

## Minute Book – Page 137

### Monthly Meeting

January 6th 2025

The Keating Township Supervisors met on January 6<sup>th</sup> 2025 at 6:00 PM in the Township Building with Chairman David McClain bringing the meeting to order and leading the Pledge of Allegiance. Supervisors Anderson, Herzog, Secretary Rittberg and two township residents attended the meeting.

The Minutes of December 5<sup>th</sup>, 2024 board meeting were approved with the motion made by Supervisor McClain/2<sup>nd</sup> Anderson. Motion carried unanimously.

**TREASURER’S REPORT** showed the following bank balances:

ACCOUNTS	GENERAL FUND	STATE AID	SEWER	Period of 12/6/2024-1/6/2025		
Petty Cash	6.01	-	54.26	General Fund	Receipts	\$ 54,029.21
JVB-Checking	109,855.09	5,913.50	23,405.12		Expenses	\$ 133,685.91
PLIGT-Savings	763,835.62	227,496.00	474,946.00		Interest Income	\$
PLGIT-Class					Checks No.	10166-10185
Hamlin-MM	1,994.94	-		State Aid	Receipts	\$
Hamlin - Impact					Expenses	\$ 751.85
Hamlin - Road Bond					Interest Income	\$ 915.61
NWS-Checking		-	19,608.33		Checks No.	3385
Hamlin Checking		-		Sewer	Receipts	\$ 208,888.99
	\$ 875,691.66	\$ 242718.56	\$ 517,563.71		Expenses	\$ 47,065.09
					Interest Income	\$
					Check No.	4120-4135
UNPAID EXPENSES	\$ 37,408.96	\$	\$ 3,129.55			

A motion was made by Supervisor McClain/2<sup>nd</sup> Anderson, to accept the Treasurer’s Report. Motion carried unanimously. By motion of Supervisor McClain/2<sup>nd</sup> Anderson, it was unanimously agreed to pay the bills as listed on the Expense Report for a total of \$64,990.68 including Sewer Expenses of \$14,652.50, State Aid Expenses of \$10,899.63 and General Expenses of \$39,438.55.

**PUBLIC HEARD:** John Stratton wanted to let us know about a glitch on our website and to compliment Keating Township for the upgrades.

### BIDS:

- 1) Storage Buildings- Supervisors decided to table this bid for a later date

### COMMUNICATIONS:

- 1) 2025 Bidding Limits & Mileage Rates: \$12,200 not to exceed \$22,500/Mileage Rates to \$.67
- 2) Hamlin Library Report
- 3) Smethport Fire Report
- 4) Hilltop Fire Report
- 5) PSATS Report
- 6) Subdivision-None
- 7) Lafayette update on new oil wells

**ROAD MASTER REPORT:** Supervisor Anderson read what the road crew had accomplished in December.

**SEWER REPORT:** Supervisor McClain read what the sewer had accomplished in December.

**OLD BUSINESS:**

- 1.) Engine Brake Ordinance a Motion was made by Supervisor McClain/2<sup>nd</sup> Anderson to advertise for the Engine Brake Ordinance No. 111. Motion was carried unanimously.
- 2.) 2025 contracts for Ambulance Service. A motion was made by Supervisor McClain/2<sup>nd</sup> Anderson to accept Port Allegany Ambulance Contract. Motion carried unanimously.

**NEW BUSINESS:**

- 1.) 2025 PSATS Convention May 4<sup>th</sup>-7<sup>th</sup> a motion was made by Supervisor McClain/2<sup>nd</sup> Anderson to send up to three people to PSATS. Motion carried unanimously.
- 2.) Resolution No. 2025-A SEO Rates. A motion was made by Supervisor McClain/2<sup>nd</sup> Anderson to accept Resolution No. 2025-A. Motion Carried unanimously.
- 3.) Resolution No. 2025-B Solicitor. A motion was made by Supervisor McClain/2<sup>nd</sup> Anderson to accept Resolution no. 2025-B Jeanne Miglicio as Keating Townships Solicitor. Motion Carried unanimously.
- 4.) Resolution No. 2025-C Employee Rates. A motion was made by Supervisor McClain/2<sup>nd</sup> Anderson to increase the Road Crew/CDL Drivers, Skilled Laborers/Equipment Operator, Secretary/Treasurer, and Clerk wages by 5% increase from their current hourly rate and Part-time employees a 3% increase from their current wages. Motion
- 5.) Resolution No. 2025-D Haines & Co. Financial Audit. A motion was made by Supervisor McClain/2<sup>nd</sup> Anderson to accept Resolution No. 2025-D Haines & Co. Financial Audit. Motion carried unanimously.
- 6.) Resolution No. 2025-E Personnel Policy. Supervisor McClain discussed the progression rate within Office Personnel. He then went on to discuss the Holiday wages and their changes. If an employee is scheduled to work on a holiday, they get double-time. If an employee does not work, then they get 8 hours of regular pay. If an employee gets called out, the employee gets double-time and a half for the hours they are out and regular time for the remainder of time, up to 8 hours. If the employee is called or (unscheduled) they will get double time and a half the whole time they are out. A motion was made by Supervisor McClain/2<sup>nd</sup> Anderson to accept Resolution No. 2025-E for the Personnel Policy, with the Holiday Correction. Motion carried unanimously.

**NEXT MEETING:** January 6th, 2025 at 6:00 PM in the Township Building.

**NEXT WORKSHOP:** January 16<sup>th</sup>, 2025 at 5:00 PM in the Township Building.

**ADJOURNMENT:** was heard at 7:14 PM

Respectfully submitted, Taylor Rittberg, Secretary/Treasurer