

RULES AND REGULATIONS
of the
CONSERVATIVE PARTY OF NEW YORK STATE
Adopted June 18, 1964

STATE OF NEW YORK
DEPARTMENT OF STATE
184 STATE STREET, ALBANY
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The Tioga County Committee of the Conservative Party of New York State does hereby adopt the rules and regulations following for the organization and government of the Conservative Party of the County of Tioga.

ARTICLE I

Party Organization

Section 1-- Basic Organization. The basis of the organization of the Conservative Party of Tioga County shall consist of the Conservative electors of each election district who have duly enrolled as required by law in their respective election districts for the purpose of participating in the primary elections of the Conservative Party. The aforesaid electors shall elect a County Committee.

Section 2 -- Purpose of Organization. The County Committee is organized for the purpose of supporting and electing to public office candidates nominated by the Conservative Party pursuant to law, of engaging in political action for the promotion of the principles and policies of the Conservative Party, and for coordinating the activities of all other Conservative Party organizations within Tioga County.

ARTICLE II

County Committee

Section 1 -- Authority and Power. The County Committee shall have general authority over the Conservative Party organization of the county and every subdivision thereof, except where limited by these rules and regulations, by the rules and regulations of the Conservative Party, or by law. All committees of the Conservative Party within Tioga County shall be under the jurisdiction of the County Committee and subject to such provisions and regulations as it may prescribe.

Section 2 -- Membership. The County Committee shall be constituted by the election, biennially in each even numbered year at the first primary election in each such year held pursuant to the Election Law, of two members from each election district within the county (who shall be residents of the assembly district containing the election district from which they are elected), except as hereinafter provided in this section. If more than 50, but not more

than 75 Conservative Party votes were cast for Governor in any election district in the last preceding gubernatorial election, then three County Committee members shall be elected from that election district. If more than 75 Conservative Party votes were cast for governor in any election district in the last preceding gubernatorial election, then four County Committee members shall be elected from that election district. If the boundaries of any election district have been changed or a new election district has been created since the last preceding gubernatorial election, then three County Committee members shall be elected from any such election district if there has been an assembly election in that election district since the last preceding gubernatorial election and more than 50 but not more than 75 Conservative Party votes were cast for member of assembly therein, or if no such assembly election has been held and the Conservative Party enrollment in that election district is more than 50 but not more than 75. If the boundaries of any election district have been changed or a new election district has been created since the last preceding gubernatorial election, then four County Committee members shall be elected from any such election district if there has been an assembly election in that election district since the last preceding gubernatorial election and more than 75 Conservative Party votes were cast for member of assembly therein, or if no such assembly election has been held and the Conservative Party enrollment in that election district is more than 75.

In addition to the members elected as aforesaid, the Chairman, Vice Chairman, Secretary and Treasurer of the County Committee shall be voting members of that committee, by virtue of their office, in the event that one or more of the aforesaid officers would not otherwise be a member of the County Committee.

Section 3 -- Vacancies. Any vacancy in the membership of the County Committee caused by death, resignation, disqualification, removal from the Assembly District or removal from office of a member of the County Committee, or by failure to elect a member, or by the creation of a new election district for which there shall be no member in the County Committee, shall be filled by the remaining members of the County Committee by the election of an enrolled Conservative qualified to represent the election district in question.

Section 4 -- Removal of Member of Committee. A member of the County Committee may be removed by such Committee, for disloyalty to the party, corruption in office or enrollment in another party, after notice and a hearing upon written charges to be heard by the Executive Committee. The Executive Committee may hear such charges or it may appoint a Sub-Committee to hear them, in which case the Sub-Committee shall report its findings to the Executive Committee, and if the Executive Committee deems that the charges have been sustained it shall report its findings to the County Committee which shall act thereon.

ARTICLE III

Officers and Committees

Section 1 -- Election of Officers and Organization of County Committee.

The County Committee shall meet to organize within twenty (20) days after the primary election at which its members were elected and shall elect a Chairman, a Vice Chairman, a Secretary and a Treasurer. The said officers need not be chosen from the members elected as in Section 2 of Article II provided, but each must be a duly enrolled Conservative in an election district within the county. Each shall be a voting member of and perform his respective duties for both the County Committee and the Executive Committee of the County Committee. At the same meeting, the County Committee shall elect the members-at-large of the Executive Committee for which provision is made in Section 3(A) of this Article.

