

**SOUTHERN INLAND SWIMMING ASSOCIATION INC
MANAGEMENT COMMITTEE MEETING MINUTES**

23 August 2022, commencing at 7.30pm

Held via ZOOM

ATTENDANCE

Tom Murphy
Stephen Mawbey
Kayleen Murphy
Ingrid Corcoran
Billy Nicholson
Phil Evans
Rochelle McDonald



APOLOGIES

Merv Penny

CONFIRMATION OF MINUTES

That the minutes of the Southern Inland Swimming Association general committee meeting held on 23 June 2022 be confirmed as a true and accurate record.

Phil Evans /Stephen Mawbey

BUSINESS ARISING – MINUTES

- Bylaws inserted
- Representative SISA Shirts and caps

DECLARATIONS OF INTEREST

- Billy Nicholson
-

CORRESPONDENCE IN

- *Email: 23.6.22 SISA president with addition to bylaws re M/C*
- *Email: 23.6.22 SISA V president Stephen with Swim Central link for the Wagga SC Meet to be held on 23-7-2022*
- *Email: 24.6.22 SISA updated By-laws document*
- *Email: 24.6.22 Merv Penny notification If anyone paid affiliation for a club to Swim Central Today, it will not appear in the SISA account till Monday*
- *Email: 25.6.22 Wagga Wagga swim club with a list of committee and emails*
- *Email: 27.6.22 Replies from committee members to say true and accurate*
- *Email: 28.6.22 StephenMawbey attached updated SISA 2022-2223 Swim meet calendar*
- *Email: 29.6.22 SISA president to all clubs re Thanking clubs for attendance at AGM via ZOOM, congratulations on SISA's new Club support officer Billy Nicholson and addressing query re what makes a swimming pool suitable for hosting a major meet within SISA, be it the SISA Long Course Championships and Speedo Sprints, SISA Short Course Championships and Swimming NSW Country Regionals when hosted by SISA*
- *Emails: 4/7/22 RE SISA Webpage Quotes from NSW Swimming for setting up a new SISA*

President

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- webpage due to Swimming Australia taking down previous websites*
- *Email: 5/7/22 Rochelle is happy to investigate creating our own Webpage site.*
 - *Emails: 5/7/22 between members re items for new Website ad congratulations to Rochelle for setting up sit.*
 - *Email: 9/7/22 Office of Sport's Community Sports Recovery Package regarding completing a short survey*
 - *Email: 11.7.22 Memberships renewals Thank those areas that have gotten back to us with their swimmer/non swimmer fees for the 2022/23 season. A reminder to those areas that have not yet responded*
 - *Email: 12.7.22 Stephen Request from Griffith for 2 time trial nights*
 - *Email: 14.7.22 Melissa Gorgijovski re response to the email: We will let you know once the membership products have been set up with SAL/SNSW and your area fees so that clubs can then create their products. We will be running a webinar session in August to discuss changes in swim central regarding products, replacement products and AKV. We will also be advising clubs in relation to the increased transaction fee of 1.5% to 3% which came into effect by SAL on 1 Jun 2022.*
 - *Email 18.7.22 Billy Nicolhson information on his role as SISA club support officer*
 - *Email: 21.7.22 Phil Evans and Merv Equipment hire for SISA Short course meet discussion Query re cost is \$350, not \$500.*
 - *Email: 24.7.22 Merv and Stephen repayment and order of SISA technical officials' shirts*
 - *Email: 27.7.22 Griffith swim club request application for Time trials for swimmers*
 - *Emails: 24-27 /7/22 In agreement to move the meeting to August*
 - *Email 25.7.22 Ungarie Swim club affiliation form with five bearers*
 - *27.7.22 Billy Nicholson seeking approval to take the swimmers over for laser tag to finish off the clinic with some fun – they are willing to give us a special rate of \$10 for each swimmer. This would equate to approx. \$300 – is SISA happy to cover this?*
 - *Email 1.8.22 Billy Nicholson seeking approval to purchase 30 shirts of various sizes. for rep swimmers attending The camp for the national rep squad will be held around October*
 - *Email: 5 .8.22 Billy Nicholson re-updated the budget and requested a development weekend in Sydney on the 24/25 September and I require your approval to book the following:*
 - *Email: 5.8.22 Billy Nicholson re-application for Lockhart to host a SISA club development day on the 6th of November 2022. They are happy to have other clubs invited.*
 - *Email: 12.8.22 Yass swimming club seeking a letter of support from the Southern Inland Swimming Association to support a grant application we plan to submit under the Regional NSW- Business Case and Strategy Development Fund which Aims to help projects get "investment-ready". I to progress an upgrade of our Yass Memorial Pool*
 - *Email: 22/8/22 Billy Nicholson Development report and budget*
 - *Email: 22/8/22 Phil Evans Murray report for the meeting*
 - *Email: 22/8/22 SISA President report for the meeting*

