

**Whitefield Public Library**  
**Board of Trustees**  
**\*\*ANNUAL MEETING\*\***  
**April 6, 2026\***

Meeting was called to order at 10:03am.

Attendees- Courtney Vashaw, Mary Ellen Cummins, Sondra Brekke, Katy Kopp, Cathy Atwood

Katy Moved to approve the minutes from March 9, Sondra seconded.

**Librarian's Report**

Facilities

- Building team is hoping to break ground in the middle of May. When we have an actual date, we will want to invite “dignitaries” to the official groundbreaking. Be thinking of who you want on that list. Federal funders should be present. We will keep Ashley Baril in the loop with the Chamber of Commerce for ribbon cutting and advertising. Mary Ellen will start a list of invitees and share with Trustees.

Financial

- This is the time of year when we explore and vote on raises. A non-public session of Trustees follows this meeting.
- Grants update:
  - We have been awarded 3 grants (2 WPL for \$10,000 and \$4000 and 1 WOLF for \$1500)  
8 are pending decision
  - 6 in the works
  - WOLF could use help with Summer Programming donation requests. Mary Ellen asked for a list of companies that received letters or requests last year.

Programming

- Courtney, Lyn, and Teresa (and Audia) are now all certified Community Health Workers. Courtney, Lyn, and Teresa have also passed an intensive course in Health Coaching, plus another 100 hours in other Community Health related topics such as youth and adult mental health, preventing isolation, chronic

conditions, trauma informed care, etc. All of this was made possible by funding through ApprenticeshipNH and the Southern NH Area Health Education Consortium. We got a \$4000 grant from ANH for doing this. I believe we are the only library in the state to have gone through this program. This will come into even more practice when we have space (other than the front desk) where we can work with patrons 1:1 to address the many needs we see demonstrated here every day. Courtney will do a press release.

## Community

- Exploring a feeding option during spring break with ACHS.

## Board:

- Election of officers for 2026.

**Judy Gessner, President (term expires 2027)**

**Sondra Brekke, Treasurer (term expires 2029)**

**Mary Ellen Cummins, Secretary (term expires 2029)**

**Cathy Atwood (term expires 2028)**

**Kathleen Kopp (term expires 2028)**

**Diane Ash (Alternate)**

- We'll need another alternate to replace Jeannie. Two names were suggested and we will ask about their level of interest.

## Other Business

- Bookmobile opportunity- the seller will bring it to the library for us to view, we will get a local mechanic shop to do a thorough check.

## **Treasurer's Report- Sondra**

We discussed where to put all the town allocation. Leave in operating account, put some in PDIP, some in special account, 5 or 6 month CD. Current rates are: PDIP 3.64%, Bank of NH 5 mo. CD 3.55%, Passumpsic 6 mo. CD 3.70%. We decided to transfer \$100,000 from Passumpsic into PDIP. Treasurer report attached.

Next meeting - May 11, 10am - Mary Ellen to discuss location, Fit up & finishes mtg April 13, 9am

Meeting was adjourned 11:45am

\*These minutes are draft until approved at the next meeting.