

**TailorED Learning Center, LLC.**  
**Call: 678-234-4707**  
**Email: tailoredlearningcenterllc@gmail.com**

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**VIRTUAL OR FACE-TO-FACE  
Tutoring Agreement**

1. I understand that I am responsible for payment of the \$45 (for virtual) or \$50 (for face-to-face) per hour tutoring fee at least 48 hours prior to my child's scheduled tutoring session. An hour can ONLY be held once payment is RECEIVED. If payment is not received at least 48 hours in advance, the hour will be forfeited.
2. I understand payment for tutoring is NON-REFUNDABLE unless I cancel at least 48 hours BEFORE my child's scheduled time to give enough proper notice for the hour to be rescheduled to another child.
3. I understand that if there are specific skills that I would like for my child to work on during a tutoring session, I will need to communicate that in advance to ensure that appropriate activities are pulled and ready for the session.
4. I understand that the tutoring fee is PER HOUR PER CHILD. If I have more than one child that I would like to tutor at a time, I will have to pay the fee times how many children I want to tutor in the same hour.
5. I understand that the following behaviors will not be tolerated during tutoring sessions: sleeping, refusal to follow directions or work, and/or other inappropriate behaviors.
6. I understand that if I have a scheduled hour blocked off weekly and I cancel two or more times, that scheduled hour can be given away at the discretion of the tutor to ensure that money does not continue to be lost.
7. I agree to adhere to the stated policies and procedures as stated in this agreement, and give my child permission to participate in tutoring.

\_\_\_\_\_ Child's Name

\_\_\_\_\_ Parent Signature

\_\_\_\_\_ Date