

BY-LAWS
of
SOUTH WESTERN ZONE
of
SOUTHERN INLAND SWIMMING ASSOCIATION Inc

INTRODUCTION

Definitions and Interpretations

SISA	Southern Inland Swimming Association Incorporated
SNSW	Swimming New South Wales
SWDSA	South Western District Swimming Association Incorporated
Zone	South Western Zone of SISA

B1 QUALIFICATIONS TO COMPETE

- 1.01 A competitor shall not be eligible to start in any South Western Zone (hereinunder referred to as Zone) Meet unless he/she is a first claim member of an affiliated Club of the Southern Inland Swimming Association Incorporated (hereinunder referred to as SISA) which has paid the Annual Levy as set at the AGM or is swimming by invitation.
- 1.02 Swimmers from outside Zone may be invited to compete at Zone Meets, provided negotiations are made with the applicable Clubs and that visiting swimmers hold a current Capitation Number.
- 1.03 Visiting swimmers are eligible to compete for awards in individual events at Zone Meets. However, in Medal Events (refer to By-Law 8.04, 8.05, 8.06 & 8.07), the best placed Zone swimmer will be recognized as the Title Holder for that year.
- 1.04 Visiting swimmers are not eligible to compete for perpetual trophies at Zone Meets.

B2 CARNIVALS

- 2.01 The Zone Summer Meets shall be held no later than the last Sunday in March.
- 2.02 All Zone Qualifying Summer meets are to be held in a 50m Pool.
- 2.03 Five (5) Qualifying Meets are to be conducted by the Zone each season.
 - (a) Four (4) Medal Meets are to run Age Medal Events in 50m for one stroke and 100m for another stroke as well as Open Medal Events in 50m and 100m in different strokes to Age Medal Events and at least one Open 200m Medal Event and one Medal 400m or over event, so that all events as per By-Law 7 are swum once per season. (Note;- The best placed Zone swimmer of the Medal Events shall be the Title Holder for the Season)
 - (b) One (1) Non-Medal Meet is to run all-age events in 25m, 50m, 100m and 200m for all four strokes with break times nominated.
 - (c) Each of the above Meets shall also include at least Two (2) of the Zone Annual Relays (see By-Law 9.02), so that each relay is swum at least once per season.
 - (d) Each of the above meets shall also include 25m events and 50m Multi-Class events in all four strokes (Refer By-Laws 8.03 and 8.09), and
 - (e) Each of the above meets shall also include at least two Masters Events over either 50m and/or 100m (refer By-Law 8.08)
- 2.04 The Five (5) Zone Qualifying Meets per season, will be allocated at the recommendation of the Zone GM held immediately after the AGM, on a rotating system in the order:-
Young, Junee, West Wyalong, Temora, Tumut, Yass, Cootamundra, Boorowa, Wagga
Asthma, Harden, Gundagai, Yass Magpies.
 - (a) The clubs in the order of the above rotation are to select preferred dates, with the order of the programs, 1 to 5, remaining the same each season.
 - (b) If a club is unable to hold a Zone Qualifying Summer Meet in the year allocated by the above system, that club shall forgo a Zone Qualifying Meet until it again falls due in the next rotation.

- 2.05 Four (4) Zone approved Development Meets per season, will be allocated at the recommendation of the Zone GM held immediately after the AGM on a rotating system in the order:
Borambola, Jugiong, Adelong, Ganmain, Tumburumba, Ariaiah Park, Batlow, Ardlethan, Ungarie, Quandialla, Coolamon and Binalong.
- 2.06 No two Zone Qualifying Meets are to be held in the same town in the same season. If the rotation as per By-Law 2.04 indicates this is to occur, the club from the same town second in that season's rotation will forgo the Zone Qualifying Meet for that season, but will be first on the rotation in the following season.
- 2.07 A Zone Club may only host one of either Area and/or Zone Development, Qualifying, Championship, Speedo Sprints Heats or Country Regionals per season.
- 2.08 The Zone Competition Committee will prepare the Zone Qualifying Meet Programs, including break times, Grade Cut-off Times and Qualifying Times as required. It will be the host club's responsibility to have copies of this program for distribution to all officials at the meet and for sale to the public.
- 2.09 Clubs allocated a Development Meet or Invitational Meet (refer 2.10) shall arrange their own program and submit it (along with a list of cut-off times and other details as below) to be tabled at the GM held immediately after the AGM.
The Meet Program submitted and available on the day of the Meet, must stipulate the following:-
- (a) Break times for 25m events, if any,
 - (b) Qualifying times for 100m or over events, if any,
 - (c) The number of grades per event and/or the number of placegetters to receive medals, ribbons or cards, and
 - (d) A, B, C &/or D grade cut-off times for any events, if applicable.
- 2.10 A Constituent Club may seek approval at the Zone GM held immediately after the AGM. to hold an Invitational Meet on a date approved by the SWDSA, and By-Law 2.07 and 2.09 will apply.
- (a) Such Meet is to be conducted under the Rules and Regulations of the Zone, SISA, SNSW and SAL Ltd.
 - (b) All awards at such Meets are to be provided by the Host Club.
- 2.11 It is recommended that Sunday Meets start at 10.00 am.
Any Zone Qualifying Meet including one of the 400m or over medal events, and/or venues with less than 7 lanes, may begin at 9.30 am.
- 2.12 All clubs to be allocated a Zone Qualifying or Development Meet or an Invitational Meet must have a representative at the AGM or General Meeting following it or forfeit the right to hold that Meet.