Within three (3) days after the election of said officers the Secretary shall file with the Secretary of State and with the Board of Elections of Tioga County a certificate stating the names and post office addresses of such officers.

Officers and Committees elected or appointed pursuant to these rules shall hold office for two (2) years or until their successors are duly chosen.

In the case of death, resignation, removal from the County or other disqualification of any of said officers, the Executive Committee may fill the vacancy created thereby for the period existing until the next meeting of the County Committee, at which meeting a successor officer shall be elected to serve the balance of the term of the officer in question. The notice of that meeting shall specify that an election will be held for the office in question.

The executive Committee may create the offices of, and appoint, an Assistant Secretary and/or Assistant Treasurer and such other officers and assistants as the occasion may warrant. Such Assistants need not be members of the County Committee and shall hold office only at the pleasure of the Executive Committee. One person may be appointed to fill one or more such offices.

Section 2 -- Duties of Officers. The Chairman shall preside at all meetings of the County Committee and of the Executive Committee. He shall be ex officio a member of all standing and special committees unless otherwise provided by these rules and regulations. He shall make all appointments called for by law or by these rules. He shall perform the duties ordinarily performed by the chief executive officer of political party committees and such other duties as may be prescribed by law, or assigned to him by the County or Executive Committees.

The Vice Chairman shall perform the duties of the Chairman in case of his absence or incapacity, and such other duties as may be assigned to him by the County or Executive Committees or by the Chairman.

The Secretary shall keep the minutes of all meetings of the County and Executive Committees, shall send out all notices of meetings, and shall keep the records of said Committees and the files of correspondence of the officers and Committees. He shall arrange for the places of meetings of the County Committee. He shall be responsible for the preparation and filing of all reports required by law, except those which have to do with matters financial, or which by law are required to be filed by some other officer. He shall also prepare and mail all notices and statements required by law or by these rules to be forwarded to other party organizations in the County or State. In general he shall perform the duties of a secretary of a political party and the committees thereof and, in addition thereto, such other duties as the County or Executive Committees or the Chairman may require.

The Treasurer shall be the chief financial officer of the County Committee. He shall be responsible for the collection of funds for party purposes in and for the County. He shall see that such funds are properly disbursed. He shall file with the proper officers or departments all financial reports and statements required by law of the County Committee, the Executive Committee, or any other standing or special committee of the County Committee. In general, he shall perform the duties ordinarily performed by the Treasurer of a political party and the committees thereof and, in addition thereto, such other duties relating to financial matters of the County Committee as it or the Executive Committee or the Chairman may require.

The Assistant Secretary and Assistant Treasurer, if they or either of them shall be appointed, shall aid the Secretary or Treasurer respectively in the performance of their duties, and in the absence or incapacity of the Secretary and/or Treasurer shall perform the duties of these officers respectively. All Assistants shall perform such other duties as the County or Executive Committees or the Chairman may assign to them.

Section 3 -- Committees. A. Executive Committee. There shall be an Executive Committee composed of the Chairman, Vice Chairman, Secretary and Treasurer of the County Committee and 2 additional members-at-large all of whom, except the officers, shall be County Committeemen. Each of the aforementioned officers and members shall have equal vote in said Committee.

At all times when the County Committee is not actually in session, the Executive Committee shall have, possess and exercise all the rights, privileges, powers and duties which the County Committee may have, possess and exercise.

B. Other Committees. In addition to the Executive Committee,

there shall be four standing committees of the County Committee: the Membership Committee, the Publicity Committee, the Finance Committee and the Law Committee.

The members and chairmen of the Membership, Publicity, Finance and Law Committees shall be appointed by the Chairman of the County Committee, subject to the approval of the Executive Committee. Other committees may be constituted, and their chairmen and members appointed, by the Chairman of the County Committee, subject to the approval of the Executive Committee.

It shall be the duty of the Membership Committee to develop and execute programs, to increase the membership of the Conservative Party within Tioga County, especially including programs for the formation of new Conservative Party clubs in Tioga County.

It shall be the duty of the Publicity Committee to develop and execute programs to publicize the Conservative Party in all media of communications in Tioga County.