CORRESPONDENCE OUT

- *Email: Draft Minutes for the committee to check*
- *Email: 25.6.22 Documents needed for AGM on 25.6.22*
- *Emal 25.6.22 Draft Minutes of AGM and GM for the committee to check*

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- *Email: 29.6.22 SISA president to all clubs re Thanking clubs for attendance at AGM via ZOOM, congratulations on SISA's new Club support officer Billy Nicholson and addressing query re what makes a swimming pool suitable for hosting a major meet within SISA, be it the SISA Long Course Championships and Speedo Sprints, SISA Short Course Championships and Swimming NSW Country Regionals when hosted by SISA*
- *Email: 2/7/22 Minutes of SISA AGM, GM, Pool complex etc sent to all clubs*
- *Email: To all members re postponing July meeting to August all in agreement*
- *Email: 9.7.22 Reply and completed the survey for the office of Sport's Community Sports Recovery Package*
- *Email: 12.7.22 Responses to affirm Griffith's request for time trials*
- *Email: 14.7.22 Stephen Mawbey to Swimming NSW re southern Inland has a \$2 per swimming member fee to be added to all swimming memberships Can this be included in the Swim Central system for all SISA Swimmers Could you please also confirm the increase from 1.5% to 3% transaction fee which we have started to notice on all Swim Central payments in the last month*
- *Email: 22/7/22 Postponing Julu SISA committee meeting*
- *Email: 23.7.22 Notification of request to move the meeting to August*
- *Email 27.7.22 All in favour of Billy's Request*
- *Emails 5.6.22 response to Billy Committee member approved the request*
- *Email: 12.8.22 SISA president Tom Murphy provided a letter of support for the Yass swimming club*

REPORTS

PRESIDENTS REPORT (Tom) –

A very quiet period with respect to swimming activities conducted within Southern Inland since our last meeting in June. The only organised meets have been the Wagga Wagga and Griffith SC meets.

Apologies for being a bit behind in getting to emails and general correspondence. July was a bit tough for Kayleen and I with the sudden passing of her brother Stephen. With the delay in the funeral, took us both out of action for a month. Thank you for all the support that we received from within the SISA swimming community.

Saturday 23 July Kayleen and I attended the Swimming NSW AGM in Sydney. Swimming in NSW is almost to the point it was at the start of the COVID situation, although there are still some Areas and Clubs that are experiencing difficulties with their respective Councils in respect to numbers permitted at venues. SISA for the year 2021-2022 even though battling through COVID still managed to have the second highest member distribution in the state with 3054 members.

At the AGM it was pleasing to see that Kayleen's parents, Margaret and Allan Gregson awarded the 2022 Service Excellence Awards in recognition of their over 50 years of commitment to swimming, in particular their commitment to

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providing opportunities for swimmers with a disability. It was a somewhat sad occasion with the recent passing of their son Stephen a former swimming Paralympian at the 1988 Seoul Paralympics.

The 2022-2023 SISA Summer Meet Calendar has been finalised and circulated. It is pleasing to see that Finley will be holding a Development Meet after an absence of a few years. Lockhart Swim Club has also requested a Development Meet which is being scheduled for Sunday 6 November. I also believe there is talk of The Rock also holding a Development Meet on a suitable date in the calendar.

SISA was one of the Swimming Areas selected for auditing purposes with respect to the 2022 Community Sports Recovery Package – Grassroots Sports Funds. All were found correct and in order.

As SISA President I provided a 'letter of support to the Yass Swimming Club in their application for a grant under the Regional NSW- Business Case and Strategy Development Fund, which aims to help projects get "investment-ready". There are a number of options that are being looked at to either revamp or replace the current Yass Memorial Swimming Pool which is 'old and tired', having provided nearly sixty years of service to the Yass and wider community.

Billy has hit the ground running since being confirmed in the role of Swimming NSW Club Support Officer for SISA. I am sure I speak for the entire SISA swimming community when I wish Billy all the best in his role not only within SISA but also within SESA. For those that may not be aware, Billy's area of responsibility takes in all of SISA's 35 clubs as well as South-East Swimming Association's 25 clubs stretching from Helensburgh to the Victorian border. Wagga Wagga Swim Club will be the venue for the 2022 Winter Swimming Association of Australia Championships. This is a yearly winter championships event for senior swimmers.