B3 CONTROL OF COMPETITORS

- 3.01 During the swimming season all swimming events shall be conducted as laid out in the By-Laws of the Zone, SISA., SNSW and SAL Ltd.
- 3.02 All Zone Meet individual and relay events will be conducted on a Timed Final basis.
- 3.03 Marshals and Check Starter will assign swimmers to lanes at every Zone Meet, as per Meet Manager seeding.
- 3.04 Events will only be called over the public address system on the instructions of the Marshal.
- 3.05 Event entrants to be with the Marshalls within five (5) minutes of the event being called.
- 3.06 All Junior Relay Teams to be accompanied by an adult or senior swimmer when called by the Marshalls, to act as team organizer.
- 3.07 All queries made to referees and/or recorders, concerning results, disqualifications, etc. must be made by the club race Secretary or nominated club representative on the day of the meet. The required information prior to the query being addressed is, competitors name, event number, heat number and lane number.

B4 THE VENUE

- 4.01 Clubs must provide shelter for Officials at both ends of the pool. Spectators should be advised during the Meet not to enter areas reserved for working Officials.
- 4.02 Clubs are to provide a Results Board accessible to the public.
 - (a) The times of all Competitors (unless disqualified) are to be shown on the Results Board.
 - (b) When an alteration is made to an event after the event has been posted on the Results Board, the Club Manager of the competitor concerned must be notified by the Referee. Club Managers are to submit their names to the Referee at the commencement of the Meet.
- 4.03 Host Clubs should endeavor to have a First Aid Officer in attendance and provide a First Aid Kit and stretcher.
- 4.04 No form stroking shall be allowed in the water where, in the opinion of the Referee, the clarity is such that swimming actions cannot be satisfactorily observed.
- 4.05 Each Club is responsible to supply up to three Timekeepers for the duration of the Meet, as noted on the Published Meet Program. (refer By-Law 5.08(d)). Clubs with insufficient Timekeepers are to report the circumstances to the Referee prior to the commencement of the Meet.
- 4.06 The Host Club for any Zone Meet is expected to provide adequate facilities and equipment for the effective running of the Meet. (see Appendix A).
- 4.07 The Host Club for any Zone Meet is to provide a Meet Director, and is to inform the Chief Referee and all competitors and clubs, who this person is to be on the day. The Meet Directors' name is to appear in the Published Meet program (refer By-Law 5.08(d)).
- 4.08 The Host Club for any Zone Meet is to provide the Chief Timekeeper and an assistant Marshall, and is to inform the Chief Referee, who these people will be on the day.
- 4.09 SWDSA equipment such as timing gear, computers, printers, starting gear etc will be available for use at all Zone Qualifying Meets, along with as many zone officials as can attend.
- 4.10 All other Meets either within or outside the zone will require a request to the SWDSA Executive at least two months prior to the Meet, for the hire of this equipment.

