FAIRVIEW WATER DISTRICT
BOARD OF COMMISSIONERS MEETING AGENDA

Regular Session | June 25, 2026 | 5:00 PM
403 Marolf Loop Road, Tillamook, Oregon

1. **Call To Order**
2. **Roll Call**
3. **Approval of Minutes**
    a) May 28, 2026 Regular Board Meeting
4. **Public Comment (on Non-Agenda Items)**
5. **General Manager's Report**
6. **Office Manager's Report**
7. **Financial Reports**
    a) Accounts Payable
    b) Financial Status
    c) Delinquency Summary
    d) FY 2024-25 Audit
8. **Old Business**
    a) Water Rate Review and Board Direction
    b) Staff Job Descriptions
    c) Financial Management Policy
    d) Board Attendance, Vacancy Procedures, and Board Direction
9. **New Business**
    a) SDAO Board Practices Assessment and Board Direction
    b) Surplus Property Declaration
10. **Board Member Presentations**
11. **Executive Session**
    a) The Board of Commissioners will hold an executive session pursuant to ORS 192.660(2)(b) to consider information related to complaints or charges brought against a public employee.
12. **Adjournment**

Call-in (Audio Only): (503) 738-1011, Ext. 1002

FAIRVIEW WATER DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES
Regular Session | May 28, 2026 | 5:00 PM
403 Marolf Loop Road, Tillamook, Oregon

1. CALL TO ORDER

Board Chair John Casteel called the meeting to order at 5:02 PM.

2. ROLL CALL

a) Board Members Present: John Casteel, Gary Bond, James Huffman
b) Board Members Absent: Dustin Burdick, Boyd Rulifson
c) Staff Present: General Manager Michael Ostensen, Office Manager Melissa Rondeau
d) Visitors Present: Jerry Dove, Rick Steel, Richard Obrist, Ryan Killgore, Brian Beeler, Jerry Markee

3. APPROVAL OF MINUTES

***Motion** by James Huffman and seconded by Gary Bond to approve the April 30, 2026 regular Board meeting minutes.*

Vote: Aye: Casteel, Bond, Huffman
Nay: None
Abstain: None
Absent: Burdick, Rulifson
Motion passed 3-0

4. PUBLIC COMMENT (on Non-Agenda Items)

Jerry Dove expressed concern regarding an ongoing leak on the west side of Trask River Road near Fairview Acres Dairy Farm. Ostensen explained that the repair that had previously been completed was reopened after being damaged by a mower. Because the District does not possess the equipment necessary to complete the repair, and due to a general lack of contractor availability, completing the repair has been delayed. Dove expressed concern that the leak creates a safety hazard while mowing. The Board directed staff to prioritize the repair.

5. GENERAL MANAGER'S REPORT

Ostensen reported that per- and polyfluoroalkyl substance (PFAS/PFOS) testing results were received back from the State. Well 1 was the only well with a sample containing PFOS, showing a result of 3.42 ppt. This result exceeds half of the maximum contaminant level (MCL) of 4.0 ppt and the State will require quarterly testing of the well moving forward. Discussion moved to mitigation options should the well test over the 4.0 ppt MCL. Staff noted that construction of a new well may be more cost effective than treatment of the existing well. The Ditch Witch vac trailer is out of service with irreparable damage to the engine and suspected damage to the pump. A new engine has been ordered, and staff will determine the condition of the pump and take appropriate action to repair the equipment.

District staff recently assisted with a leak repair at the Tillamook County Fairgrounds. Staff received a card expressing appreciation from Fairgrounds personnel, and Ostensen noted the value of continued coordination between agencies in the County. Clyde Wagner of Wagner Water Works has asked Ostensen to attend Board meetings at Pleasant Valley Water Company (PVWC) regarding the sale of bulk water to their customers. Ostensen will update the Board as information becomes available.

Staff repaired a leak in the Blum Lane transmission line; however, upon completion of the repair, an additional leak was identified elsewhere in the same line. Ostensen reiterated that the entire line will require full replacement or abandonment in the near future and advised that staff will continue working in the area. A contractor is expected to assist with repairs to the leak located near the intersection of Sollie Smith Road and Latimer Road next week.

Discussion turned to the leak on Marvin Lane. This repair will require significant planning, permitting, and engineering, and it is expected to be a major expense for the District. Rick Steele expressed concern regarding potential impacts prior to repair; including loss of water service, falling trees, and sinkhole formation. Ostensen stated that the repair presents significant challenges and that using caution is necessary to avoid serious operational issues such as system pressure loss and the failure of the District's reservoir.

Ryan Kilgore expressed concern about the leak located on Wilson River Loop near the Latimer Quilt and Textile Museum and requested a timeline for repair. Staff advised that repairs are expected to be completed during the summer dry season.

