

AGENDA
MARION TOWNSHIP, BUTLER COUNTY, PA
BOARD OF SUPERVISORS MEETING
February 9, 2026, at 5:30 p.m.
Marion Township Office Building

Call to Order:

Pledge of Allegiance

- Motion to accept Minutes from last meeting – Second Motion –

- Motion to accept Treasurer's Report – Second Motion –

Public Comment:

Correspondence:

- **Butler County Board of Commissioners:** Grant Seminar, Friday, Feb. 27 from 10 am – 1 pm in Wexford

Old Business:

- **Dave Neill, EADS Group**

- **Volunteer Tax Credit Incentive Program for Firefighters:** Draft resolution to be reviewed by Supervisors, Fire Company and Solicitor. Once draft is approved by all parties, resolution can be adopted.

- **Vacating McFadden Road, Ordinance 113:** Motion to adopt Ordinance 113 "Ordinance of the Township of Marion, Butler County PA, Vacating McFadden Road". Second Motion:

- **Speed Limit Sign Solar/Battery Operated:** Harrisville Borough is going to provide Marion Twp. the specifications so battery can be ordered and permit can be obtained.

- **FNB Loan Resolution #9-2026:** Motion to approve the FNB Loan Resolution with authorized signatories as Patrick Martino and Judy Stoops. This is the interim loan of \$100,000 for the truck purchase that was eligible for the On Road Rebate Program through the DEP. Second Motion:

- **Entertainment Tax:** No new update

- **Richardson Inspection Services:** Hilliard 210-S1-B4 - Violation notice has been sent and Richardson is providing enforcement. Burns 210-2F47-9A - Violation notice halted as he is making arrangements to have the home demolished and removed.

New Business:

- **Police Report:** See the attached report.

- **Marion Township Board of Auditors:** At the Board of Auditors Meeting held on January 6, 2026, they approved the Supervisors pay rate of \$20.00/hour for 2026. No pay increase from prior year rate was requested or made.

- **Butler County Board of Commissioners:** Motion to apply for the 2026 Local Park and Recreation grant and to adopt Resolution #10-2026, a Resolution to authorize Marion Township to apply for the Butler County Local Park and Recreation Grant. Some ideas depending on pricing. Concrete corn hole game, parking curb stops, and new entrance sign for park.) Second Motion:

- **COSTARS Salt Contract for 2026-2027:** Registration is open till March 15, 2026. Amount _____

Resolution #2-2026: Resolution to preauthorize the preparation and distribution of payroll and accounts payable check for pay periods and bills which occur between regular meetings of the Board.

Resolution #3-2026: Resolution to appoint Judy Stoops, Michele Burd, and Amy Cousins to serve as Open Records Officers of Marion Township.

Resolution #4-2026: Resolution to appoint DMKCG, LLC/Andrea Parenti as Solicitor for Marion Township.

Resolution #5-2026: Resolution to designate the official newspaper for advertising purposes as Progress News and Butler Eagle for Marion Township.

Resolution #6-2026: Resolution to appoint EADS Group Engineering to serve as Engineer of Marion Township.

Resolution #7-2026: Resolution to appoint Patrick West to serve as SEO and Collin Fantaskey to serve as Alternate SEO for Marion Township.

Resolution #8-2026: Resolution to appoint Richardson Inspection Services LLC to serve as Marion Township Building Code Enforcement Officer.

Resolution #9-2026: Resolution to appoint Amy Cousins as Assistant Secretary for Marion Township.

Craig Pierce made a motion to adopt the above Resolutions #1-2026, 2-2026, #3-2026, #4-2026, #5-2026, #6-2026, #7-2026, #8-2026, #9-2026. Second motion by Dave Malinski. All in favor, motion is carried and approved.

Set Wages:

Employee	2026 Wages
Part time Road Workers, Non CDL:	\$15.50/hour
Heavy Equipment Operator:	\$20.00/hour
Part time Road Workers, with CDL:	\$20.00/hour
Wesley Bowser	\$21.00/hour
Treasurer/Secretary: Judy Stoops	Bi Weekly Salary \$514.00
Judy Stoops - Water & Sewage:	Bi Weekly Salary: \$200.00
Secretary/Treasurer: Michele Burd	Monthly Salary: \$459.00
Amy Cousins	\$18.65/hour
Kirby Stalker	\$18.00/hour

Dave Malinski made a motion to approve all the wages. Second motion by Craig Pierce. All in favor, motion is carried and approved.