B5 ENTRIES AND RESULTS

- 5.01 The Zone Entry Coordinator will provide meet shells for all Zone Qualifying Meets to host club. The host club is responsible for setting up the meet in SwimCentral and providing the meet link, to be sent to all clubs and to the SISA Website Manager for placement on the SISA Web-Site, as soon as possible after the season programs have been finalized.
- 5.02 The Published Meet Program will have the name, postal and e-mail address of the host club's Entry Coordinator affixed.
- 5.03 Entries in all individual and relay (Refer By-Law 5.09 & 5.10) events at all Zone Qualifying and Development Meets shall be processed via SwimCentral, or in exceptional circumstances clubs can request the Meet Manager or Team Manager files to complete a manual entry. These must be sent to the nominated host club Entry Coordinator to reach him/her no later than 8pm on the preceding Sunday, prior to the Meet, by Club Race Secretaries only.
- 5.04 A fee of Four Dollars (\$4) per individual event entered will apply at all Zone Qualifying Meets. Entry fees preferably paid via SwimCentral, or in exceptional circumstance entry fee is to be paid, by cheque or cash, to the host club at the appropriate meet.
 - (a) \$2.50 of each entry fee at the Four (4) Medal Meets is to be retained by the host club and \$1.50 of each entry is to be forwarded to SWDSA (to be used as follows, 75c for equipment M & R and/or replacement and 75c for supply of medals for the meet.)
 - (b) \$3.00 of each entry fee at the Non-Medal Meet is to be retained by the host club and \$1.00 of each entry is to be forwarded to SWDSA (to be used for equipment M & R and/or replacement.)

- (c) The amount of this fee can only be changed at the Zone GM held immediately after the AGM
- 5.05 Clubs holding Development Meets can set their own entry fee, however 75c of each entry is to be forwarded to SWDSA if SWDSA equipment is used. It is recommended that entry fee at Development Meets be consistent with all entry fees across the zone
- 5.06 No Additional or amended individual entries will be accepted after 8pm on the Sunday prior to the meet or on the day for any Qualifying or Development Meets. Relay entries may be accepted up until the error or omissions are closed, usually 24 hours after the closing date and time (refer By-Law 5.08)
- 5.07 Submission of an incorrect or incomplete individual entry by or on behalf of a swimmer shall disqualify that swimmer from that event.
- 5.08 The host club Entry Coordinator will import the entries into the Meet Shell, print off the exception reports and send back to the swimmer's club or swimmer for verification, check the times for those events that have qualifying times and notify the swimmers club or swimmer of the discrepancy.
When all entries are in, verified and finalized, and no later than 5pm on the Tuesday prior to the meet
 - (a) The Meet Shell shall be down loaded to the Zone computer which will be provided to the host club approx. 7 days prior to the meet, for use at the Meet.
 - (b) E-mail each club entered a final copy of their entries,
 - (c) Print Copies of the Entry Fee summary for manual entries so payment can be collected from families upon arrival at the entry to the meet.
 - (d) Programs are to be printed for all Officials and made available for sale to the public on the day. The Program is to include the Meet Program, the Race Schedule, Zone Rules & Conditions and Cut-Off Times, warm up procedures and lane allocation, time keeper lane allocation, name of Meet Director, name of Chief Referee, and any other relevant information.
 - (e) Print Marshalls Sheets and Time Keepers Lane Sheets for use on the day of the Meet.
- 5.09 Relay entries entered as per 5.03 shall include names of all swimmers in order of swimming and whether A, B or C Team (Refer also to By-Law B9)
Additional Relay Entries may be accepted at qualifying meets at the Meet Directors approval, but will swim as an exhibition team only.
- 5.10 Relay entry amendments to participants may be accepted on the day of the meet and must be handed to the recorders prior to event 11. Information required is Event No., Event Name, Club (whether A, B or C team), names of deleted swimmers and name of replacements and the order of swimming as per SNSW regulations. (Refer also to By-Law B9).
- 5.11. After the Meet the host club Entry Coordinator shall,
 - (a) Upload the results to SwimCentral (It is the host club's responsibility to ensure these results are correct in all details. Any errors found, must be corrected by the host club and amended results uploaded to SwimCentral), and.
 - (b) forward completed backup, results file & meet summary pdf to the SISA SNSW Meet Liaison Officer (meetliaison.sisa@gmail.com) for approval and verification in SwimCentral, any re upload of results will need to be re verified, and.
 - (c) forward Meet Manager backups to the Zone Registrar for calculation of club points, record checks, etc., and
 - (d) forward pdf of results to the SISA Web-Site Manager- for placing on the SISA Web-Site

B6 QUALIFYING TIMES AND RESTRICTIONS

- 6.01 At Zone Qualifying Meets, swimmers cannot swim outside their own Age Group.
 - (a) Open events are open to all age groups.
 - (b) Multi-age events are open to all age groups but results will be posted as per age groups listed below
8 yrs. & under, 9 & 10 yrs, 11 & 12 yrs, 13 & 14 yrs, 15 & 16 yrs and 17 yrs. & over.

