11 October 2022, commencing at 7.30pm

Held via ZOOM

#### **ATTENDANCE**

Tom Murphy
Stephen Mawbey
Kayleen Murphy
Ingrid Corcoran
Phil Evans
Rochelle McDonald
Merv Penny



#### **APOLOGIES**

Billy Nicholson

### **CONFIRMATION OF MINUTES**

That the minutes of the Southern Inland Swimming Association general committee meeting held on 23 August 2022 be confirmed as a true and accurate record.

**Kayleen Murphy / Phil Evans** 

#### **BUSINESS ARISING – MINUTES**

- Bylaws updated
- SISA Website up and running Many Many Thanks to Rochelle
- Official shirts have arrived
- SISA Rep Badges have arrived

#### **DECLARATIONS OF INTEREST**

Billy Nicholson

#### **CORRESPONDENCE IN**

- Email: 24.8.22 Stephen Mawbey updated the SISA Meet calendar
- Email: 24.8.22 Stephen Mawbey re SISA proposed new Rep Badge Each swimmer will receive one
  per season This will replace the Speedo & Brophy badge & could also be used for swimmers attending the SARS &
  JARS camps etc
- Email: 24.8.22 Billy Nicolson re: the development report missing from minutes
- Email 25.8.22 Griffith Swim club and SISA meet liaison (Stephen )Griffith Swim Club Meet Request for their Club Championships in March 2023
- Email: 28.8.22Merv Penny Re query to which club Jemima Middleton is from
- Email: 28.8.22 Billy Nicholson's response to Merv's query Tumbarumba
- Email: 29.8.22 Chris Jordon and Stephen Mawbey re New SISA officials Shirts delay in artwork in process of sending
- Email: 2.9.22 IQ Pirce Pool supplies re Purchase Poolside Games & lifeguarding chairs, receive a
  discount

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- Email: 3/9/22 invoice for SISA Offical shirts
- Email: 4/9/22 Rochelle re SISA website officially live and up running Southern Inland Swimming has a new website <u>sisaswimmina.com.au</u>
- Email: 5.9.22 Tom Murphy with information Swimming NSW Area Presidents' Catchup
- Email: 7/9/22 Merv Penny with an attached list of affiliated clubs to go on SISA website
- Email:8/9/22 Merv Penny requesting Authorize 676.50 for B&D Engineering for 160 SISA Rep. patches
- Email:8/9/22 Tom Murphy re Authorisation completed.
- Email:9/9/22 Tom Murphy re SISA By-Law 13 as well as introducing a new addendum –
   ADDENDUM E. and agenda item for next meeting
- Email:10/9/22 Kayleen re Meet manager 8
- Email: 12.9.22 Merv Penny with further changes to By laws for discussion at the next meeting
- Email: 13.9.22 SISA Meet Liason (Stephen re-approval for Please Meet Request forms for Wagga Swimming Club Club Nights & 125year Meet
- Emails: 13.9.22 Billy Nicholson re best quote for a bus for the Sydney development weekend 24/25th September. There are now 14 swimmers on the bus. attached budget without this expense. Please let me know what you all think.
- Emails:13.9.22 Responses from committee members regarding approval of Development weekend costs and payment of bus by parents
- Emails:15.9.22 Stephen Mawbey and Kayleen re queries with setting up Multi class in Meet manager 8
- Email:16.9.22 Billy Nicholson requested for Merv to pay Accomadatiin for development weekend at Liberty Plains Motor Inn
- Email:19.9.22 Merv Penny re-request for a committee member to authorise payment to Liberty Plains Motor Inn
- Email:19.9.22 Donna Wullaert Yass Swim Club Thank you for the SISA letter of support
- Email:21.9.22 Active Hy-Tek, Web Delivery for MEET MANAGER for Swimming 8.0
- Email: 26.9.22 Rochelle Re Request for Tumbarumba Swim club details and affiliation form
- Email: 29.9.22 Request or Query from Naomi Sly President GT Aquatics Albury if they had sent through their club affiliation?
- Email: 8.10.22 Merv Penny Treasurers report for the meeting
- Email: 9.10.22 Mev Penny BY laws
- Email: 10/10/22 Billy Nicholson Lockhart Development Day 6th November
- Email:10.10.22 Naomi Sly QT Aquatics affiliation form and club contacts
- Email:10.10.22 Billy Nicholson Reports: SISA Club support officer report and Development report
- Email: 10.10.22 Stephen Mawbey South West zone report for meeting
- Email: 11.10.22 Phil Evans Murray zone report for meeting
- Email: 11.10.22 Rochelle Riverina Zone report
- Email: 11.10.22 Merv Penny attached October By laws and amendments for By laws