Albury has their LC meet scheduled for Sunday 30th October whilst Wagga Wagga Swim Club will celebrate their 125th anniversary with a LC Meet on Saturday 5 November.

TREASURER'S REPORT (Merv)

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Bank Reconciliation as at 19th August 2022			
Commonwealth Bank Account No. 10129024		Bendigo Bank Term Deposit 149603359	
Cash Book Balance as at 23 June 2022	\$16,459.87	Balance as at 23 June 2022	\$6,083.43
Income	\$3,862.00		
Expenditure	\$6,521.15	Interest Capitalized	\$10.60
	\$13,800.72		
Cash Book Balance as at 19th August 2022	\$13,800.72	Balance as at 19th August 2022	\$6,094.03
Unpresented Cheques			
	\$0.00		
Cheques Not Deposited			
	\$0.00		
	\$13,800.72		
Bank Statement as at 19th August 2022	\$13,800.72	Total Asset 19th August 2022	\$19,894.75
Merv Penny			

23 June 2022 to 19th August 2022			
Income			
Affiliation	Club		\$50.00
	2021/22 Full Swimmer Rego		\$44.00
	2021/22 Club Only Swimmer Rego		\$20.00
	2021/22 Recreational Swimmer Rego		\$20.00
			\$134.00
Merchandise	Officials Shirts		\$360.00
Swim Meets	Albury ASC Payment return	\$1,684.00	
	Albury ASC Payment return	\$1,684.00	\$3,368.00
		Total	\$3,862.00
Expenditure			
Bank Fees	Albury ASC Payment return Fee		\$5.00
Administration	2021 Dep't Fair Trading Form A12	\$85.00	
	2022 Dep't Fair Trading Form A12	\$48.00	\$133.00
Affiliation	2021/22 Full Swimmer Rego	\$14.00	\$14.00
Swim Meets	SC Pool Hire	\$1,516.80	
	SC O&M Equipment Hire	\$350.00	
	SC Albury Entry Share	\$1,334.00	
	Albury ASC Payment	\$1,684.00	\$4,884.80
Development	July Clinic Expenses	\$453.85	
	July Clinic Oasis Hire	\$841.50	
	July Clinic Workout	\$189.00	\$1,484.35
		Total	\$6,521.15
		Nett Profit/Loss	-\$2,659.15

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Club Affiliation

32 Clubs Affiliated

Term Deposit

Was 7 Months @0.7%, renewed 4 July for 12 months @2.25%

Swimming Members

Stephen has advised SNSW that we are charging all SNSW swimming members \$2 to be added to SNSW affiliation via swim central payments

New Officials Shirts

8 have been paid for (I have a spread sheet of payments)

2021/22 Speedo & Invitational Patches

Have they all been distributed

2022/23 Speedo & Invitational Patches

Have they been ordered

1st April 2020 to 19th August 2022

Income				
Affiliation	Club		\$390.15	
	2021/22 Full Swimmer Rego		\$156.00	
	2021/22 Club Only Swimmer Rego		\$42.00	
	2021/22 Recreational Swimmer Rego		\$40.00	
				\$568.15
	Merchandise	New Officials Shirts		\$480.00
	Swim Meets	SC Championship Entries	\$7,316.76	
		SC Pool Entries	\$905.00	
		Albury ASC Payment return	\$1,684.00	
		Albury ASC Payment return	\$1,684.00	\$11,589.76
Total			<u>\$12,637.91</u>	
\$12,637.91				
Expenditure				
Bank Fees	Albury ASC Payment return Fee		\$5.00	
	Administration	SNSW Affiliation	-\$230.00	
Administration	2021 Dep't Fair Trading Form A12	\$85.00		
	2022 Dep't Fair Trading Form A12	\$48.00	\$363.00	
	Affiliation	2021/22 Full Swimmer Rego	-\$68.00	
Affiliation	2021/22 Recreational Swimmer Rego	-\$2.00	\$70.00	
	Equipment	Infraction Sheets		
Patches	2020/21 Speedo & Invitational Patches			
	Swim Meets	SC Championship Entries	-\$440.00	
SC Pool Entries		-\$30.00		
SC Medals		-\$1,440.00		
SC Pool Hire		-\$1,516.80		
SC O&M Equipment Hire		\$350.00		
SC Albury Entry Share		\$1,334.00		
Albury ASC Payment		\$1,684.00	\$6,794.80	
Development		July Clinic Expenses	\$453.85	
	July Clinic Oasis Hire	\$841.50		
	July Clinic Workout	\$189.00	\$1,484.35	
Total			<u>\$8,717.15</u>	
Total			<u>\$8,717.15</u>	
Nett Profit/Loss			<u>\$12,637.91</u>	

