

Whitefield Public Library
Board of Trustees Minutes*
November 3, 2025

The meeting was called to order at 10:03am.

Attendees: Courtney Vashaw, Judy Gessner, Mary Ellen Cummins, Katy Kopp, Diane Ash, Sondra Brekke, Suzy Colt

Diane moved to approve minutes from October 6, 2025. Katy seconded and all approved. There was discussion again this month about previous minutes not being posted to the website. Mary Ellen said she printed out all minutes of 2025 and created a binder located on the top shelf near the reception desk in the library for public access. The link to the online minutes are always emailed to the board for review after a meeting when completed.

Reports:

Facilities (No action needed)

- Courtney, Mike Lee, the architect and project manager met 10-31 with the members of the Whitefield Catholic Church building committee. They walked the site to see where the potential new driveway could be located. The church representatives were in favor of the driveway placement and now it must go in front of two local boards and then the diocese.

Financial (No action needed)

- Unsolicited \$10,000 donation from the Carnegie library foundation. On December 1, at 9:30 AM***we will have a public meeting to accept the funds. ***immediately following the meeting, this time was changed to 10:00AM. Suzy Colt offered to compose the letter saying that we are accepting unanticipated funds.

Programming (No action needed)

- The November calendar is out and we are closed on Thanksgiving and possibly Veterans Day.

Community

- Halloween on Friday, 10/31. We had over 233 visitors.
- Dolly Parton Imagination still doesn't have funding. We are still working on it.

Budget Review

Courtney handed out the budget for 2026 (\$141,750) and the associated gap (\$34,050). This will be presented at the Select board meeting tonight and once they review it, they will advise what they propose.

Treasurer's Report

Sondra presented a budget spreadsheet and gave a CD update. She said when the Nov. CD reaches maturity, we will put \$50,000 into the Mahn account to bring it up to the grant match amount.

Katy moved that the treasurer's report be accepted and Judy seconded. All were in favor.

Old Business

Mary Ellen reported that the Northern Gateway Region Chamber of Commerce waived our first year fee. Fees for the coming year will be sent out shortly. Anyone interested in receiving an email newsletter from them, please notify me and I will add you to the list. It comes out weekly and our Library events and activities are usually included.

Judy moved to enter into our non-public session at 11:30am. Katy seconded.

The next meeting will be December 1, 10:00am.

*These minutes are draft until approved at the next meeting.