



# Wilmington Youth Soccer Association

Sunday, December 3, 2023 @ 6:00 PM

**4<sup>th</sup> of July Building – 142 Middlesex Ave, Wilmington MA 01887**

## AGENDA

<p>Blessing Chimwanda Bo Brugel Brian Mahnken Chris Montgomery Dennis Marasca Ed White Frank DiGiovanni Holly Fitzgerald Megan Najarian Melissa Fiore Michael Geldart Nate Tarin Richard Pereira TJ Lawrence James Payne John Bavota</p> <p>NEW BOARD MEMBERS: Josh Klein Stephen Machatha Daniel Buckelew Ann Paris Brad Hazel-Fookes Rob Delleo</p>	<p><b>Carl Hartford</b> <b>Carol Hughes</b> <b>Crystal O'Keefe</b> <b>Melissa Goldstein</b> <b>Tristan Warburg</b></p>	
<b>Executive Director Reports:</b>		<b>Time:</b>
<b>President:</b> Welcome – New & Old Board Members		6:05pm
<b>Secretary:</b>  <b>Motion to Approve October &amp; November 2023 board minutes (as documented by Rich P.)</b> <b>Melissa F. second</b> <b>13 :1;1</b>		
<b>VP Development:</b>  PCD – Meeting Held on 10/25		

o See Minutes as Addendum to these meeting minutes

· ECYSA AGM

- o ECYSA highlighted a successful season, league is in good standing financially and is looking to offer more services
- o Discussion held on player pass process and rules, nothing decided
- o Coach education service being procured, details to be distributed, ECYSA looking to have their mandatory info sessions be done through the website to lower travel times, may be required to get credentialled.

o Jamboree – ECYSA looking for jamboree host for 2024, WYSA could be good fit.

§ Town Requirements:

- Have a field that can be lined for Eight(8) 7v7 fields
- Parking
- Bathrooms
- Concessions
- Volunteers

§ ECYSA provides:

- Schedule
- Referees
- Trainers
- Field Lining
- Pop-up Goals
- Patches
- T-Shirts

**Issues/Concerns:**

- 7v7 and 9v9 nets are still up at Yentile - need to be taken down before winter, can leave 11v11 as they are getting replaced in the spring. Did we ever close Woburn St?

**Treasurer:**

Approve October & November 2023 financials.

Bo has completed all of the reporting officially through October 31, 2023. Bank statements for November 2023 have not been released yet. For meeting, I am formally presenting reporting as of 10/31/2023 which includes the following:

1. The 2023 Budget File (see last column highlighted in green for #s as of 10/31/2023)
2. Balance Sheet Report for period ending 10/31/2023 and a 2023 comparison file, as well as a YTD Balance report up to 12/2/2023
3. Profit & Loss Report for period ending 10/31/2023 and a 2023 comparison file
4. Transaction reports for period ending 10/31/2023 and a 2023 comparison file

Other notes:

- invoices are paid an up to date
- Porta Potty Fees – follow up to last month - bill received and paid
- Coach payments - payroll, profit share paid as well as all 12/1/23 WFC coach payments
- WFC sponsorship funding - Where does this stand?

Utilizing alumnus of board - can we add alumnus to increase exposure of board members

Motion to approve Bo Brugel

Second Melissa F.

15:0:0

**VP Admin:**

Ed - Scholarship process – Ed pla is to asst aserviecs in handling off process

<b>Board Reports:</b>	
<b>Travel:</b> High School Placement Process Update – Expected Roster Announcement Girls 9/10 2 teams Boys 1	
<b>Fundraising:</b> No updates available	
<b>Travel &amp; Intown Refs:</b> Brian motion to execute session to share rosters for HS travel Second Mslissa F. Brian shared Teams for Grades 9-10  24 kids / 2 teams /no coach for Team 1  <b>Brian motion; Mike G. second;  15:00 unanimous approval</b>  Girls 9/10 21 girls No tryout for this group Nate Tarin coach  <b>Brian motion; Mike G. second;  14:10- voting</b>  Spring season April; registrations due mid-Feb	
<b>Intown:</b>	
<b>Town Relations:</b>	
<b>Field &amp; Buildings:</b> Status of Field Breakdown	
<b>Merchandise:</b>	
<b>Concessions:</b>	
<b>Webmaster: Tristan (via email)</b> Looking at January for our MS Office / email deployment. More details to follow. In the meantime, please let me know who needs to be added to what in the current system.(e.g., distribution list / shared mailbox) in terms of our changing membership. I also need a bio picture for new members so I can update the website.	
<b>Registrar:</b>	
<b>TD &amp; ATD:</b> Winter Plan Update; John/James  <b>Coach Education:</b> • Provide updated Course schedule for United Soccer Coaches Grassroots and Licenses - <a href="https://www.mayouthsoccer.org/coaches/upcoming-education- courses/">https://www.mayouthsoccer.org/coaches/upcoming-education- courses/</a> - B, C, and D Licenses scheduled • Spring Pre-Season WYSA Coach Education Clinics scheduled <b>Saturday, March 30th at Yentile</b> - 4v4 + 7v7 + 9v9/11v11 • Mass Youth Soccer Workshop - <b>Saturday, February 3rd</b> • Mass Youth is offering free informal coach education the <b>Week of March 25th-29th</b> - Plan is to accommodate at Reading Burbank YMCA <b>WYSA Seasonal Clinics and Programs:</b>	5