Auditors' Wage: \$15.00/hour when each new term begins. \$10.00/hour until then.

Tax Collector Wage: 5%

Marion Township Community Park Pavillion Rental Fee: \$50.00

Road Bond Permit Application Fee: \$100.00

Supervisors' Wage: Set by Board of Auditors no increase was requested

Craig Pierce made a motion to adjourn the 2026 Reorganizational Meeting. Second motion by Dave Malinski. All in favor, motion is carried and approved.

Michele Burd
Secretary

**Marion Township, Butler County, PA
Meeting Minutes for January 5, 2026, Supervisors Meeting**

Dave Malinski made a motion to approve minutes from December 8, 2025, meeting. Second motion by Craig Pierce. All in favor, motion is carried and approved.

Patrick Martino made a motion to approve all the treasurer's reports as presented. Second motion by Craig Pierce. All in favor, motion is carried and approved.

Public Comment: Doug Dick spoke about fire company training, a meeting with Kozy Rest, and future planning for the Township Emergency Management Plan.

TREASURER REPORT:

Balance as of January 5, 2026:

FNB CHECKING	\$ 6,666.84
CD Account	\$ 28,437.33
GENERAL PLGIT	\$ 948.71
GENERAL PLGIT - PRIME	\$ 28,852.87
CAPITAL RESERVE FUND	\$ 19,162.81
LIQUID FUELS PLGIT CHECKING	\$ 553.89
LIQUID FUELS – PRIME	\$ 217.71
BOYERS WATER AND SEWAGE	\$ 4,552.54
SEWAGE ACCOUNT	\$ 12,159.93
(Including Sewage Escrow Accounts \$7,028.44)	
LOAN ACCOUNT – PLGIT CHECKING	\$ 3,902.56
LOAN ACCOUNT – PLGIT PRIME	\$ 965.65
TOTAL OF ALL ACCOUNTS	\$ 106,420.84

Correspondence:

Butler County Planning Department: 2026 Fee Schedule

Western PA Soil Services: Collin Fantaskey, SEO 2026 Fee Schedule

Patrick West, SEO: 2026 Fee Schedule same as 2025

EADS Group: Fee Schedule for SEO Services

Hei-Way Cold Patch: Costars pricing delivered for the period of 9/1/2025 – 9/1/26. General Purpose, Premium, and Latex-Modified: \$103.50/ton

Old Business:

Volunteer Tax Credit Incentive Program for Firefighters: Draft resolution to be reviewed by Supervisors, Fire Company and Solicitor. Once the draft is approved by all parties, resolution can be adopted.

Vacating McFadden Road, Agreement and Ordinance: Craig Pierce made a motion to approve the draft Ordinance 113 for vacating McFadden Road. Once property owners have approved draft it is approved that it can be advertised for adoption. Second Motion by Patrick Martino. All in favor, motion is carried and approved.

Craig Pierce made a motion to approve the draft agreement for vacating McFadden Road to be signed by all parties after Ordinance is adopted. Second motion by Patrick Martino. All in favor, motion is carried and approved.

Speed Limit Sign Solar/Battery Operated: Working with Harrisville Police in order to get this placed in the Township.

Entertainment Tax: No new update

Marion Township Website: Craig Pierce made a motion for TJB Consulting to handle the Marion Twp. Website. With the change, more information will be able to be posted. Mercer Twp. and other local Townships use this same company if you want to see an example. Year 1 to include set up and maintenance would be \$885 and the following year after set up would be \$540. Price from Civic Plus the minimum is \$1,000/yr. Current website expires in September 2026. Second Motion by Patrick Martino. All in favor, motion is carried and approved.

