

SCHUYLER COUNTY COMMITTEE  
of the  
NEW YORK STATE CONSERVATIVE PARTY

POST OFFICE BOX 181

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**OCT - 4 2016**

**New York State  
Board of Elections**

September 29, 2016

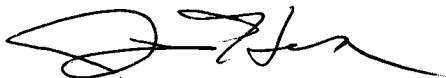
New York State Board of Elections  
40 North Pearl Street, Suite 5  
Albany , NY 12207-2729

Dear Sir/Madam:

Please find enclosed herewith the following:

1. Original certificate of election of officers of the Schuyler County Committee on September 28<sup>th</sup>, 2016.
2. Certificate of the adoption of the rules and regulations of the Schuyler County Committee duly adopted by the Committee on September 28<sup>th</sup>, 2016, together with a certified copy of the said rules and regulations, all five pages of which have been duly initialed by the Chairman and Secretary.

Yours respectfully,



James E. Halpin, Chairman  
Schuyler County Conservative Party

**CERTIFICATE OF ELECTION OF OFFICERS OF THE  
SCHUYLER COUNTY CONSERVATIVE COMMITTEE ELECTED BY THE  
COUNTY COMMITTEE OF THE CONSERVATIVE PARTY OF NEW YORK STATE  
AT AN ORGANIZING MEETING OF SAID COMMITTEE HELD ON SEPTEMBER 28, 2016  
AT HUMAN SERVICES BUILDING, MONTOUR FALLS, NEW YORK**

**TO THE BOARD OF ELECTIONS OF THE STATE OF NEW YORK  
AND THE SCHUYLER COUNTY BOARD OF ELECTIONS:**

We, the undersigned, James E. Halpin and Debra Alexander as the Permanent Chairman and Presiding Officer, and Permanent Secretary, respectively, of the Organizing Meeting of the Schuyler County Committee of the Conservative Party of New York State, held at the Human Services Building, Montour Falls, New York at 7:00 p .m. on September 28th, 2016,

**DO HEREBY CERTIFY THAT**

1. The body which held the elections hereinafter specified is the Schuyler County Committee of the Conservative Party of New York State, and the said meeting was duly convened with a quorum present and held at the time and place aforesaid.

2. Officers of the Schuyler County Committee were duly elected pursuant to the Rules and Regulations of the Schuyler County Conservative Committee adopted at the organizing meeting of the Schuyler County Conservative Committee held on September 28<sup>th</sup>, 2016 and a list of the aforesaid officers and their addresses follows, pursuant to Article 2, Section 2-112 of the Election Law:

1. Chairman- James E. Halpin
2. Vice-Chairman- Linda Moore
3. Secretary- Debra Alexander
4. Treasurer- Debra Alexander

Executive Committee:

1. William C. Elkins
2. Merle Cratsley
3. Harry Moore III

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3. Vacancies in membership of the Schuyler County Conservative Committee were duly filled pursuant to Article II, Section 3 of the Rules and Regulations of the Schuyler County Rules and Regulations and pursuant to Section 2-118 of the New York State Election Law and a list of individuals filling those vacancies follows:

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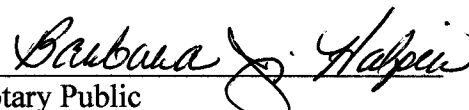
IN WITNESS WHEREOF, we have hereunto set our hands this 28th day of September, 2016.

  
\_\_\_\_\_  
Presiding Officer/Chairman

  
\_\_\_\_\_  
Secretary

STATE OF NEW YORK            )  
  ( ss.:  
COUNTY OF SCHUYLER            )

On this 28th day of September, 2016, before me came James E. Halpin and Debra Alexander, to me known and known to me to be the persons described in and who executed the foregoing instrument and they severally duly acknowledged to me that they executed the same.

  
\_\_\_\_\_  
Notary Public

STATE OF NEW YORK            )  
  ( ss.:  
COUNTY OF SCHUYLER            )

**BARBARA J. HALPIN**  
Notary Public-State of New York  
Schuyler Co. No. 4816931  
Commission Expires 5/31/18

We, James E. Halpin and Debra Alexander being severally duly sworn, each for himself, deposes and says:

That we have read the foregoing certificate of officers and know the contents thereof and that the same is true to our knowledge except as to those matters herein stated to be alleged on information and belief and as to those matters we believe them to be true.

