected.

ARTICLE VI

SPECIAL ELECTIONS

Section 1. Party nominations for an office to be voted for at a special election shall be made by the party committee representing the political sub-division for which said office is to be filled, for example, village or town members of the county committee within their respective village or town limits.

(a) All caucuses shall be called for some hour between five and eight p.m. as the committee shall determine in making the call therefore.

(b) The chair of the committee or one designated by the committee will order when it shall be organized by the selection of a chair and secretary elected by a majority vote of all persons present entitled to vote at such caucus and the caucus shall be held open at least fifteen minutes after the organization thereof. No person shall be entitled to vote at such caucus unless his name appears upon the enrollment book "Democrat" from that political subdivision for which the meeting was called.

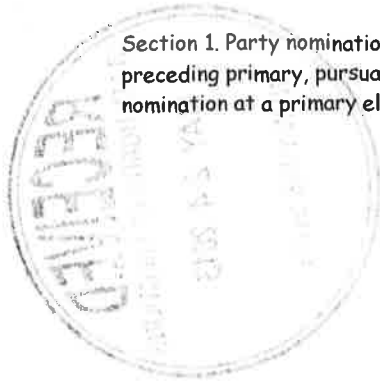
Section 2. In case five (5) democratic electors qualified to vote at the caucus to be held in the district shall serve notice upon the secretary or chair of the caucus a written demand stating that they shall require the following additional requirements, or so many of them as may be specified in such demand shall be complied with.

- (1) The chair and other offices shall take the constitutional oath of office.
- (2) Candidates, judicial delegates and officers of the organization shall be chosen by ballot.
- (3) The meeting shall be held open not less than one half hour for the voting thereat.
- (4) A teller shall be appointed by the chair of the caucus to keep a poll list of the names and residences of each person voting and assist the secretary in the canvass of votes.
- (5) A watcher shall be appointed from the electors by the chair of the caucus for each candidate or set of candidates or delegates requesting the same.
- (6) The secretary shall publicly announce the number of votes cast for each candidate and the result of the canvass at the completion thereof, and shall file a statement of such result and the oaths taken at such primary or caucus and the poll list kept there at in the office of the clerk of the political subdivision and the papers so filed shall be public records and open to inspection and examination by any voter of the state.

ARTICLE VII.

PARTY NOMINATIONS FOR GENERAL ELECTION

Section 1. Party nominations of candidates for all offices to be filled at a general election shall be made at the preceding primary, pursuant to article six (6) of the election law. The designation of a candidate for party nomination at a primary election shall be by petition.



ARTICLE VIII. DESIGNATION OF CANDIDATES

Section 1. Designation of candidates for party position shall be made as directed by law.

ARTICLE IX. REMOVAL OF A MEMBER OF COMMITTEE

Section 1. A member of a party committee may be removed by such committee for disloyalty to the party, or corruption in office after notice and hearing upon written charges to be heard by the committee or a sub-committee thereof, appointed for that purpose by the chair of the county committee which shall report its findings to the full committee or to the executive committee of the county committee. The action of any committee in removing a member thereof, as herein provided for may be reviewed in summary proceeding before the Supreme Court or by a Justice thereof, upon a petition of the person so removed.

ARTICLE X. CODE OF ETHICS

Section 1. The New York State Democratic Party Model Code of Ethics shall be the Code of Ethics for the Tioga County Democratic Committee.

ARTICLE XI. AMENDMENT OF RULES

Section 1. These rules may be amended from time to time pursuant to the New York State election law.

Original Copy dated November 1998 Filed in Tioga County Board of Elections
Amended May 2013





TIOGA
COUNTY

DEMOCRATIC
PARTY

May 13, 2013

New York State Board of Elections

40 N. Pearl St. Suite 5

Albany, NY 12207

Be it Recorded:

On Thursday May 9th, 2013 at a Tioga County Democratic County Committee meeting with quorum it was voted on by a majority to adapt the attached Rules of the Committee. The rules go into effect 10 days after that meeting on May 19th 2013.

To these events I swear:

A handwritten signature in cursive script that reads 'Patricia J. Bence'.

Patricia J. Bence

Chair, Tioga County Democratic Committee





STATE BOARD OF ELECTIONS

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Tidga Co.
Democratic Comm.

Rules
5/24/13