- 6.02 Qualifying times shall be set for all Zone events 200 Mtr & over by the Zone Competition Committee. Swimmers are not to enter these events unless the set qualifying time has been achieved within 15 months prior to the applicable event.
- 6.03 Break times will be set by the Zone Competition Committee for 25m events only.

B7 MEDAL EVENTS

- 7.01 Zone Medal events, to be held annually, for both boys and girls are as follows:-
- | | |
|---------------|---|
| 8yrs & under | 50m Freestyle, Backstroke, Breaststroke & Butterfly
100m Freestyle, Backstroke, Breaststroke & Butterfly |
| 9 & 10 yrs | 50m Freestyle, Backstroke, Breaststroke & Butterfly
100m Freestyle, Backstroke, Breaststroke & Butterfly |
| 11 & 12 yrs | 50m Freestyle, Backstroke, Breaststroke & Butterfly
100m Freestyle, Backstroke, Breaststroke & Butterfly |
| 13 & 14 yrs | 50m Freestyle, Backstroke, Breaststroke & Butterfly
100m Freestyle, Backstroke, Breaststroke & Butterfly |
| 15 & 16 yrs | 50m Freestyle, Backstroke, Breaststroke & Butterfly
100m Freestyle, Backstroke, Breaststroke & Butterfly |
| 17 yrs & over | 50m Freestyle, Backstroke, Breaststroke & Butterfly
100m Freestyle, Backstroke, Breaststroke & Butterfly |
| Open | 50m Freestyle, Backstroke, Breaststroke & Butterfly
100m Freestyle, Backstroke, Breaststroke & Butterfly
200m Freestyle, Backstroke, Breaststroke, Butterfly & Individual Medley
400m Freestyle & Individual medley
800m Freestyle
1500m Freestyle |

(Note;- The Best placed Zone swimmer of the above Medal Events shall be declared the Title Holder for the Season)

- 7.02 A uniform medal is to be provided by SWDSA and is to be presented to the first, second and third placegetters in the Zone Medal events as per By-Law 1.03 (refer also to By-Laws 8.04, 8.05, 8.06 & 8.07, 8.09).
- 7.03 All unused medals at Zone Qualifying Meets are to be returned to the SW recorders at the conclusion of the meet, or at the following meet.

B8 INDIVIDUAL EVENTS

- 8.01 A, B, C & D Grades (in 50m events where applicable) will be swum as one event. Grading of place getters will be decided on the Cut-Off Times as recommended by the Zone Competition Committee.
- 8.02 At Zone Qualifying Meets,
- Medals provided by SWDSAI are to be awarded as per By-Laws 1.03 and 8.04 to 8.09
 - Ribbons purchased from SWDSAI are to be awarded as per By-Laws 8.03 to 8.09
 - The host Club is responsible for attaching the result label to the ribbons and distributing these ribbons and Medals on the day of the Meet.
- 8.03 All individual 25m events at Zone Qualifying Meets will be run as Multi-age events and are open to all age groups up to 10 years, seeded by entry time, but results will be posted as per the two age groups listed -8yrs & under, 9 & 10 yrs
- Ribbons will be awarded to the first three place getters in each age group slower than the break times. All other swimmers will receive a participation ribbon
 - Swimmers cannot swim in a 25m and any other distance of the same stroke or 200m or over IM at the same meet.
- 8.04 All individual 50m events at Zone Qualifying Meets will be run as Multi-age events and are open to all age groups, seeded by entry time, but results will be posted as per the six age groups listed below and grades as per 8.01
- 8 yrs. & under, 9 & 10 yrs, 11 & 12 yrs, 13 & 14 yrs, 15 & 16 yrs and 17 yrs. & over.