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DEVELOPMENT CONVENOR REPORT –(Billy Nicholson)

After a 2-year hiatus due to COVID restrictions and lockdowns, the SISA development program has finally begun again. On the 30th and 31st of July, Chris Myers visited Wagga to run the Senior and Junior Representative clinic. We had 27 swimmers attend the weekend, as well as 4 club coaches. The weekend was a great success, with the swimmers having fun at the end with laser tag for something different. Thank you again for approving the funding for this and the rest of the weekend's expenses.

Coming up we have the Senior and Junior rep development weekend in Sydney on the 24th and 25th of September. This is run by SNSW and involves both Swim League and a normal meet. SISA has 21 swimmers attending which will be the most ever (to my knowledge) at one of these types of SNSW development events.

I have still not decided upon the Blue/Green squad locations. These squad swimmers can attend 1 out of the 3 days which will be spread across the area. Below is what I am thinking so far:

Time	Activity
10:30 am	Dryland/activation
10:45 am	Swim session - skills
11:45 am	Goal Setting - 30 mins
12:15 pm	Swim session - relays
1:00 pm	Blue Squad Finish
1:15 pm	Activation
1:30 pm	Swim session - skills
2:30 pm	Break
2:45 pm	Swim session - relays
4:00 pm	Green Squad Finish

Suggested dates:

- South West
 - o Saturday 12th, Sunday 13th or Sunday 19th November in either Temora, Gundagai or Young?
- Riverina
 - o Saturday 12th, Sunday 13th or Sunday 19th November in Narrandera or Leeton?
- Murray

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- o Blue and Green squad sessions on Saturday 29th October in Albury (day before Albury Open)?

Lastly, I am working on chasing up someone to shadow me in the development convenor's position. If you know of anyone interested, please let me know.

SISA Development Budget 2022

as of 22-08-2022

INCOME				\$5,800.01
SNSW Funding: National Rep Squad				\$1,666.67
SNSW Funding: Senior Rep Squad				\$1,666.67
SNSW Funding: Junior Rep Squad				\$1,666.67
Blue Squad Swimmer Payments*	35	\$10.00		\$350.00
Green Squad Swimmer Payments*	45	\$10.00		\$450.00
EXPENSES				\$5,916.00
<u>1. National Rep Squad</u>				\$1,656.00
Pool Bookings etc (approx)	1	\$500.00	\$500.00	
Representative Shirts	30	\$35.20	\$1,056.00	
Food etc for clinic	1	\$100.00	\$100.00	
<u>2. Senior & Junior Rep Squads</u>				\$2,960.00
Oasis Pool/Room Hire	1	\$841.50	\$841.50	
Gym Classes	27	\$7.00	\$189.00	
Oasis Entry Fee	35	\$4.50	\$157.50	
Coaches Fuel Cards	3	\$50.00	\$150.00	
Guest Speaker (i.e., Physio)	1	\$100.00	\$100.00	
Laser Tag	25	\$10.00	\$250.00	
Sydney Accommodation	1	\$1,272.00	\$1,272.00	
<u>3. Blue & Green Area Squads</u>				\$1,200.00
Pool Hire and/or Entry (three clinics)	3	\$200.00	\$600.00	
Coaches Fuel Cards (three clinics)	9	\$50.00	\$450.00	
Food and/or Water (three clinics)	3	\$50.00	\$150.00	
<u>4. Yellow Squad Open Invite</u>				\$100.00
Guest Speaker?	1	\$100.00	\$100.00	
Net Profit				-\$115.99

Bold = actual cost
*estimation

CLUB SUPPORT OFFICER –(Billy Nicholson)

23rd August 2022

RE: Club Support Officer Report – SISA Committee Meeting August 2022

Since officially commencing the role of Club Support Officer I have begun reaching out to clubs across the area. I have sent out a questionnaire (link below) for clubs to complete. So far, 14 SISA clubs have completed this questionnaire. I ask all clubs to get to this as soon as they have the chance to do so – this is a good conversation starter for when I contact them.