6. OFFICE MANAGER'S REPORT

Rondeau presented an overview of her report to the Board, which was provided prior to the meeting. The District's 2025 Consumer Confidence Report will be sent out along with the May 2026 water utility bills to save on postal costs. A mailroom area has been created in the entry of the District office so that Board Members who elect to pick up their packets may do so freely during or after business hours. Lastly, Rondeau reported that the District filed its first utility lien for a delinquent account that defaulted on its repayment agreement. The responsible party has communicated with the District and has settled any outstanding water charges and associated fees. Staff will file a release of lien at the County as soon as the payment has been cleared by the District's financial institution.

7. FINANCIAL REPORTS

a) <u>Approval of the April 2026 Accounts Payable Report</u>

Bond inquired about the training costs listed on the report. Ostensen clarified that the amount listed was for cross connection specialist certification for staff member Stephany Whitaker, and that the Board will see additional training costs as Whitaker works toward becoming a certified backflow tester. Recent struggles to secure a local backflow tester since the retirement of a local contractor have been an ongoing concern, and Ostensen is happy to be able to promote a member of staff to fill this need.

***Motion** by James Huffman and seconded by John Casteel, to approve all payments for April 2026 as presented.*

Vote: Aye: Casteel, Bond, Huffman
Nay: None
Abstain: None
Absent: Burdick, Rulifson
Motion passed 3-0

b) Budget v. Actuals Report

Casteel observed that consumption revenue is less than budgeted for fiscal year 2025-26. Ostensen confirmed that the District appears likely to finish the fiscal year below budgeted revenue predictions.

c) Delinquent Accounts Summary

Rondeau offered an update on the number of delinquent accounts listed on the summary that had been presented to the Board prior to the meeting.

d) Fiscal Year 2024-25 Audit

Rondeau continues to work with SingerLewak and is hopeful that the audit will be completed soon.

8. OLD BUSINESS

a) Proposed Water Rate Adjustment

Casteel continued discussion regarding the water rate study completed by the Oregon Association of Water Utilities (OAWU) in December 2025. At the request of the Board, Ostensen presented a rate recommendation utilizing a summary of information compiled by Gary Bond. Ostensen discussed the relationship between fixed base-rate revenue and unpredictable consumption-based revenue, industry-standard rate structures, and the findings of the OAWU study. Ostensen stated that his recommendation was less than the rates identified in the study, and that additional revenue would ultimately be needed to address the District's operational needs. Huffman expressed opposition to a rate increase and emphasized the importance of considering the concerns of District customers, particularly agricultural users. Discussion followed regarding the District's current rate structure, lack of reserve funding, infrastructure needs, and the potential impact of rate increases on customers. Members of the public expressed their concerns: Jerry Markee asked whether additional revenue would allow the District to address ongoing leak repairs. Ostensen responded that increased revenue would assist the District in addressing infrastructure needs and other system repairs. Ryan Kilgore stated that major infrastructure projects should be planned and funded over a period of years. Ostensen responded that many of the infrastructure challenges currently facing the District are the result of deferred maintenance that has accumulated over several decades. Bond noted that the District has replaced and repaired multiple wells in recent years but stated that significant portions of the distribution system remain beyond their expected lifespan. Ostensen discussed the age of large portions of the distribution system, their condition, and the need for continued capital investment. Failure to address ongoing infrastructure and financial needs will create significant challenges for the District in the future. Huffman reiterated concerns that rate increases could encourage higher-use customers to seek alternative water sources. No action was taken.

b) Revised General Manager Job Description

No discussion was held.

c) Financial Management Policy Review Update

No discussion was held.

d) Water Use Billing Adjustments for Leak Repairs

No discussion was held.

9. NEW BUSINESS

a) Approval of Fiscal Year 2023-24 Audit Report

The Board discussed the financial report submitted by SingerLewak for the fiscal year 2023-24. Bond noted a recurrent typo on the audit report and requested clarification about a point on page 24 that states *"the historical amounts of resources and requirements for the General Fund and the System Development Charges Fund did not agree with the actual amounts reported in the June 30, 2023 audited financial statements"*. Rondeau stated that she would obtain the information from SingerLewak and report back to the Board.

b) Reimbursable Work Order with Tillamook People's Utility District for Underground Electrical Service Transfer

Motion *by Gary Bond and seconded by James Huffman to approve an expenditure of funds payable to Tillamook People's Utility District (TPUD) to facilitate the underground installation of electrical lines to District facilities on Blum Lane.*

Vote: Aye: Casteel, Bond, Huffman
Nay: None
Abstain: None
Absent: Burdick, Rulifson
Motion passed 3-0

c) Board Attendance and Vacancy Information

Casteel has drafted a letter to send to Board member Boyd Rulifson, who has not been in attendance at Board meetings since December 2025, requesting that he resume attendance at Board meetings or resign so that the position may be declared vacant. Huffman expressed displeasure that the letter was not written as a group. Board members signed the letter, and staff will send it via Certified Mail as soon as possible.