- (a) Age Medal Events -
 - (i) Medals will be given to first three place getters in each age group.
 - (ii) Ribbons will be given to first three place getters in each other grade in each age group listed above.
 - (b) Open Medal Events –
 - (i) Medals will be given to first three fastest times.
 - (ii) Ribbons will be given to first three place getters in each age group and Grade as per 8.01.
 - (c) Non-Medal Events - Ribbons will be given to first three place getters in each age group listed above and grades as per 8.01.
- 8.05 All individual 100m events at Zone Qualifying Meets will be run as Multi-age events and are open to all age groups (as per SNSW guidelines) seeded by entry time, but results will be posted as per the six age groups listed below
8 yrs. & under, 9 & 10 yrs, 11 & 12 yrs, 13 & 14 yrs, 15 & 16 yrs and 17 yrs. & over.
- (a) Age Medal Events - Medals will be given to first three place getters in each age group listed above.
 - (b) Open Medal Events –
 - (i) Medals will be given to first three fastest times.
 - (ii) Ribbons will be given to first three place getters in each age group.
 - (c) Non-Medal Events - Ribbons will be given to first three place getters in each age group listed above.
- 8.06 All individual 200m events at Zone Qualifying Meets will be run as Multi-age events and are open to all age groups (as per SNSW guidelines) seeded by entry time,
- (a) For Non-Medal Individual Medley Events results will be posted as per the six age groups listed below
8 yrs. & under, 9 & 10 yrs, 11 & 12 yrs, 13 & 14 yrs, 15 & 16 yrs and 17 yrs. & over.
Ribbons will be given to first three place getters in each age group listed above
 - (b) For all other Non-Medal Events results will be posted as one event. Ribbons will be given to first three place getters
 - (c) For Open Medal Events results will be posted as one event. Medals will be given to first three place getters.
- 8.07 All individual events over 200m at Zone Qualifying Meets will be run as Open events and are open to all age groups seeded by entry time, but results will be posted as one event.
Open Medal Events - Medals will be given to first three place getters.
- 8.08 Masters Events will be included in all Zone Qualifying meet programs, there will be two events over 50m &/or 100m at each meet. Host club to determine awards to be presented in these events. Competitors must to be 21 or over and can only swim in either the Masters event or the 17 & Over same individual event at that meet.
- 8.09 Multi Class Events will be included in all Zone Qualifying meet programs, there will be 50m events for all four strokes at each meet. Ribbons will be awarded in these events. except medals awarded when the same stroke all-age medal event is swum, ie one multi class medal event at each of the four Medal Meets

B9 RELAYS

- 9.01 The Zone will conduct Annual Zone Relays, as recommended by the Zone Competition Committee, at the five Zone Qualifying Meets (as per By-Law 2.03).
- 9.02 The Annual Zone Relays to be contested are as follows:-
- | | |
|------------------|--|
| George Ireland | 6 x 50m Freestyle, Open Men |
| Paragon | 4 x 50m Freestyle, Open Women |
| Terry Gathercole | 4 x 50m Medley, Open Men |
| Malone & Baird | 4 x 50m Medley, Open Women |
| Burgess Shield | 4 x 50m Freestyle, 16 yrs. & under Boys |
| Gwen Nicholson | 4 x 50m Freestyle, 16 yrs. & under Girls |
| Ward Shield | 6 x 50m Freestyle, 14 yrs. & under, 3 boys & 3 Girls |
- (Girls to swim laps 1, 3 & 5, Boys laps 2, 4 & 6)

Skidmore	8 x 50m Freestyle, 12 yrs. & under Boys and/or Girls
I. & J. Simpson	4 x 50m Medley, 12 yrs. & under Boys
I. & J. Simpson	4 x 50m Medley, 12 yrs. & under Girls
Lynch	4 x 50m Freestyle, 10 yrs. & under Boys and/or Girls
Tracey Suitor	4 x 50m Freestyle, 9 yrs. & under Boys and/or Girls

- 9.03 The annual Zone Relays will be conducted on a point basis as follows, 3, 2, 1 in the order of First, Second and Third placed Zone Club respectively in each Relay Event.
- 9.04 All Annual Relay Perpetual Trophies are to be presented to the winners each time they are swum. and made available for photo opportunities, etc., but must be returned to the recorders prior to the end of the Meet. The name of the winning club shall be engraved on the relay trophies by SWDSA
- 9.05 A winner's certificate, provided by the SWDSAI, will be presented to the winning Club each time a Relay is swum. The host Club is responsible for completing the certificates.
- 9.06 Clubs are permitted to enter as many eligible teams as they wish in each event but must classify them as A, B, C, etc. for marshalling purposes.
- B teams, will only swim if there are enough vacant lanes for all B Teams, after A Teams lanes are allocated. (Similarly for C etc. teams.). Additional heats will not be included for B, C etc. teams
 - Only the A team from each club is eligible to earn points towards the trophy.
 - All Relay entries shall be as per By-Laws 5.03, 5.09 & 5.10.
- 9.07 Any person who complies with By-Law 1.01 and is of the right age group as per By-Law 6.01 is eligible to swim in a relay.
- 9.08 Clubs swimming a member of another Club in any Relay are not eligible to gain points for that event.

