

Whitefield Public Library Board of Trustees Minutes* June 8, 2026

Called to order at 10:00am

Attendees: Courtney Vashaw, Cathy Atwood, Mary Ellen Cummins, Sondra Brekke, Judy Gessner, Katy Kopp, Diane Ash, Stephanie Mailhot

Approved minutes from May 11, 2026. No changes, no additions. Cathy moved, Katy approved.

Librarian's Report

Facilities

The driveway permit was approved (and there will be tweaks to it), but we can go forward.

From Michael...

- - Complete project Bid Documents have been released
- - Bid invitation has been issued
- - NHDOT has issued the driveway permit.
- - Bid due date is 6-26-2026, public opening
- - Bid tabulation and contract negotiation and review by week of July 13th.
- - USDA notice to proceed Week of July 20th (ground breaking after this)
- - Construction start August 2nd, 2026
- - Construction Duration = 10 months

Financial

- Grants update:
 - We have been awarded 11 NON-Building grants totaling **\$73,060.00**
 - Includes \$25,000 over two years for literacy, especially targeting adults. We wished for it, a grant open, and we got it. Lyn is the point person on this. She will be doing a monthly training between July and March, then we have from April through November to implement. We have money for sub coverage.
 - We are still pending decision on 2 NON-Building grant totaling **\$63,190.00**
 - We did not get the CDS Solar or NH Moose Plate grants, but we have been contacted by a separate solar firm and the NH Preservation Alliance to discuss more ways they can help.

Programming

- The summer calendar is nearly done. A new grant (\$6300) for teen programming means we can add a number of fun opportunities for Dungeons and Dragons, book groups, arts, Maker's Spaces, etc. We are working on finalizing the calendar and getting it to schools next week.
- Planning for Poe-tober is underway!
- Summer feeding training is June 10. Please let me know if you need the link.

Professional Development

- Lyn will be attending the ARSL conference in 2026 and 2027 as part of the literacy grant.
- I'll be in DC from Tuesday through Friday for the IMLS convening.

Personnel

- Audia is back and will be joining us for the summer. The Teen grant will help supplement her hours.
- Leilani Heng (local library-studies college student) is also in town and looking for post-Santa's Village hours. We may be able to use her as we pack up, weed our books, etc.
- Once we start the building project and tap into NBRC money, we will have a nice pool of personnel money we can draw from for the next few years. This will help us develop our adult services.

Community

- It's the relative calm before the summer storm...Info will go out to schools next week.

Board

- NHLTA conference report - Mary Ellen gave a report on her attendance and brought in 3 Civics books which were donated from the League of Women Voters.

Other Business

- Waiting on Mike Lee to tell us the best way to purchase, register, and insure the bookmobile.

Treasurer's Report

Sondra presented the Treasurer's Report. Cathy moved to accept the treasurer's report, Katy seconded. All agreed.

Old Business

Mary Ellen said WOLF officer updates need to be made on the website.

New Business

Mary Ellen said NH Gives is tomorrow and asked that everyone share as much as possible. A letter was sent to all library patrons from WOLF. The NH Gives sight has 2 person authentication which texts Jay and we need to get that fixed.

She also asked all members to think of a person to help fund raise in the Whitefield area. WOLF needs fundraising help.

The meeting was adjourned at 11:43am.

The next meeting will be July 13, 10:00am

*These minutes are draft until approved at the next meeting.