#### **CORRESPONDENCE OUT**

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- Email: Draft Minutes of 23/8/22 for the committee to check
- Email: 24.8.22 Response to Billy Nicolson re: the development report added to minutes-
- Email: 24.8.22 Stephen Mawbey updated the SISA Meet calendar
- Email: 24.8.22 Stephen Mawbey re SISA proposed new Rep Badge Each swimmer will receive one
  per season This will replace the Speedo & Brophy badge & could also be used for swimmers attending the SARS &
  JARS camps etc
- Emails: 25.8.22 Approval for Griffith swim club meet request.
- Emails: 5.9.22 Tom Murphy to all committee members with information Swimming NSW Area Presidents' Catchup
- Email:9.9.22 To Kayleen apology from Ingrid Re forgetting to confirm the purchase of Meet manager 8
- Email:10.9.22 Helen Wood conforming purchase of Meet manager 8 with print labels plus internet download
- Emails: 13.9.22 Approval for Wagga Swim Meet
- Emails:13.9.22 Responses from committee members approval of Development weekend costs and payment of bus by parents
- Email: 19.9.22 Tom Murphy letter of support for Yass swim club re development of pool
- Email: 26.9.22 To Roschelle re will check if Tumbarumba have sent club details and affiliation form
- Email: 29.9.22 & 9.10.22. To Naomi Sly President GT Aquatics Albury that they had not sent through their club affiliation?
- Email: 9.10.22 Notification of October SISA committee meeting and attached documents

### **REPORTS**

#### <u>PRESIDENTS REPORT (Tom)</u> –

The last two months have been relatively quiet with many of our SISA Clubs starting to get back into the water and training as more pools start to open. With COVID restrictions hopefully a thing of the past, our SISA calendar is full, with many meets planned for the season. Albury SC will kick things off with their meet on Sunday 30 October.

The past two months have enabled SISA to consolidate a number of issues to deliver a better service to our SISA Swimming Community. Rochelle has done an amazing job to bring our SISA website up to date. This is an ongoing project, so if there is additional information that Clubs would like to see contained on the website just let the SISA Management Committee know. New SISA Technical Officials shirts have been ordered and have arrived. These new shirts are a better fabric and design for our summer meets. Current accredited Referees will be provided with a shirt and additional shirts will be available for purchase. SISA has upgraded its licence for Hy-Tec to Meet Manager 8, all clubs within SISA can update their own Meet Manager utilising SISA's licence. Any Club wishing to take advantage of this offer please contact Stephen Mawbey (sisavicepresident.southwest@gmail.com). A number of changes have been made to the SISA By-Laws. These changes have and will again be forwarded to all clubs.

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It is pleasing to see that a number of Swimming Clubs are working collaboratively with their Councils in seeking funds to carry out much needed developments to their pools. Pools within SISA are like the majority of swimming pools within NSW. Following Australia's success at the 1956 Melbourne Olympics many NSW Councils constructed swimming pools. The majority of these pools are now over 60 years old and having provided a valuable service to the community are now old and tired, in need of replacement or major redevelopment.