New Business:

Dave Neill, EADS Group: Change order for water hauling for reservoir fill up in order to meet deadline. Craig Pierce made a motion to approve the change order that will eliminate the reservoir demo (\$14,500), add the tank filling through hauled water (\$22,000) for a net increase of \$7,500. Second motion by Patrick Martino. All in favor, motion is carried and approved.

Police Report: Craig Pierce made a motion to approve the Police Report for December. Second motion by Dave Malinski. All in favor, motion is carried and approved.

Best Insurance: Craig Pierce made a motion to renew Workman's Compensation Insurance with Wesco Insurance effective retroactive to January 1, 2026. Policy term is January 1, 2026, to January 1, 2027. The renewal rate is \$11,476. Second Motion by Patrick Martino. All in favor, motion is carried and approved.

PSATS Convention: April 19-26, 2026, with registration on Tuesday, January 13, 2026. No one from Marion Township will attend.

Building Permits: None

Sewage Permits: None

Road Bond Permits: None

Road Bond Permits Released: None

Craig Pierce made a motion to approve payments and checks signed since the last meeting. Second motion by Patrick Martino. All in favor, motion is carried and approved.

Next meeting: Monday, January 9, 2026, at 5:30 p.m.

Craig Pierce made a motion to adjourn at 5:20 p.m. Second motion by Patrick Martino. All in favor, motion is carried and approved.