Club questionnaire: <https://forms.office.com/r/FQ0BWc0txe>

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For those who are on Facebook, I highly recommend joining the Swimming NSW Club Committee Members group. This can be area committee members also. Clubs are also reminded that the Swimming NSW Club House website is a great reference point to answer any common queries (including Swim Central help). <https://clubhouse.swimming.org.au/> Harden Swim Club have recently elected a new committee who are eager to grow the club's membership and participation in meets. I attended their AGM and will be working with them over the next month to assist with the Swim Central registration process. I am endeavouring to assist all SISA clubs with this as registrations are coming up soon. I also have been in discussion with The Rock who are keen to form a new club. Once they weigh up their options and if they decide to go ahead with it, I will be assisting them with NSW Fair Trading requirements as well as the Swimming NSW affiliation process. Lastly, I have begun working through a Diploma of Social Media Marketing which I am undertaking as part of a Swimming NSW traineeship. I look forward to being able to implement new learnings into the SISA social media accounts, as well as assisting with SNSW social media (Swim League in particular). Please forward any club or SNSW enquiries my way as I am always happy to assist however I can.

AREA TECHNICAL CONVENOR Southern Inland ATSCC (Kayleen)

- SISA to form a technical committee
-

MURRAY ZONE REPORT (Phil)

Very Quiet at the moment after the S/Course season starting to wrap up. Swimming Victoria with a new committee has tightened its Bylaws and has acted on NSW swimmers entering Victorian Championship events as Visitors. This has always been the rules but have been relaxed over many years. The O and M are hosting both the long course and short Course Victorian Country Championships over the next twelve months, and NSW clubs will be heading north. Apologies to Merv with the mix-up of the ASC Bank Accounts, hope I have got it right now.

RIVERINA ZONE REPORT (Rochelle McDonald)

Wagga and Griffith have held successful short-course carnivals. Summer clubs are starting to get organised for the upcoming Summer season of swimming. Many swimmers from our year-round clubs have been competing in carnivals in Sydney and inter-state. Wagga Wagga Swimming Club is hosting a 125 Year Anniversary celebratory meet on 5th November 2022.

SOUTHWEST ZONE REPORT (Stephen)

South West Zone is pretty quiet at the moment

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Yass Shire Council is looking to revamp the Yass Swimming Pool. There is several options they & the Yass Swimming Club are working on, looking over the proposals a new indoor 25 Mtr 6 or 8 lane pool looks to be the preferred option. I hope this works for them as we know what happened with the Griffith Swim Complex after they removed the outdoor pool many years ago

Both Michelle & I will be travelling down to Albury to assist them with the Albury Open Meet in October

We are ready to order the new SISA Official Shirts

In September/October we need to look at ordering Rep shirts & Swim Caps for the 2022-23 summer season

Kayleen Murphy / Phil Evans

GENERAL BUSINESS

General Business

- Swimming Victoria has changed rules regarding clubs 40 km from the border thus now all clubs/swimmers are classed as visitors.
- SISA is committed to maintaining its long-standing arrangements with respect to Victorian swimmers in those swimmers competing in SISA meets. SISA's position is that Victorian swimmers coming to SISA meets are classed as swimmers, not visitors.

- Discussion re: NEW SISA Website Agreed by meeting for Rochelle to purchase the SISA swimming Domain name for \$17.95 and then to be reimbursed
- Walkaround the new SISA Website with Rochelle

Motion:

Website Manager to be awarded a \$300 reimbursement each year to maintain the SISA website

Moved Ingrid Corcoran **Seconded** Stepehn Mawbey **Carried**

Motion

SISA to provide Kevin and Kay Dodds with a voucher as a thank you for maintaining the old SISA Swimming Website over the past 6 plus years

Moved Stephan Mawbey **Seconded** Phil Evans **Carried**

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- SISA to purchase the update Meet Manager 8 purchase as per the last meeting (Ingrid to contact Helen to arrange update)
- SISA calendar -Lockhart to be added 6th November ad a Gala Develoment day
- Technical forum Safe diving policy is out of date. Until the policy is up to date SISA will have to have swimmers start in the water for relays at the shallow end.
- Rolling out a new National Integrity framework -Australia-wide - waiting for legal advice from Mark Heathcote
-

Motion

SISA to proceed with the purchase of the new shirts for technical officials

Moved Stephen Mawbey

Seconded Ingrid corcoran

Carried

- SISA reimbursement fees for clubs hosting SISA meets if they use their own dolphin timing equipment to be maintained at \$350
- Stephen participated in a Webinar on swim central
- SISA to order 2021-2022 representative badges for swimmers who represent SISA at Speedo finals in Sydney and for SISA invitational meet.

SISA Committee NEXT MEETING

Tuesday 11 October 2022 7.30 pm via ZOOM

TERMINATION

There being no further business the meeting closed at 9.00 pm



President

Date _____

Secretary