Swimming like all sports within NSW must adhere to Legislation pertaining to adults and their interaction with young persons. This legislation as well as the procedures dictated by Swimming NSW detail the responsibilities that Swimming Clubs must comply with and follow. The main responsibility of Clubs is to ensure that all volunteers within the Club have a current NSW Working With Children number. Clubs must ensure that this number has been verified and recorded on the Clubs' Working With Children Register. If any Club would like assistance in respect to their requirements under this legislation, please feel free to contact me – Tom Murphy (sisapresident10@gmail.com)

#### TREASURER'S REPORT (Merv)

Bank Statement as at 7th October 2022	\$7,899.72	Total Asset 7th October 2022	\$13,993.75
	\$7,899.72		
	\$0.00		
Cheques Not Deposited			
	\$0.00		
Unpresented Cheques			
Cash Book Balance as at 7th October 2022	\$7,899.72	Balance as at 7th October 2022	\$6,094.0
	\$7,899.72	interess Capitalized	
Income Expenditure	\$3,532.00 \$9,433.00	Interest Capitalized	\$6,054.0
Commonwealth Bank Account No. 10129024 Cash Book Balance as at 19th August 2022	\$13,800.72	Bendigo Bank Term Deposit 149603359 Balance as at 19th August 2022	\$6,094.0

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	19th August 202	2 to 7th October 2022		
ncome				
	Affiliation	Club	\$10.00	
		2021/22 Full Swimmer Rego	\$4.00	
		2022/23 Full Swimmer Rego	\$926.00	
		2022/23 Club Only Swimmer Rego	\$92.00	
		2022/23 Recreational Swimmer Rego	\$24.00	\$1,056.0
	Development	Senior Rep. Sydney Bus	\$1,204.00	
		Senior Rep. Sydney Accomodation Return	\$1,272.00	\$2,476.0
			Total	\$3,532.0
xpenditure				
	Bank Fees	Liberty Plains Return Fee		-\$2.5
	Administration	K Dodds Voucher	-\$512.00	
		Meet Manager 8 Upgrade	-\$501.00	-\$1,013.0
	Affiliation	2022/23 Full Swimmer Rego		-\$4.0
	Merchandise	50% Officials Shirts Order	-\$1,226.50	
		Final 50% Officials Shirts Order	-\$1,226.50	-\$2,453.0
	Patches	2021/22 Speedo & Invitational Patches		\$676.5
	Swim Meets	SC Champ Entries & Equipment Hire		\$1,684.0
	Development	National Development Squad Shirts	\$1,056.00	
		Senior Rep. Sydney Accomodation	\$1,272.00	
		Senior Rep. Sydney Accomodation	\$1,272.00	\$3,600.0
		TOTAL		-\$9,433.00

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ncome				
ncome	Affiliation	Club	\$340.15	
		2021/22 Full Swimmer Rego	\$160.00	
		2021/22 Club Only Swimmer Rego	\$42.00	
		2021/22 Recreational Swimmer Rego	\$40.00	
		2022/23 Full Swimmer Rego	\$926.00	
		2022/23 Club Only Swimmer Rego	\$92.00	
		2022/23 Recreational Swimmer Rego	\$24.00	\$1,624.
	Merchandise	New Officials Shirts		\$480.0
	Swim Meets	SC Championship Entries	\$7,316.76	
		SC Pool Entries	\$905.00	
		Albury ASC Payment return	\$1,684.00	
		Albury ASC Payment return	\$1,684.00	\$11,589.
	Development	Senior Rep. Sydney Bus	\$1,204.00	4
		Senior Rep. Sydney Accomodation Return	\$1,272.00	\$2,476.0
			Total	\$16,169. \$16,169.
xpenditure				
	Bank Fees	Commbiz return Fee		\$7.5
	Administration	K Dodds Voucher	-\$512.00	
		Meet Manager 8 Upgrade	-\$501.00	
		SNSW Affiliation	-\$230.00	
		2021 Dep't Fair Trading Form A12	-\$85.00	
		2022 Dep't Fair Trading Form A12	-\$48.00	\$1,376.
	Affiliation	2021/22 Full Swimmer Rego	-\$68.00	
		2021/22 Recreational Swimmer Rego	-\$2.00	
		2022/23 Full Swimmer Rego	-\$4.00	-\$74.0
	Equipment	Infraction Sheets	******	
	Merchandise	50% Officials Shirts Order	-\$1,226.50	40
	Database	Final 50% Officials Shirts Order	-\$1,226.50	-\$2,453.0
	Patches	2021/22 Speedo & Invitational Patches	****	\$676.
	Swim Meets	SC Championship Entries	-\$440.00	
		SC Pool Entries	-\$30.00	
		SC Medals	-\$1,440.00 -\$1,516.80	
		SC Pool Hire SC O&M Equipment Hire	-\$1,516.80	
		SC Albury Entry Share	-\$1,334.00	
		Albury ASC Payment	-\$1,684.00	
		Albury ASC Payment	-\$1,684.00	\$8,478.
	Development	July Clinic Expences	\$453.85	Ç0,470.
	Development	July Clinic Oasis Hire	\$841.50	
		July Clinic Workout	\$189.00	
		National Development Squad Shirts	\$1,056.00	
		Senior Rep. Sydney Accomodation	\$1,272.00	
		Senior Rep. Sydney Accomodation	\$1,272.00	\$5,084.3
		Total		\$18,150.1
				\$18,150.
			(g).	
		Nett Pr	ofit/Loss	-\$1,980.2