Michele Burd
Secretary

Marion Township - General Fund

Account QuickReport

As of February 9, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
100.00 - FNB							15,583.16
Bill Pmt - Check	01/06/2026	8440	Harrisville Borough	44 hours - D...	20000 - Acco...	-1,584.00	13,979.16
Paycheck	01/08/2026	8441	Pierce, Craig S		-SPLIT-	-44.14	13,935.02
Paycheck	01/08/2026	8442	West, Patrick		-SPLIT-	-521.72	13,413.30
Deposit	01/07/2026			Deposit - Ta...	-SPLIT-	1,127.05	14,540.35
Paycheck	01/07/2026	8443	Covert, Darlene A		-SPLIT-	-40.80	14,499.75
Deposit	01/07/2026			Deposit - El...	12001 - *Und...	681.70	15,181.45
Bill Pmt - Check	01/12/2026	8450	FNB Commercia...	office suppl...	20000 - Acco...	-163.32	15,018.13
Bill Pmt - Check	01/12/2026	8451	Hel-Way, LLC	cold patch	20000 - Acco...	-2,142.05	12,876.08
Bill Pmt - Check	01/12/2026	8452	Judy Stoops	reimburse	20000 - Acco...	-59.45	12,816.63
Bill Pmt - Check	01/12/2026	8453	McBride's Rentals	rent	20000 - Acco...	-650.00	12,166.63
Bill Pmt - Check	01/12/2026	8454	West Penn Power	street lights	20000 - Acco...	-655.48	11,511.15
Transfer	01/12/2026			Funds Tran...	106.11 - PLG...	5,000.00	16,511.15
Deposit	01/12/2026			Deposit - El...	12001 - *Und...	630.27	17,141.42
Deposit	01/13/2026			Deposit - ref...	12001 - *Und...	1,133.47	18,274.89
Bill Pmt - Check	01/14/2026	8456	McKinney Hauling...	hauling	20000 - Acco...	-225.00	18,049.89
Deposit	01/14/2026			Deposit - El...	12001 - *Und...	502.92	18,552.81
Paycheck	01/16/2026	8444	Bowser, Wesley		-SPLIT-	-1,324.92	17,227.89
Paycheck	01/16/2026	8445	Burd, Michele H		-SPLIT-	-394.88	16,833.01
Paycheck	01/16/2026	8446	Cousins, Amy C		-SPLIT-	-378.38	16,454.63
Paycheck	01/16/2026	8448	Pierce, Craig S		-SPLIT-	-88.21	16,366.42
Paycheck	01/16/2026	8449	Stoops, Judith A		-SPLIT-	-594.82	15,771.60
Paycheck	01/16/2026	8447	Martino, Patrick J		-SPLIT-	-158.77	15,612.83
Deposit	01/19/2026			Deposit - El...	12001 - *Und...	1,261.95	16,874.78
Bill Pmt - Check	01/20/2026	8466	Dillon McCandles...	vacant roads	20000 - Acco...	-532.19	16,342.59
Bill Pmt - Check	01/20/2026	8457	West Penn Power	ephiny hall	20000 - Acco...	-48.28	16,294.31
Bill Pmt - Check	01/20/2026	8458	West Penn Power	garage	20000 - Acco...	-135.67	16,158.74
Deposit	01/21/2026			Deposit - El...	12001 - *Und...	731.83	16,890.57
Check	01/25/2026	EFT	First National Bank	truck loan	472.40 - Sm...	-529.83	16,360.74
Deposit	01/26/2026			Deposit - D...	12001 - *Und...	16.50	16,377.24
Deposit	01/26/2026			Deposit - El...	12001 - *Und...	1,869.18	18,246.42
Bill Pmt - Check	01/27/2026	8459	Busy Beaver Bull...	parts	20000 - Acco...	-68.66	18,177.76
Bill Pmt - Check	01/27/2026	8460	Central Electric C...	creek botto...	20000 - Acco...	-47.00	18,130.76
Bill Pmt - Check	01/27/2026	8461	Columbia Gas	garage	20000 - Acco...	-1,084.50	17,046.26
Bill Pmt - Check	01/27/2026	8462	Judy Stoops	reimburse...	20000 - Acco...	-31.90	17,014.46
Bill Pmt - Check	01/27/2026	8463	The EADS Group	reservoir	20000 - Acco...	-3,748.48	13,265.98
Bill Pmt - Check	01/27/2026	8464	Columbia Gas	office	20000 - Acco...	-740.64	12,525.34
Bill Pmt - Check	01/27/2026	8466	Columbia Gas	Ephiny hall	20000 - Acco...	-37.30	12,488.04
Deposit	01/28/2026			Deposit - El...	12001 - *Und...	938.62	13,426.66
Paycheck	01/30/2026	8468	Bowser, Wesley		-SPLIT-	-1,324.92	12,101.74
Paycheck	01/30/2026	8466	Cousins, Amy C		-SPLIT-	-378.37	11,723.37
Paycheck	01/30/2026	8467	Stoops, Judith A		-SPLIT-	-594.81	11,128.56
Deposit	01/30/2026			Deposit - El...	12001 - *Und...	2,274.31	13,402.87
Bill Pmt - Check	01/31/2026	8469	Triangle Gasoline	360 gallons	20000 - Acco...	-948.71	12,454.16
Liability Check	01/31/2026	E-pay	United States Tre...	26-1102205...	-SPLIT-	-2,148.16	10,306.00
Liability Check	01/31/2026	E-pay	PA Department of...	16135741 Q...	217.00 - Staf...	-307.85	10,000.15
Bill Pmt - Check	02/03/2026	8470	Wex Bank	gas	20000 - Acco...	-582.85	9,417.30
Paycheck	02/03/2026	8471	Grossman, Andre...		-SPLIT-	-192.00	9,225.30
Paycheck	02/03/2026	8472	Grossman, Kately...		-SPLIT-	-192.00	9,033.30
Paycheck	02/03/2026	8473	Kunselman, Rich...		-SPLIT-	-192.00	8,841.30
Bill Pmt - Check	02/03/2026	8477	Hovis Auto Supply	parts	20000 - Acco...	-1,452.84	7,388.46
Bill Pmt - Check	02/03/2026	8478	Silperry Rock Har...	sump pump	20000 - Acco...	-169.98	7,218.48
Paycheck	02/04/2026	8474	Mallinski, David JC		-SPLIT-	-44.14	7,174.34
Paycheck	02/04/2026	8475	Martino, Patrick J		-SPLIT-	-44.14	7,130.20
Paycheck	02/04/2026	8476	Pierce, Craig S		-SPLIT-	-44.13	7,086.07
Total 100.00 - FNB						-8,477.09	7,086.07
TOTAL						-8,477.09	7,086.07

