

SINGLE EVENT CONTRACT Wedding or Memorial

Guest/Organizer Name _____

Guest full address _____

Guest phone and email _____

Event Date _____

Morning Time Slot (Dawn to Noon) or Afternoon Time Slot (Noon to Dusk)

Elopement/Family (up to 10 total guests \$300 fee and deposit)

Small (11-30 total guests \$600 fee and deposit)

Medium (31-60 total guest \$900 fee and deposits)

Large (61-100 total guest \$1,200 fee and deposits)

X Large (101-180 total guests \$1,500 fee and deposit)

Please initial ** if your group is substantially larger than your contracted number, you will forfeit your deposit

Do you plan on holding a rehearsal? _____ if so, when? _____

Areas you will use for your ceremony: Amphitheater Chapel Labyrinth Other? (CALL Caretaker)

Do you wish to use the cottage for day-of preparation? \$100 (subject to availability)

Do you wish to use the cottage for day-of reception? 20 maximum guests! \$300 (subject to availability)

Do you wish to use the cottage for an overnight stay? 2 night minimum \$300 (subject to availability)

(In addition to fees above) In ALL cases of use of Cottage, a maximum of 3 cars can park there

Please initial each BE AWARE! You are signing a contract and your failure to follow these policies WILL result in the forfeiture of your ENTIRE DEPOSIT!

Cancellations made three days or fewer before the event will forfeit the entire deposit. Cancellations made between four and twenty days before the event will forfeit 50% of deposit. Cancellations made more than twenty days before the event will receive a full refund of deposit.

The deposit will be fully refundable if Sanctuary Cove premises are left exactly as found, as determined by an official All Creeds representative. If additional charges are levied on the renters, this shall be deducted from the deposit. Any remaining deposit funds will then be returned to the renter.

***** PLEASE READ AND INITIAL The parking lot near the Chapel is available for unloading or handicapped with a valid placard. No more than 3 cars may be parked in the Chapel Parking lot. If more cars are found in this lot during your event, you will forfeit your ENTIRE deposit.***

No large speakers or heavily amplified sound that could be disruptive to the environment, other visitors to Sanctuary Cove or neighborhood is allowed.

Care must be taken by the renter to keep the ceremony quiet and respectful to the meditative nature of Sanctuary Cove. Yelling, screaming or public displays of drunkenness shall forfeit the entire deposit amount.

Littering of any kind, by anyone attending the service shall forfeit the entire deposit amount. This INCLUDES paper or natural flower petals, confetti or trash of ANY kind.

Set up may occur no earlier than sunrise and all activities and persons must be off the property by sunset except by special permission.

- Food service is limited to Cottage Reception renters, no food is allowed at the Chapel/Amphitheater. Non-alcoholic beverages are allowed for Weddings and Memorial Ceremonies. Please be sure to dispose of all trash produced during beverage service. No Alcohol is allowed on Cove property.
- There is one port-a-potty on the grounds, it is not handicap accessible. There is no accessible running water at the Chapel or Amphitheater.
- No permanent attachments of ANY kind will be allowed at amphitheater, chapel or anywhere on the property. Portable backdrops, free standing props and flower arrangements are allowed.
- Renter is responsible for supplying guests with directions to the Cove. Sanctuary Cove staff will supply renter with an appropriate map for their use. **BE SURE YOUR GUESTS KNOW WHERE TO PARK!**
- This is a wild place. Many creatures live here and many can harm you. Rattlesnakes, Scorpions, Javelina, Bees, and Gila Monsters all live here and are protected. Remember, this is their home, you are the visitor. You will forfeit your entire deposit if you or one of your guests harms any animals or plants here. Sanctuary Cove and All Creeds Brotherhood will not be held responsible for any injury sustained due to the native environment.
- Electricity is available at the outdoor podium and in the chapel only.
- Your event must be quiet, and respectful of other guests that may be visiting here.
- Renting the Sanctuary Cove does not give you any exclusive rights to any part of the property. You cannot regulate who may walk right through your event. We are open to everyone, even during your time here.
- Sanctuary Cove and its representatives reserve the right to remove anyone from the property at any time, wholly at our discretion.
- Before you arrive we have cleaned and inspected the area you will be using. If you have any problems, please contact the All Creeds Event Supervisor. This is especially important if you find any damage to the property upon arriving. You will be held responsible if you do not bring it to our attention before your event!
- These rules and conditions are intended to help preserve this beautiful spot for generations to come. Sanctuary Cove and places like it are becoming harder to find in this world. Keeping the Cove here for the enjoyment of all is our top priority. During your time here, try to make yours as well.

PLEASE NO BALLOONS OR CONFETTI! Any litter found will result in loss of deposit.
ONLY 2 CARS may park at the Chapel (handicap) parking spaces. Others will need to be dropped and drivers must re-park in the upper lot. Violations will result in loss of deposit.
For afternoon events, all guests must be off property no later than the posted time (changes with season, posted on sign at front entrance) Violations will result in loss of deposit.

Sign and date Sanctuary Cove Release from Liability

I have read the above and fully understand and agree to abide by the rules as set forth by All Creeds Brotherhood. I understand that I will lose my entire deposit if I or anyone in my party violate this agreement. I also release All Creeds Brotherhood and Sanctuary Cove from any claims of liability from injury, inconvenience, annoyance, or death that occur during our event at Sanctuary Cove. I understand fully that Sanctuary Cove is a wild place and therefore subject to the whims and realities of the natural world.

Name _____

Signature _____

Date _____

Sanctuary Cove 8001 N Scenic Drive Tucson Arizona 85743 e-mail management@sanctuarycove.org

Call with your deposit to secure your date

Email this completed form to management@sanctuarycove.org. Or take photos of each page and text them to 520-465-7645. You will then receive a call from Alison Boelts, Cove Event Manager, to process your credit card payment. You will receive a receipt immediately via email.