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#### **DEVELOPMENT CONVENOR REPORT** –(Billy Nicholson)

Firstly, a big kudos to Piper Stewart from Griffith for putting her hand up to shadow the development convenor's position! Piper's passion for the sport has already been proven and I am certain she will be an asset for the area moving forward. Secondly, I apologise for not sending this information through sooner. Attached to this report is the invoice from Allen's coaches.

Now – there was a bit of miscommunication on both my end and on some of the family's ends. When calculating the price to charge swimmers for the bus, I mistakenly added 3 from Albury who had not actually confirmed their spot (this was missed with my change of email addresses). I then had a few pull-out last minute, and I believe these did not pay either. Therefore, we do not have the bus costs covered

As I never set a due date for payment and/or made a note of non-refundable terms, I never contacted swimmers who did not utilise the bus to ask for payments. I am not sure what you all think of this situation – again, I have been away on a SNSW camp and therefore have not had the chance to properly review this until now.

So, we had the following:

- Originally 14 accounted for on the bus:
- o 3 from Albury are my fault (sorry!)
- o 2 from Young pulled out on the Wednesday prior
- o 1 from Cootamundra called in sick on the Friday afternoon prior
- o 1 from Griffith who was already in Sydney but joined the bus from SOPAC to the accommodation

Please let me know your thoughts and what we should do about this. Again, I apologise and will not allow this in the future. I am happy to raise the prices of upcoming blue/green squad clinics (note that the predicted costs on the budget were an overestimate).

For the future, if we do something similar, I will implement the following process to eliminate financial problems:

- Pay to confirm a spot on the bus & for the stay at accommodation (SISA will not be able to cover as much if any next year...I have raised this with others at SNSW as I believe the location for this development meet should be changed as it is not fair on regional areas to travel all the time)
- Have a cut-off day where refunds will not be given These are the things I would have liked to have known...but hindsight is always nice!

Thirdly, we have the National Rep squad clinic this weekend. The following swimmers & coaches from our area will be attending and staying overnight (\$92.00 each ... I will pay for myself though):

- Billy Nicholson (Wagga Team Manager)
- Mitch Brown (ANL Coach)
- Sienna Toohey (Albury)
- Kristian Miller (Cootamundra)

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- Josh Graham (Young)
- Russell Guppy (Tumut)
- Harry Keane (Wagga)
- Kade Knight (Wagga)
- Samuele Vaccaro (ANL)
- Alessandro Vaccaro (ANL)

Finally, I will be contacting coaches this week to arrange the blue and green squad clinics. Piper will be able to assist me with organising these also. I am looking forward to another great summer season!

#### **CLUB SUPPORT OFFICER** –(Billy Nicholson)

Clubs are beginning to gear into action now heading into the upcoming LC season. Most clubs who I have communicated with are sorted on Swim Central and have begun taking registrations. However, I have had clubs question the Southern Inland membership component on swimmer membership categories where they cannot compete in SISA events. As it currently stands, both full and club only swimmers must pay a \$2 fee to SISA on top of their registration fee. Whenever clubs have queried me on this, I have said I will check with the committee to confirm why this is the case. Also, Lockhart will be hosting a development clinic. As I am now employed by SNSW, the cost of my transport is covered and therefore we do not need to have funding for this clinic (or charge the swimmers a rego fee). I may look to do something similar at other development meets (i.e., Coleambally and Ariah Park). Chris Myers from SNSW will be doing a clinic in January (location TBC) where surrounding clubs will be invited to join in – both Chris and I will rarely do a clinic where it is exclusively for one club. We would like to have as many clubs involved as possible, and therefore I invited 6 small clubs to register for the Lockhart development day.

