

**ZACHIA MANOR
HOMEOWNERS ASSOCIATION (HOA)
MAY 06, 2023
MEETING MINUTES**

Dear Neighbor:

The Zachia Manor HOA meeting was held at LifeStream Church, 5105 Leonardtown Rd. Waldorf, MD on Saturday, May 6th, 2023, at 10:30-11:30 a.m.

Present at the meeting:

Eric Hull (President)
Mike Doersom (Treasurer)
Sharon Doersom (Assist. Secretary)
Charles Marsh
Kacy Marsh
Bobby Rucci
Walter Skip Rankin

Agenda:

1. HOA Dues & Assessment Increase. The meeting held on May 6th, 2023 was a follow up to our annual HOA meeting held on March 4th, 2023.

Minutes:

1. **Discussion-Voting on the Motion:** Increase Zachia Manor HOA Dues/ fees by either \$140 or \$240, which would increase the HOA Dues/ fees to \$500.00 annually.


- Majority Vote-10 out of 14 household members agreed to the \$140 Annual HOA Fees increase. Mr. Marshall motioned to approve the vote, motioned seconded by Mr. Rucci.
- **It has been moved and seconded that the Zachia Manor HOA fees are now \$500.00, which is to be paid by Jan 31 yearly.**

2. Discussion Assessments

- Mr. Doersom motioned to approve assessment \$140, Mr. Marshall seconded.
- **Board approved assessment of \$140 to be paid by July 31, 2023.**
- Please see Article XIII, section 1-17 of Zachia Manor Declaration of Covenants, Conditions and Restrictions pg. 22-27 for information regarding regular maintenance & special assessments.
- This special assessment is needed to assist the HOA with annual pond maintenance.

3. Recap-

- **The Board approved the new annual HOA Dues/fees to be now \$500.00 per household to be paid by 31 Jan annually.**
- **Board approved a one-time special assessment of \$140 to be paid per household by July 31, 2023.** Assessments shall be due and payable as determined by the Board of Directors. They shall represent the member's share of the sums required by the Association to meet its annual expenses.

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- **HOA Dues/fees shall be mailed to: Zachia Manor Homeowners Association (HOA), P.O. Box 814 Bryantown, MD 20617 or placed in the Treasurer's mailbox. This mailbox is also used for association HOA payments: Michael Doersom, 5100 Maidenstone Pl. (mailbox location is by the cul-de-sac area).**
 - **Special Assessment shall be mailed to: Zachia Manor Homeowners Association (HOA), P.O. Box 814 Bryantown, MD 20617 or placed in the Treasurer's mailbox. This mailbox is also used for association HOA payments: Michael Doersom, 5100 Maidenstone Pl. (mailbox location is by the cul-de-sac area).**

**We are all responsible for Grounds Maintenance
please help to keep Zachia Manor clean.**

Thank you!

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Sharon Doersom

Assist. Secretary