B10 RECORDS

- 10.01 Zone Swimming Records to be kept, shall be for each age group (ie. 8 yrs. & under, 9 yr., 10 yrs, 11 yrs, 12 yrs, 13 yrs, 14 yrs, 15 yrs, 16 yrs, 17 yrs. & over and Open), for both boys and girls, for the following:-

Freestyle	50m, 100m, 200m, 400m, 800m & 1500m
Backstroke, Breaststroke, Butterfly	50m, 100m & 200m
Individual Medley	200m, 400m

Records shall also be kept for all Relays (as per By-Law 9.02).

- 10.02 Zone Records may only be claimed by Zone capitated members as per By-Law 1.01 and by the above swimmers swimming in Zone hosted Qualifying and Development Meets, Speedo Sprint Series Heats or SISA Long Course Championships held in a 50m pool, where applicable, and the following is satisfied,
- That a time equal to or faster than the Record was swum by the swimmer in a heat or final of an event.
 - That the necessary Officials are available and the Referee will allocate them to the swimmer's lane, and at the completion of the event, note that the swimmer has satisfied the Rules of Swimming.
 - That the nomination of a Record attempt did not entitle a swimmer to any preference in the allocation of lanes.
 - That swimmers for recognition of an Age Record shall be the age applicable to the Record claimed on the day of the Meet.

(Explanatory Note:- A 13 year old swimmer whilst competing in an Open Event can claim the 13 years and Open Record, where applicable.

A 13 year old swimmer whilst competing in a 13 & 14 years Event can claim the 13 years and Open Record, where applicable.

A 14 year old swimmer whilst competing in an Open Event can claim the 14 years and Open Record, where applicable.

A 14 year old swimmer whilst competing in a 13 & 14 years Event can claim the 14 years and Open Record, where applicable.)

- 10.03 No Records can be broken in a 25 meter pool or the Barmedman Mineral Pool.

B11 PREMIERSHIP

- 11.01 The Premiership of the Zone shall be awarded to the Zone Club scoring the most points in Individual Medal events and Relays at the Zone Qualifying Meets. Points to be awarded shall be:-
- (a) 3,2,1 in the order of First, Second, Third placed Zone Swimmer for each medal respectively in each individual Medal event, age group and grade where applicable,
 - (b) 3,2,1 in the order of First, Second, Third placed Zone Club in all Relay Events
- 11.02 The Premiership Trophy shall be presented to the Zone winning Clubs at the last Zone Qualifying Meet of the season, and made available for photo opportunities, etc., but must be returned to the recorders prior to the end of the Meet. The name of the winning clubs shall be engraved on the Premiership trophy by SWDSA

B12 PERPETUAL TROPHIES

- 12.01 The Gregson Trophy will be awarded to the Zone Club securing the most points in the Zone Relays as per By-Law B9. Points to be awarded shall be as per By-Law 11.01(b)
- 12.02 The Doug Simpson Trophy will be awarded to the Zone Club securing the best percentage improvement over the previous season.
- (a) Points gained by the Zone Club's members in Individual Medal events (as per 11.01 above) at all Zone Qualifying Meets, will be compared with the previous season and a percentage improvement calculated.
 - (b) Clubs must gain a minimum of 50 points in Individual Events before being considered for the Doug Simpson Trophy.
- 12.03 The Batlow Apples Trophy will be awarded to the Zone Club securing the most points in Individual Non-Medal Events at the Zone Qualifying Meets.
- (a) Points to be awarded shall be 3, 2, 1 in the order of First, Second, Third placed Zone Swimmer respectively in all non-championship events in each age group and grade where applicable, plus
 - (b) Points to be awarded shall be 3, 2, 1 in the order of First, Second, Third placed Zone Swimmer respectively in all open 50m medal events in each age group and grade where applicable. plus
 - (c) Points to be awarded shall be 3, 2, 1 in the order of First, Second, Third placed Zone Swimmer respectively in all open 100m medal events in each age group where applicable.