I have begun booking club visits around the area now that it is starting to warm up and outdoor pools are opening. Please let clubs know that I am willing to visit them, whether it is for a club night or a chat poolside while training is on.

I will also be visiting various meets over the summer. I am happy to assist with things such as set up/pack up, marshalling/check starting and even being a runner if required or you are short. So please let me know!

Thanks all, keep up the great work!

### AREA TECHNICAL CONVENOR Southern Inland ATSCC (Kayleen)

A few time-keeping modules completed

Seeking a Referee from each Zone for expression of interest in being part of a SISA Area Technical committee

#### MURRAY ZONE REPORT (Phil)

Very Quiet at the moment, Albury Open in a couple of weeks.

Michael has put in a plan if the river floods at the Albury Pool we will transfer to WAVES in Wodonga.

Harold Groch life member of Albury and the O and M passed away on the 25th of September, a lovely man that worked effortlessly behind the scene as an Official for the O and M and Albury.

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Alan from Align Leisure used to run the Griffith pool has resigned from Align. This company keeps chewing them up and spitting them out.

#### **RIVERINA ZONE REPORT** (Rochelle McDonald

Lots going on behind the scenes at many Riverina Clubs as they prepare for the Summer season and host carnivals. Griffith Swimming Club are systems go with their December carnival preparation, producing some very professional looking flyers and a fantastic idea for a joint club dinner for the Saturday evening between the two days of swimming.

Leeton/Yanco has been very proactive in getting organised for their season, and I humbly apologise profusely for not informing them sooner that SISA had purchased the Meet Manager 8 software before they already did so. Deniliquin is also organised and ready in Swim Central for their carnival. Wagga Wagga is celebrating their 125th anniversary this coming meet and it would be great to see many clubs support this event.

Lots of development training happening these past two months and it has been great to see clubs actively promoting and supporting their swimmers to their communities.

#### **SOUTHWEST ZONE REPORT (**Stephen)

South West Zone is pretty quiet at the moment

After several discussions with the Junee & Temora Clubs, poor weather is delaying both of their pool completions

Junee may request shifting their meet back a week to December 11 or ask if another SW Zone club would like to fill in for them

Temora Shire has a grand opening scheduled with Steph Cooke for Saturday 12<sup>th</sup> November. After discussing the pool completion date with the builder, he indicated he was being pressured to complete the pool so swimmers can get in the water. I assured him this was not coming from the swimming club & that the club would support any decision

Young swimming club has been in contact for a copy of their meet shell so it can be setup in Swim Central.

The SW Zone meet shells are almost ready with Para point scores included for the first time. The Para scoring system has worked in several trials, so fingers crossed it will work on the day

Cootamundra have indicated they would be happy to host a training, development day for SISA this season

The new technical official shirts have arrived, they are similar to look at, but are made from a much lighter material with vented inserts on the sides. We have been

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promised these shirts are comfortable to wear in 45-degree plus days as trialled by Blackchrome staff

The SISA Rep badges have arrived, & will be packaged up in club lots ready for distribution, hopefully, they will be ready to start to be handed out at the Albury Meet, we hope to have a spreadsheet setup for clubs to sign that they have received their badges.

As it is now October, we need to look at ordering Rep shirts & Swim Caps for the 2022-23 summer season.

