

Donor Acknowledgment & Receipt Template

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Thank you for your generous support of ElevIQ Foundation. This document serves as a template acknowledgment letter to be provided to donors.

Required Elements

• Donor name and address • Date of donation • Amount donated (or description of non-cash donation) • Statement that no goods or services were provided in exchange, OR description/value of goods or services if provided • Tax-deductible amount (if applicable) • ElevIQ Foundation name, EIN: 39-4251611, and address

Sample Wording

“Thank you for your contribution of \$[amount] on [date] to ElevIQ Foundation, a 501(c)(3) nonprofit organization (EIN: 39-4251611). No goods or services were provided in exchange for this contribution. Your gift is tax-deductible to the extent allowed by law.”