That said certificate was made and executed pursuant to the Rules and Regulations of the Schuyler County Conservative Committee and the Conservative Party of New York State and in accordance with law.

That James E. Halpin was the Presiding Officer at the meeting referred to in the above certificate and that Debra Alexander was the Secretary thereof.

  
\_\_\_\_\_  
Presiding Officer/Chairman

  
\_\_\_\_\_  
Secretary

Sworn to before me this

28<sup>th</sup> day of September, 2016.

Barbara J. Halpin  
Notary Public

**BARBARA J. HALPIN**  
Notary Public-State of New York  
Schuyler Co. No. 4816931  
Commission Expires 5/21/18

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**CERTIFICATE OF ADOPTION OF RULES AND REGULATIONS OF THE SCHUYLER COUNTY COMMITTEE OF THE CONSERVATIVE PARTY OF NEW YORK STATE ADOPTED BY SAID COMMITTEE AT THE ORGANIZING MEETING HELD ON SEPTEMBER 28th, 2016**

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**TO THE NEW YORK STATE BOARD OF ELECTIONS AND THE BOARD OF ELECTIONS IN SCHUYLER COUNTY :**

**WE, the undersigned, James E. Halpin and Debra Alexander, as Permanent Chairman**

**and Presiding Officer, and Permanent Secretary, respectively, of the Organizing Meeting of the Schuyler County Committee of the Conservative Party of New York State, held at 7:00 p.m on September 28th, 2016 at the Human Services Building, Montour Falls, New York**

**DO HEREBY CERTIFY THAT:**

1. The body which adopted the Rules and Regulations hereto annexed is the Schuyler County Committee of the Conservative Party of New York State, and the aforesaid County Committee meeting was duly convened, with a quorum present, and held at the date, time and place aforesaid.
2. Rules and Regulations for the Schuyler County Committee were duly adopted pursuant to the Rules and Regulations of the New York State Conservative Party and the New York State Election Law.
3. A true copy of the Rules and Regulations adopted at the aforesaid meeting, consisting of five pages which we have initialed, is attached hereto.

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**New York State  
Board of Elections**

IN WITNESS WHEREOF, we have hereunto set our hands this 28th day of September, 2016.

  
\_\_\_\_\_  
Presiding Officer/Chairman

  
\_\_\_\_\_  
Secretary

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New York State  
Board of Elections

STATE OF NEW YORK            ]  
COUNTY OF SCHUYLER        ]        ss. :

On this  
28th day of September, 2016, before me came James E. Halpin and  
Debra Alexander, to me known and known to me to be the persons described in and who  
executed the foregoing instrument, and they severally duly acknowledged to me that they executed the same.

  
\_\_\_\_\_  
Notary Public

BARBARA J. HALPIN  
Notary Public-State of New York  
Schuyler Co. No. 4816931  
Commission Expires 5/31/18

STATE OF NEW YORK        )  
COUNTY OF SCHUYLER    )        ss.:

WE, James E. Halpin and Debra Alexander, being severally duly sworn, each for  
himself/herself and himself/herself, deposes and says: That we have read the foregoing certificate of adoption of  
rules and regulations and know the contents thereof and that the same is true to our own knowledge except as to  
those matters herein stated to be alleged on information and belief and as to those matters we believe it to be true.  
That said certificate was made and executed pursuant to the Rules and Regulations of the Conservative Party of  
New York State and in accordance with law.

That James E. Halpin was the Presiding  
Officer at the meeting referred to in the above certificate and that  
Debra Alexander was the Presiding Secretary thereof.

  
\_\_\_\_\_  
Presiding Officer/Chairman

  
\_\_\_\_\_  
Presiding Secretary

Sworn to before me this 28th day of September, 2016.

  
\_\_\_\_\_  
Notary Public

BARBARA J. HALPIN  
Notary Public-State of New York  
Schuyler Co. No. 4816931  
Commission Expires 5/31/18

RULES AND REGULATIONS  
of the  
SCHUYLER COUNTY COMMITTEE  
of the  
CONSERVATIVE PARTY OF NEW YORK STATE  
Adopted September 28<sup>th</sup>, 2016

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ARTICLE I

Party Organization

Section 1-- Basic Organization: The basis of the organization of the Conservative Party of Schuyler County shall consist of the Conservative electors of each election district who have duly enrolled as required by law in their respective election districts for the purpose of participating in the primary elections of the Conservative Party. The aforesaid electors shall elect a County Committee.