(Explanatory Note: The Calculation of all Team perpetual Trophies above are carried out on the backup of the meet Manager results file, following making all non-Zone clubs visitors (ie cannot score points) and then a rescore of all 50m and over events and applying By-Law 11.01, 12.01, 12.02 and 12.03 respectively))

- 12.04 The Gregson, Doug Simpson and Batlow Apples Trophies shall be presented to the Zone winning Clubs at the last Zone Qualifying Meet of the season, and made available for photo opportunities, etc., but must be returned to the recorders prior to the end of the Meet. The name of the winning clubs shall be engraved on the trophies by SWDSA

B13 MARCH PAST (HERB TUCKER SHIELD & PAULINE FORBUTT TROPHIES)

- 13.01 The March Past will be held at the last Zone Qualifying Meet each year.
- All Club members participating in the March Past must hold a current SNSW. Capitation Number.
- 13.02 All Clubs should be encouraged to take part, provided that a minimum of three competitors represent each Club.
- 13.03 Team members should be uniformly dressed in regulation swimming costume, club tracksuit, T-shirt, shorts or skirt.
- Hats must be worn.
 - Footwear is recommended.
- Each team should carry their club flag or banner, so that the March Past can be as colourful as possible.
- 13.04 The March Past judges are to be selected by the Host Club.

- 13.05 The host club is to select two people as March Past Organizers, prior to the last Zone Qualifying Meet, to arrange Judges, make sure that the Trophies are available for presentation, make sure that music is available and ready to play, indicate to team managers when and where squads are to assemble, notify each team manager the route of the march and number of laps and where they are to finish, hasten squad assembly, and generally get things going.
- 13.06 The Herb Tucker Shield and Pauline Forbutt Trophies shall be presented to the Zone winning Clubs at the Meet at which the march Past is held, and made available for photo opportunities, etc., but must be returned to the recorders prior to the end of the Meet. The name of the winning clubs shall be engraved on the trophies by SWDSA

B14 THE EXECUTIVE

- 14.01 The Zone Executive shall be:

Chairperson

Vice Chairperson

Secretary

Registrar

Zone Competition Committee:- comprising of at least 3 additional members.

- 14.02 The Zone Executive will be elected from the floor at the Zone AGM. It is preferred that the Zone AGM be held prior to the AGM of SISA.
- 14.03 The term of office for the executive will be two years with the option of a third year.
- 14.04 The Zone chairperson will be the zone's delegate to the SISA. committee (holding the position of vice president in accordance with the SISA constitution).
- 14.05 If the Zone chairperson is unable to attend a SISA meeting the vice-chairperson or other executive may be delegated to attend.
- 14.06 The SWDSA. IT officer will automatically be an ex-officio member of the Zone Competition Committee.(see SWDSA. By-Laws).

B15 ZONE COMPETITION COMMITTEE

- 15.01 The Zone Competition Committee will be responsible for coordinating the allocations of meets and the finalizing of programs.
- 15.02 The Zone Competition Committee will ensure that the dates for meets and their programs are submitted to SISA. and SNSW for approval.
- 15.03 The Zone Competition Committee will liaise with clubs hosting meets to ensure the smooth running of all meets.
- 15.04 The Zone Competition Committee will be responsible for updating zone records (as per clause 10).
- 15.05 The Zone Competition Committee will be responsible for informing SWDSA of the winners of all perpetual trophies and ensuring that winning clubs have trophies engraved.
- 15.06 The Zone Competition Committee will be responsible for maintaining lists of title holders etc and amalgamation of appropriate point scores for perpetual trophies as per clause 7, 11, 12 and 13.

B16 ZONE REPRESENTATIVE TEAMS

- 16.01 Zone Representative Team Coordinators are to be elected at the Zone AGM.
- 16.02 All nominated Zone Representative Team swimmers need to be a first claim and current financial member of a Zone Club.
- 16.03 Nominations to be submitted by the nominated representative of each club in accordance with the closing date. Contact details for each swimmer are to be included.
No nominations from individual swimmers will be accepted.
- 16.04 All entry times must have been swum at an approved SISA 50m Meet or Country Regional Championships if swum in the SISA Area.
- (a) Entry times must have been swum in the current season.

