**Application for Keeping of an Emotional Support/Companion Animal**

**or Service Animal as an Accommodation for a Disability**

Key Towers South Owners Association, Inc.

1750 Ben Franklin Dr., Sarasota, FL 34236

(941) 388-3541 / [keytowerssouth@gmail.com](mailto:keytowerssouth@gmail.com)

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| **General Information** |
| Unit number and owner: |
| Applicant/Resident requesting accommodation: |
| Relationship of applicant to unit owner: |
| Application is for (check one) Emotional support/comfort animal Trained service animal |

**Description of the Animal**

If the animal is not yet in your possession, please describe the animal you hope to obtain. If the animal is in your possession, please attach a photo to this application.

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| Species: Dog Cat Other (specify) |

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| Breed: | Color(s): |
| Size (height/length): | Weight: |
| Fully grown? Yes No | Expected size when grown: |

**Proof of Need**

The Board of Directors requires that the resident prove that there is a genuine need for the keeping of an emotional support / comfort animal or service animal in this pet-free condominium. This application must be accompanied by a signed and dated letter, on letterhead from a medical professional stating

1. Name of the individual who requires the animal
2. Name of the animal
3. Certification that the individual is disabled as defined in the attachment to this form
4. Length of time that the signer has treated the individual for this condition
5. Whether or not the condition is temporary
6. How the animal will mitigate the effects of the disability
7. If the medical professional has examined the animals or viewed their interaction with the applicant in relation to the diagnosis

No more than two animals are allowed per unit. If more than one animal is requested, a separate application is required for each and the medical certification must additionally explain

1. Why more than one animal is required
2. How each animal alleviates one or more of the identified symptoms or effects of an existing disability
3. If the emotional comfort provided by each animal is different. If so, how has the medical health provider made this determination?

Whether or not this application form is used, no application for an Emotional Support/Comfort Animal or a Service Animal will be considered without all of the requested information, unless the disability and need for the animal are readily apparent.

Pursuant to the federal and Florida Fair Housing Acts, the applicant agrees to reside in Key Towers South with said emotional support / comfort animal or service animal, as an accommodation for a disability, until residency or the disability ceases for any reason. Upon the death or relocation of the applicant, the animal must be removed from the premises. Upon death of the animal, any replacement support animal must be approved and a new updated application and medical professional's statement submitted.

**Animal Health Certification**

The applicant must prove that the animal is up to date on all required shots and vaccinations as well as all required licenses. The animal’s information must be updated at least annually.

**Signature**

By signing this application, the applicant acknowledges the receipt of, and agrees to abide by the terms of, the Key Towers South Owners Association, Inc. Support Animal Policy, Rules and Regulations attached to this application.

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| Applicant signature: | Date: |

Attachments: 1. Disability Information 2.Rules for Assistance Animals

For office use

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| Received by: | Date: |

**Attachment 1**

**Disability Information**

Under federal and state law, an individual is disabled if he/she has a physical or mental impairment that substantially limits one or more major life activities.

The term "physical or mental impairment" includes (1) any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems: neurological; musculoskeletal; special sense organs; respiratory, including speech organs; cardiovascular; reproductive; digestive; genito-urinary; hemic and lymphatic; skin; and endocrine; or (2) any mental or psychological disorder, such as mental retardation, organic brain syndrome, emotional or mental illness, and specific learning disabilities. The term "physical or mental impairment" includes, but is not limited to, such diseases and conditions as orthopedic, visual, speech and hearing impairments, cerebral palsy, autism, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, Human Immunodeficiency Virus infection, mental retardation, emotional illness, drug addiction (other than addiction caused by current, illegal use of a controlled substance) and alcoholism.

“Major life activities" includes functions such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. 24 CFR §100.201. **Attachment 2**

**Rules for Assistance Animals**

The following rules apply to all assistance animals permitted under state and federal Fair Housing laws.

* For the safety and protection of all individuals, animals must be carried or kept on a leash at all times when outside the unit.
* Owners are required to carry the implements necessary for cleaning up after their animal. Animal waste must be collected and deposited in the trash in a secured plastic bag.
* Cat litter must be put in a secured plastic bag and deposited in the trash.
* Assistance animals will not be permitted in the swimming pool or on the pool deck.
* Due to the concern for neighbors and potential nuisance problems, balconies may not be used for housing animals when the owner is not on the balcony with the animal.
* No animal shall be housed or treated in a manner that results in unreasonable, persistent or continuous barking or other objectionable noise.
* The owner of the animal shall obtain and maintain all licenses, permits, vaccinations, and inoculations for the animal required by any entity, including but not limited to, the State of Florida, County of Sarasota, or the City of Sarasota.
* The cost to repair damage to the common areas (hallways, lobbies, furniture, carpeting, doors, shrubs, plants, etc.), caused by animals will be billed to the responsible owner and shall paid within ten (10) days.
* Should the animal become a nuisance or exhibit hostility to any person within the condominium, or should the owner otherwise fail to follow the applicable rules concerning animals, such violation(s) will be enforced in accordance with the provisions of the governing documents and all applicable laws. Moreover, in the event of a multiple violations, or a clear and substantial threat to the safety of residents based on prior documented behavior of the animal, the owner may be required to remove the animal from the condominium.