Section 2-- Purpose of the organization: The County Committee is organized for the purpose of supporting and electing to public office candidates nominated by the Conservative Party pursuant to law, of engaging in political action for the promotion of the principles and policies of the Conservative Party, and of coordinating the activities of all other Conservative Party organizations within Schuyler County.

ARTICLE II

STATE OF NEW YORK ]  
] ss:  
COUNTY OF SCHUYLER ]

I do hereby certify that the attached is a true and correct copy of the Rules and Regulations of the Schuyler County Committee of the Conservative Party of New York State which were duly adopted at the organization meeting of said Committee held at Montour Falls, New York on September 28<sup>th</sup>, 2016.

Dated September 28<sup>th</sup>, 2016

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**Section 2—Membership:** The County Committee shall be constituted by the election biennially in each even numbered year at the first primary election in such year held pursuant to the Election Law, of two members from each election district within the county who shall be residents of the Assembly District containing the election district from which they are elected.

In addition to the members elected as aforesaid, the Chairman, Vice Chairman, Secretary and Treasurer of the County Committee shall be voting members of that Committee by virtue of their office, in the event that one or more of the aforesaid officers would not otherwise be a member of the County Committee.

**Section 3—Vacancies:** Any vacancy in the membership of the County Committee caused by death, resignation, declination, disqualification, removal from the Assembly District or removal from office of a member of the County Committee, or by failure to elect a member, or by the creation of a new election district for which there shall be no member in the County Committee, shall be filled by the remaining members of such County Committee by the election of an enrolled Conservative qualified to represent the election district in question. Any person who has been both a resident of Schuyler County and an enrolled member of the Conservative Party for at least one year prior to the last primary election shall be deemed qualified.

**Section 4—Removal of Member of Committee:** A member of the County Committee may be removed by such Committee for disloyalty to the Party, corruption in office or enrollment in another party, after notice and a hearing upon written charges to be heard by the Executive Committee. The Executive Committee may hear such charge or it may appoint a Sub-Committee to hear them, in which case the Sub-Committee shall report its findings to the Executive Committee, and if the Executive Committee deems that the charges have been sustained it shall report its findings to the County Committee which shall act thereon.

### ARTICLE III

#### Officers and Committees

**Section 1—Election of Officers and County Committee Organization:** The County Committee shall meet to organize within twenty days after the primary election at which its members were elected and shall elect a Chairman, a Vice Chairman, a Secretary and a Treasurer. The said officers need not be chosen from the members elected as in Section 2 of Article II provided, but each must be a duly enrolled Conservative in an election district within the County. Each shall be a voting member of, and perform his respective duties for both the County Committee and the Executive Committee. At the same meeting, the County Committee shall elect the members-at-large of the Executive Committee for which provision is made Section 3 of this Article.

Within three days after the election of the said officers the Secretary shall file with the New York State Board of Elections, the Schuyler County Board of Elections, and the Capital District Office a certificate stating the names and addresses of such officers.

  
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Officers and Committees elected or appointed pursuant to these rules shall hold office for two years until their successors are duly chosen.

In case of the death, resignation, removal from the County or other disqualification of any of said officers, the Executive Committee may fill the vacancy created thereby for the period until the next meeting of the County Committee, at which meeting a successor officer shall be elected to serve the balance of the term of the officer in question. The notice of the meeting shall specify that an election will be held for the office in question.

The Executive Committee may create the offices of, and appoint, an assistant Secretary and/or Assistant Treasurer and such other officers and assistants as it may deem advisable. Such Assistants need not be members of the County Committee and shall hold office only at the pleasure of the Executive Committee. One person may be appointed to fill one or more such offices.

Section 2—Duties of Officers: The Chairman shall preside at all meetings of the County Committee and the Executive Committee. He shall be ex officio a member of all standing and special committees unless otherwise provided by these rules. He shall make all appointments called for by law or by these rules and shall perform the duties ordinarily performed by the chief executive officer of political party committees and such other duties as may be prescribed by law or assigned to him by the County or Executive Committee.

The Vice Chairman shall perform the duties of the Chairman in case of his absence or incapacity, and such other duties as may be assigned to him by the County or Executive Committee or by the Chairman.