FNB CHECKING	\$ 7,086.07
CD Account	\$ 28,531.87
GENERAL PLGIT	\$ 1,902.10
GENERAL PLGIT PRIME	\$ 18,963.32
CAPITAL RESERVE FUND	\$ 19,167.14
LIQUID FUELS PLGIT CHECKING	\$ 555.61
LIQUID FUELS - PRIME	\$ 219.17
BOYERS WATER AND SEWAGE	\$ 182.78
SEWAGE ACCOUNT	\$ 12,251.68
(Including Sewage Escrow Accounts	\$7,028.44)
LOAN ACCOUNT - PLGIT CHECKING	\$ 71.77
LOAN ACCOUNT - PLGIT PRIME	\$ 317.54
TOTAL OF ALL ACCOUNTS	\$ 89,249.05

02/03/26

Accrual Basis

Account QuickReport As of February 9, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
100.00 · Marlon Twp Boyers Water and Sew							7,791.45
Deposit	01/08/2026			Deposit - W...	-SPLIT-	1,825.00	9,416.45
Deposit	01/08/2026			Deposit - C...	12000 · Und...	240.00	9,666.45
Deposit	01/07/2026			Deposit - M...	-SPLIT-	240.00	9,898.45
Deposit	01/07/2026			Deposit - W...	-SPLIT-	1,165.00	11,061.45
Bill Pmt -Check	01/13/2026	2318	First National Ban...	loan for res...	20000 · Acco...	-2,400.00	8,661.45
Deposit	01/13/2026			Deposit - Pl...	-SPLIT-	185.00	8,846.45
Deposit	01/13/2026			Deposit - W...	-SPLIT-	860.00	9,706.45
Bill Pmt -Check	01/14/2026	2317	Book & Proch We...	Dec. 2025	20000 · Acco...	-5,200.95	4,505.50
Deposit	01/14/2026			Deposit - C...	12000 · Und...	65.00	4,570.50
Deposit	01/15/2026			Deposit - C...	-SPLIT-	380.00	4,930.50
Deposit	01/19/2026			Deposit - C...	-SPLIT-	260.00	5,190.50
Bill Pmt -Check	01/19/2026	2323	Book & Proch We...	payment to ...	20000 · Acco...	-2,000.00	3,190.50
Deposit	01/20/2026			Deposit - W...	-SPLIT-	1,100.00	4,290.50
Bill Pmt -Check	01/20/2026	2318	Barber's Chemicals	chemicale	20000 · Acco...	-317.20	3,973.30
Bill Pmt -Check	01/20/2026	2319	Dillon McCandles...	recording de...	20000 · Acco...	-921.93	3,051.37
Bill Pmt -Check	01/20/2026	2320	West Penn Power	clay	20000 · Acco...	-265.48	2,785.89
Bill Pmt -Check	01/20/2026	2321	Zanella Milling	salt	20000 · Acco...	-1,939.60	846.29
Bill Pmt -Check	01/20/2026	2322	West Penn Power	mcqueeny	20000 · Acco...	-319.34	526.95
Deposit	01/21/2026			Deposit - W...	-SPLIT-	1,905.00	2,431.95
Bill Pmt -Check	01/27/2026	2324	Butler Petroleum ...	240 gal prop...	20000 · Acco...	-454.17	1,977.78
Deposit	01/27/2026			Deposit - C...	12000 · Und...	65.00	2,042.78
Deposit	01/27/2026			Deposit - W...	-SPLIT-	500.00	2,542.78
Deposit	01/28/2026			Deposit - W...	-SPLIT-	315.00	2,857.78
Deposit	01/28/2026			Deposit - C...	12000 · Und...	300.00	3,157.78
Deposit	01/29/2026			Deposit - C...	12000 · Und...	65.00	3,222.78
Deposit	01/30/2026			Deposit - C...	12000 · Und...	125.00	3,347.78
Deposit	01/31/2026			Deposit - C...	12000 · Und...	65.00	3,412.78
Deposit	01/31/2026			Deposit - W...	-SPLIT-	980.00	4,392.78
Deposit	02/02/2026			Deposit - CC...	-SPLIT-	240.00	4,632.78
Deposit	02/02/2026			Deposit - W...	-SPLIT-	750.00	5,382.78
Bill Pmt -Check	02/02/2026	2325	Book & Proch We...	January 2026	20000 · Acco...	-5,200.00	182.78
Total 100.00 · Marlon Twp Boyers Water and Sew						-7,808.67	182.78
TOTAL						-7,808.67	182.78