#### Kayleen Murphy / Phil Evans

### **GENERAL BUSINESS**

Discussion re SISA National Development Squad Design
 A.10 SISA National Development Squad T-Shirt Design

Supplier:- Cobrapparel, 12 Hodson Avenue, TURVEY PARK, NSW, 2650 Jacob Guthrie 0402672332 hello@cobrapparel.com



#### ☐ Motion

BY Law 22 to be amended with Short sleeved Technical official shirts \$50 and long sleeved Technical official shirts to be \$55

Moved Merv Penny Seconded Phil Evans Carried

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#### ☐ Motion

Add: Amendments and Addendum E to be added to SISA By-Law 13 and introducing a new addendum – ADDENDUM E. Technical committee to By-Laws

**Moved** Kayleen Murphy

Seconded Merv Penny Carried

#### ADDENDUM TO BY-LAWS

#### A-LOGO, MERCHANDISE AND AWARDS DESIGNS

#### A.3 SISA Officials T-Shirt Design

Supplier:-- Blackchrome Sportswear, Unit 2/171 Grange Rd, BEVERLEY, SA, 5003

Phone 08 8244 5500

Fax 08 8268 8448

Chris Jordan

info@blackchrome.com.au





President Secretary
Date \_\_\_\_\_

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#### 9 OFFICERS

#### Replace

#### 9.6 Web-site Manager

The Web-site Manager shall be responsible for the maintenance and updates of the Association Web-site. Items to be included on the Web-site shall be Association Committee names and contact details, Affiliated Clubs committee names and contact details, Area and Zone Meet Programs, Team and Meat Manager Files and Results, Development Programs, Meeting Minutes, Constitution, By-Laws, etc.

#### 9.6 Web-site Manager

#### The Web-site Manager

- (a) shall be responsible for the maintenance and updates of the Association Web-site. Items to be included on the Web-site shall be
  - (i) Association Committee names and contact details,
  - (ii) Affiliated Clubs committee names and contact details,
  - (iii) SISA & Zone Constitutions,
  - (iv) SISA & Zone By-Laws,
  - (v) Area and Zone Meet Programs,
  - (vi) PDF of Results in Event Order,
  - (vii) Development Programs,
  - (viii) Meeting Minutes,
  - (ix) SISA and Zone Annual Results, Records etc
- (b) is to receive an annual allowance of three hundred dollars (\$300) to help cover costs of website set up and maintenance, phone calls, internet use, etc.

### 22 MERCHANDISE AND AWARDS

#### **Amend**

(b) Southern Inland Swimming Association Officials T-Shirts are to be made available for purchase, and it is requested that they are worn by all Officials at Southern Inland Swimming Association and Zone meets. The cost of Officials T-Shirts is \$50 each for short sleeve and \$50 \$55 each for

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long sleeve. This amount shall be reviewed after each new order. All Area referees as at June 2022 will be supplied with a new shirt free of charge. All new referees after this date will be presented with a new shirt upon receiving accreditation. Refer to By-Laws Addendum A.3 for copy of Officials T-Shirt design

(d) Representative badges are to be to be presented to all Speedo Finals, and Brophy Meet and other Representative Meet Swimmers. Refer to By-Laws Addendum A.5(i) for copy of Speedo Badge design and A.5(ii) for copy of Representative Badge design

#### A.5 SISA Representative Badge Design

Supplier:- B & D Work & Leisure Wear, 194 Banner Avenue, GRIFFITH, NSW, 2680

Corrine 02 6964 6989 <u>sales@bdwlw.com.au</u>.



Colours: - Blue Border and Text, Yellow Background

Size: - 50mm x 30mm

### 23 CHAMPIONSHIPS AND OTHER SWIM MEETS Insert

(e) The Host Club of Southern Inland Swimming Association Championship Meets shall be reimbursed \$350 for the hire of dolphin timing equipment if their own is used at the meet.

Renumber (e) to (g) - (f) to (h)

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### 27 CHAMPIONSHIP ENTRY FEE Insert

(c) If the operators of the facility hosting the Championship event requires a pool hire cost, additional charges may be added to each competitor through swim central to help cover this.

Renumber (c) to (g) - (d) to (h)

■ Moved Kayleen Murphy	Seconded Merv Penny
Carried	

#### SISA Committee NEXT MEETING

Wednesday 30 November October 2022 7.30 pm via ZOOM

#### **TERMINATION**

There being no further business the meeting closed at 8.40 pm



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