



Do you have a housing subsidy? Yes:  No:  If yes, what? Section 8:  L.A. County Pilot Program:  Other rent payment program:  \_\_\_\_\_

For purposes of credit & rent liability only: LIST ALL ADDITIONAL ADULTS AND CHILDREN WHO WILL OCCUPY UNIT. Please put "F" for full time or "P" for part time after each name.

If this box is checked there shall be no additional occupant(s).

Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Age \_\_\_\_\_ Relationship \_\_\_\_\_

**ADDITIONAL INFORMATION**

- 1. Have you ever had any credit problems?  Yes  No
- 2. Have you ever had an unlawful detainer filed against you?  Yes  No
- 3. Have you ever been evicted for non-payment of rent or for any other reason?  Yes  No
- 4. Have you ever filed bankruptcy?  Yes  No
- 5. Have you ever been convicted of a felony.  Yes  No
- 6. Do you have any animals?  Yes  No If Yes, How many? \_\_\_\_\_ Describe: \_\_\_\_\_
- 7. Will you be using any water-filled furniture in your residence?  Yes  No  
If Yes, do you have insurance coverage?  Yes  No
- 8. Do you have any musical instruments?  Yes  No If yes, what kind \_\_\_\_\_
- 9. Do you smoke?  Yes  No Does any other proposed occupant smoke?  Yes  No
- 10. Please explain any "YES" answers. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BANKING INFORMATION**

Name of Bank/S&L/Credit Union \_\_\_\_\_ Branch or Address \_\_\_\_\_  
Checking #: \_\_\_\_\_ Approx. Bal. \_\_\_\_\_ Savings #: \_\_\_\_\_ Approx. Bal. \_\_\_\_\_  
Name of Bank/S&L/Credit Union \_\_\_\_\_ Branch or Address \_\_\_\_\_  
Checking #: \_\_\_\_\_ Approx. Bal. \_\_\_\_\_ Savings #: \_\_\_\_\_ Approx. Bal. \_\_\_\_\_  
Other sources of income \_\_\_\_\_

**CREDIT REFERENCES (Credit Cards/Car Payments/Other Loans)**

Company Name \_\_\_\_\_ Address/City: \_\_\_\_\_  
Account #: \_\_\_\_\_ Present Balance \_\_\_\_\_ Monthly Payment: \_\_\_\_\_  
Company Name \_\_\_\_\_ Address/City: \_\_\_\_\_  
Account #: \_\_\_\_\_ Present Balance \_\_\_\_\_ Monthly Payment: \_\_\_\_\_  
Company Name \_\_\_\_\_ Address/City: \_\_\_\_\_  
Account #: \_\_\_\_\_ Present Balance \_\_\_\_\_ Monthly Payment: \_\_\_\_\_  
Company Name \_\_\_\_\_ Address/City: \_\_\_\_\_  
Account #: \_\_\_\_\_ Present Balance \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

**EMERGENCY CONTACT**

Name: \_\_\_\_\_ Address \_\_\_\_\_  
Relationship \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

**VEHICLES (Operable Automobiles including Trucks, Vans, Motorcycles)**

Are you the registered owner?  Yes  No If not who? \_\_\_\_\_  
Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ License # \_\_\_\_\_ State \_\_\_\_\_

# **HOLLIS PROPERTY MANAGEMENT**

2930 W. IMPERIAL HWY. 200-T \* INGLEWOOD, CA 90303

PHONE: 310.571.8595 | FAX: 866.288.2105

March 10, 2021

To: All Potential Tenants

From: L. Hollis Management

**Re: Vacancies, Applications to Rent & What to Include**

Thank you for inquiring! Hopefully, we have something to offer that will satisfy you and your family's needs. We know that times are tough and we are simplifying and making things easier and less stressful. Please read carefully and follow the steps?

The following is a list of what to include:

1. Completed application (do not leave blanks)
2. Copy of I.D. or Driver License
3. Proof of Income for 1 month. Example. If you're paid weekly, include four (4) copies of check stubs.
  - a. Acceptable Proof of Income
    - i. Check stubs
    - ii. Bank Statements
    - iii. Previous year's tax return
    - iv. For Social Security, TANF or any other government payments – Include benefits letter. Must be less than six (6) months old.
4. Turn in application. Applications can be left of site, faxed, emailed or mailed using the post office.
  - a. Mail to: P.O. Box 1445, El Segundo, Ca 90245
  - b. Email: [lhollismanagement@gmail.com](mailto:lhollismanagement@gmail.com)
  - c. Fax: 1.866.288.2105
  - d. Upload to [www.hollisrents.com](http://www.hollisrents.com)
  - e. Mailbox on site of the vacant unit

## Renter's Insurance is Mandatory!

Renter's Insurance is a low cost insurance that protects both tenants and landlords against unforeseen events. The landlord will cover up to \$75, for a policy paid in full. A basic policy usually covers,

- ✓ Property Damages
- ✓ Thefts on and off the premises
- ✓ Hotel in case of emergency
- ✓ Medical coverage for accidents
- ✓ Covers Cellphones and computers (better than cellphone insurance)
- ✓ Identify theft
- ✓ Lawyers for lawsuits.
- ✓ Food replacement due to power outages
- ✓ Things rented or borrowed, storage contents, etc.

**Policy Minimums: 100,000 – liability; 25,000 - Personal Items; Loss of Use - 5,000 - 10,000; Identity theft - 5,000+; Electronics - 10,000; Pets - \$1000**

**This must be added to your policy >> - "Additional Interest, Leslie Hollis"  
@ P.O. Box 1445, El Segundo, Ca 90245**

### REFERENCES

Any reputable or known insurance company will be okay

As a consumer, you have the right to do business with whatever company you want however;  
I do not give credit for \*Mercury or Lemonade Insurance

- Allstate: Customer Service 877-810-2920. \$21 mo.
- AAA: Google
- Geico: 800-841-2964. We're here to help, 24/7. \$19.50 mo.
- Farmer's: Google
- \*The Hartford: 860.547.5000
- ~~\*Lemonade:~~
- Liberty Mutual: 800.295.1739. \$19.60 mo.
- ~~\*Mercury Insurance (Worker's Comp for Gardner's, nannies, maids, etc.):~~
- Nationwide: 866-633-5749. \$29
- Progressive Insurance: Google
- State Farm: State 855-980-8053. \$20 mo.
- Travelers: 800.455.4448. \$22 mo.