

Whitefield Public Library  
Board of Trustees Minutes  
December 9, 2024

Call to Order at:11:57 AM

Attendees:Mary Ellen, Judy, Diane Ash, Sondra, Courtney, Susie, Cathy

Approve minutes of November meeting.

Director's Report:

- Continue to discuss behavior policy revisions
- Discuss Board development; handbook needs to be created
- Review research about Volunteer Policy
  - a. Background checks
    - i. Non profit rate of \$10/person
  - b. Responsibilities
  - c. What can we let them do?
  - d. Age requirements
  - e. Maryellen made a motion to accept the revised policy, Sondra seconded, all were in favor.

Facilities update

- Nothing will be done until we find out about the Northern Borders Grant. We need to know how much we will have.
- The board made a motion to approve up to \$26,500 for some projects that were deemed necessary for the library. Sondra made the motion, Cathy seconded the motion. All were in favor.

Financial Report:

- No AMEX distribution, \$10-20K from Special Projects to Operating Expenses. Wolf can reimburse.
- Beaton Donation will go toward the summer program.

- We need to come up with procedures to accept funds granted to the Library.

## New Business

Next Meeting Scheduled January 6th at 10:00 at the Library

Next meeting we will have a public meeting to accept the funds from the Beaton Bequest. (5K\$ or more)

Adjourned: at 1:15.