It shall be the duty of the Finance Committee to develop and execute programs both to finance the activities of the County Committee and Executive Committee, and to assist in financing other activities of the Conservative Party.

It shall be the duty of the Law Committee to advise the County Committee and Executive Committee concerning all legal aspects of their activities, and in particular to ensure that all activities of the Conservative Party in Tioga County comply with the provisions of the Election Law.

ARTICLE IV

Meetings

Section 1 -- Organization Meeting. At the meeting of the County Committee for organization purposes as provided in Section 1 of Article III, the Chairman of the outgoing committee shall preside until the Chairman of the new committee is elected. The presiding officer of the first organizing meeting of this County Committee shall be designated by the State Chairman of the Conservative Party.

The following shall be the order of business at all meetings of the County Committee and so far as applicable at meetings of all Standing and Special Committees thereof:

1. Call of roll
2. Filling of vacancies.
3. Adoption of rules.
4. Election of officers.
5. New business.
6. Adjournment.

Section 2 -- Special Meetings. A special Meeting of the County Committee may be called by the Executive Committee or by the Chairman and must be called by the Chairman or Secretary upon written request of at least five Committeemen. A meeting called upon such request shall be held on the date designated therein, provided a reasonable time is allowed to prepare and mail the notice required by Section 3 of this article. If such notice cannot be given the meeting shall be called at the earliest reasonable date thereafter.

Section 3 -- Notice of Meetings. Notice of the time and place of all meetings of the County Committee must be mailed to each member not less than five (5) days before such meeting, and notice of all adjourned meetings must be mailed to each such member at least two (2) days prior thereto except when a different notice is required by law.

Notice of meetings of the Executive Committee and of all Standing and Special Committees must be given by mail at least two (2) days before the meeting, or may be given by telegraph or telephone not less than twenty-four (24) hours before the meeting.

Section 4 -- Quorums. A quorum of the County Committee, and of all subcommittees thereof, shall consist of one third of the first fifty and one additional member for each multiple of five over fifty members of the whole membership of any such committee and unless otherwise provided by law, may transact the business of the County Committee or any sub-committee thereof. Less than a quorum may adjourn a meeting to another time.

Section 5 -- Proxies. At meetings of the County Committee, a member shall be entitled to vote in person or by proxy. Such proxy must designate another member of the County Committee as the proxy of the member giving the proxy, and shall be confined to a specific meeting of the County Committee, and must be evidenced by an authorization in writing, duly executed and acknowledged before an officer authorized to take acknowledgements of deeds to be recorded, and duly filed with the Secretary of the meeting for which the proxy is given. Members may not vote by proxy at meetings of the Executive Committee, or of the Standing or Special Committees.

ARTICLE V

Nominations for Public Office

Conservative Party nominations of candidates for public office required to be made pursuant to the rules of this County Committee shall be made at a meeting of the County Committee, provided, however, that any such nomination may be made at a meeting of the Executive Committee, subject to the approval of the County Committee, and shall be valid if the County Committee does not nominate another

candidate, or revoke the nomination of the Executive Committee, prior to the time fixed by the Election Law for filing a certificate of nomination for the office in question.

ARTICLE VI

Amendments

These rules and regulations shall continue to be the rules for the County Committee until they are amended or new rules are adopted by a successor County Committee. These rules may be amended from time to time by majority vote of the members of the County Committee present at a meeting at which there is a quorum, provided that a copy of the proposed amendment shall be sent with the notice of the meeting at which such amendment is to be proposed, such notice to be given not less than five (5) days before such meeting, and to be mailed to the post office address of each member of the County Committee.

The undersigned do hereby certify that they served as the presiding officer and secretary, respectively, of the organizing meeting of the Conservative Party County Committee of Tioga County held at 8PM on June 18, 1964 at Coburn Free Library, Owego New York, that rules and regulations for the government of that Committee were duly adopted at that meeting, and that the foregoing rules and regulations, consisting of seven pages, constitute a true copy thereof.

ED

RECEIVED
JUN 24 1964
NEW YORK STATE
OFFICE OF THE
COMMISSIONER OF
ELECTIONS

Lawrence D. Passage
Lawrence D. Passage
Presiding Officer

Kay M. Passage
Kay M. Passage
Secretary

*1964
June 24
Tioga County
Conservative Party
Committee*