11:28 AM

02/03/26

Accrual Basis

Marion Township Capital Reserve Account QuickReport As of February 9, 2026

Type	Date	Num	Name	Split	Amount	Balance
102.00 · First National Bank						19,167.14
Total 102.00 · First National Bank						19,167.14
TOTAL						19,167.14

11:31 AM

02/03/26

Accrual Basis

Marion Township Sewage Account QuickReport As of February 9, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
100 · FNB Checking							11,970.68
Deposit	01/13/2026			Deposit - Jo...	12000 · Und...	281.00	12,251.68
Total 100 · FNB Checking						281.00	12,251.68
TOTAL						281.00	12,251.68

11:38 AM

02/03/26

Accrual Basis

Marion Township Liquid Fuels Account QuickReport As of February 2, 2026

Type	Date	Num	Name	Split	Amount	Balance
100 · PLGIT Checking						555.61
Total 100 · PLGIT Checking						555.61
TOTAL						555.61

11:39 AM

02/03/26

Accrual Basis

Marion Township Liquid Fuels Account QuickReport As of February 2, 2026

Type	Date	Num	Name	Split	Amount	Balance
102.10 · PLGIT - PRIME						219.17
Total 102.10 · PLGIT - PRIME						219.17

12:00 PM
02/03/26
Accrual Basis

Marion Township - General Fund
Account QuickReport
As of February 9, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
106.00 - PLGIT General Checking							1,902.10
Total 106.00 - PLGIT General Checking							1,902.10
TOTAL							1,902.10

12:01 PM
02/03/26
Accrual Basis

Marion Township - General Fund
Account QuickReport
As of February 9, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
108.11 - PLGIT-Prime Transfer	01/12/2026			Funds Tran...	100.00 - FNB	-5,000.00	23,983.32
							18,983.32
Total 108.11 - PLGIT-Prime						-5,000.00	18,983.32
TOTAL						-5,000.00	18,983.32

12:01 PM
02/03/26
Accrual Basis

Marion Township - General Fund
Account QuickReport
As of February 9, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
109.60 - Loan Amount - PLGIT PRIME Deposit	01/07/2026	INT	PLGIT	difference in a...	341.00 - Inter...	9.33	308.21
							317.54
Total 109.60 - Loan Amount - PLGIT PRIME						9.33	317.54
TOTAL						9.33	317.54

12:02 PM
02/03/26
Accrual Basis

Marion Township - General Fund
Account QuickReport
As of February 9, 2026

Type	Date	Num	Name	Memo	Split	Amount	Balance
109.61 - Loan Account - PLGIT Class Deposit	01/07/2026	INT	PLGIT	difference in a...	341.00 - Inter...	17.86	53.91
							71.77
Total 109.61 - Loan Account - PLGIT Class						17.86	71.77
TOTAL						17.86	71.77

12:02 PM
02/03/26
Accrual Basis

Marion Township - General Fund
Account QuickReport
As of February 9, 2026

Type	Date	Num	Name	Memo	Amount	Balance
110.000 - PLGIT General Fund CD						28,531.87
Total 110.000 - PLGIT General Fund CD						28,531.87
TOTAL						28,531.87

12:03 PM
02/03/26
Accrual Basis

Marion Township - General Fund
Account QuickReport
As of February 9, 2026

Type	Date	Num	Name	Memo	Amount	Balance
111.000 - Marion Twp/Kozy Rest						82.02
Total 111.000 - Marion Twp/Kozy Rest						82.02
TOTAL						82.02

12:03 PM
02/03/26
Accrual Basis

Marion Township - General Fund
Account QuickReport
As of February 9, 2026

Type	Date	Num	Name	Memo	Amount	Balance
112.000 - Marion Twp/Kozy Rest Escrow						15,014.48
Total 112.000 - Marion Twp/Kozy Rest Escrow						15,014.48
TOTAL						15,014.48