- (b) Swimmers must have swum in at least two Zone 50m Meets to be eligible for the SW Zone team.
- 16.05 Two representatives for each event will be selected and the Zone Representative Team Coordinators reserve the right to not select the two fastest nominations, where team number restrictions may apply. The Zone Representative Team Coordinators are able to fill any vacancies in the team.
- 16.06 The nominated club representatives will be advised of their successful Zone Representative Team entrants and the nominated club representative is to advise selected swimmers from their club of their individual swims. All successful swimmers will be advised by the Zone Representative Team Coordinators they have been selected to the Zone team. Swimmers have 3 days from the announcement of the team to advise their withdrawal to the Zone Representative Team Coordinators.
- 16.07 Brophy (if held) tickets and program will be sold at the last Zone Qualifying Meet of the season and the nominated club representative is to organize purchase of these for their club's swimmers.
- 16.08 Any selected swimmer who does not swim at the Meet for which they are selected without prior notification to the Zone Representative Team Coordinator, will not be eligible for selection for the following season.

AMEMDMENT LIST

These By-Laws were presented to and accepted at the Inaugural Annual General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held in Young on Sunday 18th July, 2010. Amendments were then presented and accepted at a Special General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held at Young on Sunday 29th August 2010. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held at Temora on Sunday 3rd April 2011. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held at Temora on Sunday 6th May 2012. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held at Temora on Sunday 28th April 2013. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held at Cootamundra on Sunday 27th April 2014. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held at Cootamundra on Sunday 3rd May 2015. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held June 2016. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held April 2017. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held April 2018. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held May 2019. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held November 2020. Further Amendments were then presented and accepted at a General Meeting of the South Western Zone of Southern Inland Swimming Association Inc. held May 2022.

APPENDIX A - MEET REQUIREMENTS

MARSHALLING AREA

Assistant marshals are to be supplied by the host club. The Assistant Marshal is to take the marshal sheets and competitors from the Marshalling area to the Check Starter, and then take the Marshal sheets to the recorders table when the competitors are on the blocks.

Table and Chair Space **under cover** for at least 2 Marshals & Check Starter

Seating **under cover** for approx 40 competitors.

3 - 4 Programs, Pencils, Erasers & Sharpeners, Paper Weights

STARTER

Table and Chairs **under cover**

Program, Pencils

REFEREES & TIMEKEEPERS

A chief timekeeper is to be supplied by the host club

Seating at each end of the Pool for time keepers **under cover**

Clip Boards for 3- 4 Referees, Chief Timekeeper & each Timekeeper (up to 3 per lane).

Chief Time Keepers sheets & Time Keepers sheets

Program, blank paper & pencils for each Board

Pencil for each Board plus spare pencils & Sharpeners

RECORDING AREA

Provide safe access to power

Sufficient Table and Chair Space for at least 5 People (and the following paraphernalia)

One Printer, driver disc, and spare cartridge, as well as a spare monitor, all to be connected to SWDSAI computer

Other equipment required:- 1 ream of A4 paper to be provided for results printing , Meet Programs, Paper Weights, Blank Paper, Pens etc

At all SW Zone Meets where automatic timing equipment is to be used, this needs to be **under cover** (tent etc) in close proximity to the starter.

(Other equipment required:- Meet Programs, Paper Weights, Blank Paper, Pens etc)

AWARD DISTRIBUTION

Table & Chair Space for at least Two Host Club Members for attaching result labels to ribbons and certificates, and sort out of medals for presentation

Sufficient Containers (eg. plastic Ice-Cream containers), one for each participating Club, for medals, ribbons and handouts, set out in Alphabetical order of clubs

(Other equipment required:- Meet Programs, Paper Weights, Blank Paper, Staplers and Staples, Staple Removers, Scissors, Pens etc)

RESULTS BOARD

Results Board in accessible place (with means of adhering result sheets)

ANNOUNCING AREA

1 - 2 Programs, Clip Board, Pens, Blank Paper

GENERAL

Host Club Entry Coordinator to carry out duties as required by By-Law 5

All Programs to include Events (with qualifying or break times), SW Rules & Conditions, Grade Cut-Off Times, warm up procedures and lane allocation, time keeper lane allocation, name of Meet Director, name of Chief Referee, any other relevant information.

Programs are to be provided by the host club, a copy given to all SW Officials (12) on the day.

Enough Programs are to be provided for all Referees, Starter, Marshalls, Timekeepers, Recorders, Announcer, Award Distributors as above, and for sale to the Public.

CATERING

The host club is to provide lunch for Technical Officials on the pool deck & their own club members

The Host club are to provide refreshments including drinks and finger food to all officials and time keepers for the duration of the meet