- WYSA Winter Futsal, Sundays at Boys and Girls Club starting January 7th - **60 players registered - Session TWO registration opens mid-January** - Additional clinic to be scheduled mid-February at Reading Burbank YMCA
  - WYSA High School Internship - Senior Project for students interested in Sports and Rec. Management
- Wildcats Football Club:**
- WFC ID Clinics - February + March at DIS

**New Business:**

New Board = 2024 Board Slate

	2024 Board Roles	2024 Board Member
1	President	Richard Pereira
2	VP of Administration	Brian Mahnken
3	VP of Development	Antone Lawrence
4	Treasurer	Dennis Marasca
5	Secretary	Megan Najarian
6	Registrar	Josh Klein
7	Travel Chair	Michael Geldart
8	Travel Coordinator	Melissa Fiore
9	Travel Coordinator	Holly Fitzgerald
10	Intown Chair	Chris Montgomery
11	Intown Coordinator	Stephen Machatha
12	Intown Coordinator	Daniel Buckelew
13	Referee Coordinator - Intown & Travel	Ann Paris
14	Concessions & Uniform Coordinator	Brad Hazel-Fookes
15	Fields & Buildings Coordinator	Frank DiGiovanni
16	Website & Social Media Coordinator	Tristan Warburg
17	Fundraising & Sponsorship Coordinator	Crystal O'Keefe
18	Wildcat FC & TOPS Coordinator	Blessing Chimwanda
19	Sportsmanship Coordinator	Robb Delleo

**Executive Session:**

6:41pm

6:50pm

**Next Meeting: Sunday, January 7th @ 6:00pm Location = 4<sup>th</sup> of July Building**

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## **WYSA Upcoming Administrative Calendar**

December 3, 2023	December BOD Meeting @ 4 <sup>th</sup> of July Building
January 7, 2024	January BOD Meeting @ 4 <sup>th</sup> of July Building
February 4, 2024	February BOD Meeting @ 4 <sup>th</sup> of July Building
March 3, 2024	March BOD Meeting @ 4 <sup>th</sup> of July Building
March 31, 2024	April BOD Meeting @ 4 <sup>th</sup> of July Building
May 5, 2024	May BOD Meeting @ 4 <sup>th</sup> of July Building
June 2, 2024	June BOD Meeting @ 4 <sup>th</sup> of July Building

Addendum:

### **PCD Meeting – October 25th, 2023**

#### **Meeting Minutes:**

##### Members present

- Antone Lawrence, John Bavota, James Payne, Blessing Chimwanda, Megan Najarian, Melissa Fiore

##### Topics

- Intown Rankings
- Intown Game/Session Duration
- Intown Schedule
- Travel Recommendations made in Spring
- Travel Coaches Meeting improvements
- Player, Spectator and Coach Conduct
- Caretaker Education

#### **Consolidated Suggestions:**

##### 1) Inown:

- a. Intown Rankings: should be free to experiment with player ranking, would like feedback on successes for possible use in Travel in future
- b. Intown Game/Season Schedule: Recommend we match intown to travel – 8 Weeks – allows for more consistency between intown and travel and allows an extra week for rainouts
- c. Intown Game Times: recommend 45 mins for PreK and Kinders, 20 mins for activities, 5 min break and a game of 20 mins. For 1<sup>st</sup> and 2<sup>nd</sup>, we should stick to G4 travel game times, 25 min halves with 5 min break.

##### 2) Travel

- a. Spring Changes Review: Recommend incorporating skill based activities at tryouts that was recommended in the spring of 2023 but was not incorporated
- b. Recommend Coaches meeting organization change: keep coaches meeting first. Each coach gets their roster in the cumulative ranking provided by that coaching staff, they discuss their players specifically and should provide their opinion on move ups/move downs for their team.

##### 3) Player, Coach, Spectator Code of Conduct: Recommend each player coach and parent sign the code of conduct prior to season, travel should get a signoff sheet from each team

##### 4) Caretaker Education: WYSA TD has developed a Parent Handbook, this should be released and pushed with all our communications, put on website, etc.

#### **2022 Recommendation Status:**

1. Run super Sunday with the same format – warmup, 4v4, full field play. Change weekday format to remove full field play and perform technical drill designed by John - Unincorporated

2. Mandatory Pre-meeting for evaluators/Facilitators – Partially incorporated
3. Facilitators preferably a coach from that age group – NOT Incorporated
  - a. directed to adjust matchups to even out play during 4v4 and ensure matchups offer ability to evaluate all players
4. Match evaluators with incoming age groups that they are familiar with/coached recently – Partially Incorporated
5. TD to submit scores with half points - Incorporated