

To identify helpers and spoilers – people, organizations or events that might help or hinder your work.

For a similar tool, adapted for work at community level, see Balloons and Stones.

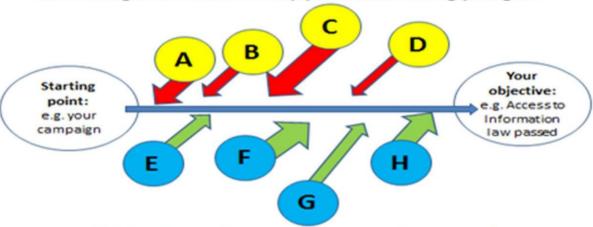
## **How to Construct the Tool**

- 1. Draw a vertical line to represent the change you want to achieve.
- 2. On the left side of the line list all the forces that will help you achieve your objective. Draw an arrow that is pushing you forwards. The thicker you make the arrow, the bigger the help you can expect to get from that force. If you make the force bubble close to the line, it means that it is a force near you, a local force. If it is further away, it is at the district, regional or even national level.
- 3. On the right side show all the forces (people, organizations or events) that may stop you from achieving your objective. Make an arrow that is pushing you backwards. The thicker the arrow, the bigger the threat from that force. If you make the force bubble close to the line, it means that it is a force near you, a local force. If it is further away, it is at the district, regional or even national level.
- 4. When you have done this, consider which forces you can influence, either strengthening the positive forces or weakening the negative ones.
- 5. In the light of your analysis, you may want to review your plan of action and modify your strategy.

## **Suggestions for Use**

- Force field analysis is very useful to assess risks to a project.
- The force field could also be drawn horizontally as a timeline, showing the driving and restraining forces that at different stages might help you or stop you from reaching your goal:

## Force Field Analysis Restraining forces that can stop you from reaching your goal



Driving forces that can help you reach your goal

Ideas based on Lewin, K. (1951) Field Theory in the Social Sciences, New York: Harper and Row