The Secretary shall keep the minutes of all meetings of the County and Executive Committees, shall send out all notices of meetings, and shall keep the records of said Committees and the files or correspondence of the officers and Committees. He shall arrange for the places of meetings of the County Committee; shall be responsible for preparation and filing of all reports required by law except those which have to do with financial matters, or which by law are required to be filed by some other officer; prepare and mail all notices and statements required by law or these rules to be filed with other party organizations in the County or State. In general, he shall perform the duties of a Secretary of a political organization, and also such other duties as the County or Executive Committee may direct.

The Treasurer shall be the chief financial officer of the County Committee. He shall be responsible for the collection of funds for party purposes; shall see that such funds are properly disbursed; shall file with the proper officers or departments all financial reports and statements required by law or the County Committee or Executive Committee. In general, he shall perform the duties ordinarily performed by the Treasurer of a political party and the committees thereof, and also such other duties relating to the financial matters of the County Committee or the Chairman may require.

The Assistant Secretary and Assistant Treasurer shall aid the Secretary or Treasurer respectively in the performance of their duties, and in the absence or incapacity of the Secretary and/or Treasurer shall respectively perform those duties, together with such other duties as the County or Executive Committee or the Chairman might direct.

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Section 3—Committees: There shall be an Executive Committee comprised of the Chairman, Vice Chairman, Secretary and Treasurer of the County Committee together with three additional members-at-large, all of whom shall be members of the County Committee. Each of the members of the Executive Committee shall have an equal vote.

At all times when the County Committee is not actually in session, the Executive Committee may exercise all rights, privileges, powers and which the County Committee may have, possess and exercise.

#### ARTICLE IV

##### Meetings

Section 1—Organization Meeting: At the meeting of the County Committee for organization purposes as provided in Article III, Section 1, the Chairman of the outgoing committee shall preside until the Chairman of the new Committee is elected.

The following shall be the order of business at the organization meeting of the County Committee, and where applicable, of all meetings of Standing and/or Special Committees thereof:

1. Roll Call of Members
2. Filling of vacancies
3. Adoption of Rules
4. Election of Officers
5. New business
6. Adjournment

Section 2—Special Meetings: A special meeting of the County Committee may be called by the Executive Committee or by the Chairman and may be called by the Chairman or Secretary upon written request of at least one Committeeman. A meeting called upon such request shall be held on the date and at the time and place designated therein, provided a reasonable time is allowed to prepare and mail the notice required by Section 3 of this Article. If such notice cannot be given, the meeting shall be called at the earliest reasonable date and time thereafter.

Section 3—Notice of Meetings: Notice of the time and place of all meetings of the County Committee shall be mailed to each member not less than five days before such meeting, and notice of all adjourned meetings shall be mailed to each member at least two days prior to the meeting except when a different notice is required by law.

Notice of meetings of the Executive Committee and all Standing and Special Committees shall be given by mail at least two days prior to the meeting, or may be given by telephone or email communication not less than twenty-four hours prior to the meeting.

Section 4— Quorums: A quorum of the County Committee and of all sub-committees thereof shall consist of one-third of the whole membership of any such committee and unless otherwise provided by

  
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Law, may transact the business of the County Committee or any sub-committee thereof. Less than a quorum may adjourn a meeting to another date and time.

Section 5---Proxies: At meetings of the County Committee, a member shall be entitled to vote in person or by proxy. Such proxy must designate another member of the County Committee as the proxy of the member granting the proxy, shall be confined to a specific meeting of the County Committee, and must be evidenced by a written authorization, and duly filed with the Secretary of the meeting for which the proxy is given. Members may not vote by proxy at meetings of the Executive Committee, or of Standing or Special Committees.

#### ARTICLE V

##### Nominations for Public Office

Section 1---Nominations: Conservative Party nominations of candidate for public office required to be made pursuant to the Rules of this County Committee shall be made at a meeting of the County Committee, provided however, that any such nomination may be made at a meeting of the Executive Committee, subject to the approval of the County Committee, and shall be valid if the County Committee does not nominate another candidate, or revoke the nomination of the Executive Committee prior to the time fixed by the Election Law for filing a Certificate of Nomination for the subject public office.

#### ARTICLE VI

##### Amendments

These Rules and Regulations shall continue to be the rules for the County Committee until they are amended or new rules are adopted by a successor County Committee. These rules may be amended from time to time by a majority of the members of the County Committee present at a meeting at which there is a quorum present, provided that a copy of the proposed amendment shall be sent with notice of the meeting at which such amendment is to be proposed, such notice to be given not less than five days prior to the meeting by mail to each Committee Member.

  
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