d) Board Meeting Time

Casteel presents a request to hold Board meetings at 6:00 PM instead of 5:00 PM to better allow for those who work during the day to attend meetings. Huffman opposed the proposal, and no further discussion was held.

e) Online Publication of Board Packets

Bond requested additional discussion regarding the online publication of Board packets. Staff stated that online publication of Board packets had previously been discussed by the Board and implemented as part of normal public information practices. Staff further stated that public access to meeting materials provides community members with an opportunity to review and consider information prior to Board meetings. Discussion followed regarding public access to meeting materials and the timing for packet publication. Ostensen stated that preparation and publication of Board packets is an administrative function and would continue to be handled by District staff. No action was taken.

f) Unmetered Water Use and Accounting for Water Loss

No discussion was held.

g) SDIS Best Practices Program

No discussion was held.

10. BOARD MEMBER PRESENTATIONS

No Board presentations were made.

11. ADJOURNMENT

Motion *by Gary Bond and seconded by John Casteel to adjourn the meeting at 6:52 PM.*

Vote: Aye: Casteel, Bond, Huffman
Nay: None
Abstain: None
Absent: Burdick, Rulifson
Motion passed 3-0

FAIRVIEW WATER DISTRICT
403 Marolf Loop Road
Tillamook, OR. 97141

(503) 842-4333
www.fairviewwater.com

GENERAL MANAGER'S REPORT
JUNE 25, 2026 - Board of Commissioner's Meeting

Stephany has now completed her certifications as a Water Distribution Operator Level 1, Cross-Connection Specialist, and Backflow Assembly Tester. We are very excited for her and these impressive accomplishments, especially considering she has only been with us since November. I look forward to assigning the backflow program to Stephany and seeing how she handles the new responsibilities.

For the remainder of the summer, I am focusing as much as possible on leak repairs. We now have a reasonable documentation system in place using the Monday app. This ensures that important information is recorded and that locations where leaks have been repaired, but pipes still require replacement, don't get forgotten.

The saying "the squeaky gear gets the grease" is a fine phrase, and works well enough, except when the gear is about to fall off. Many of the sections we are addressing have moved beyond routine maintenance and into replacement territory. We have been doing our best to prioritize the worst sections of the main line first, but the reality is that we have many miles of pipe that are We've been doing our best to prioritize the worst sections of main line first but to be honest we have so many miles of pipe that are now in critical condition.

I intend to push hard for an excavator this year so that we can get on top of most, if not all, of the smaller leaks located away from major roadways. As of right now, only two projects fall outside the capabilities of District staff, even with the purchase of additional equipment. The Marvin Lane and Trask River Road projects will need engineering and contracted professionals. The remaining projects should be manageable in-house if the necessary machinery is purchased.

We managed to tackle four service line leaks this month, and I expect we can complete another four in July. By the end of summer, we should be back to only a few. Leaks are appearing with greater frequency due to the age of the materials and possibly other factors such as ground shift. The Wilson side of the District has experienced significantly more leaks this year than in previous years.

<u>CURRENT LEAKS</u>

1) Wilson River Loop: Approximately 0.23 miles east of Highway 101 - COMPLETE

A failed corporation stop has been identified and replacement is planned.
UPDATE 06/18/2026: The stop had not failed but had been left slightly open, allowing a trickle of water to continue pressurizing an abandoned line. The stop was fully closed, the abandoned line was disconnected, and the excavation was backfilled with native soil.

2) Wilson River Loop (near Latimer Quilt & Textile Museum) - COMPLETE

A leak developed when a landscaping crew investigated a wet meter box and unintentionally disturbed an existing minor leak. Staff investigated the issue and determined that excavation and repair were necessary. Additional equipment was brought in to assist with access to the repair area. The leak was successfully repaired, and a new meter stop and meter were installed. The site was backfilled and returned to service. I've been in continuous contact with the property owner, and he seems pleased with the results.

3) **Wilson River Loop/Sollie Smith Road - LEAK REPAIR COMPLETE/LINE REPLACEMENT NEEDED**

UPDATE 06/18/2026: The leak was stopped using a boiler plug. Inspection of the surrounding pipe revealed that the section is in critical condition. I do not have any confidence that the section of pipe where the leak was located will maintain system integrity for any reasonable length of time. Todd Leonnig was on site for the repair and replacement options were discussed. I will make best efforts to expedite replacement of this section.

4) **Makinster Road (at cul-de-sac loop) – MOSTLY RESOLVED/IN PROGRESS**

The materials used to create this section of line have proven unreliable and conditions are similar to those found during the Blum Lane project. Due to the condition of the system, excavation work will most likely expose additional system failures. Full replacement is the most effective long-term solution and is recommended for this section of line.

5) **Fairview Road (near Randall Corner) - NEW**

A small leak has developed, likely at a nearby service connection on Fairview Road. My initial assessment is that the issue may involve the brand of service saddle we used at this location. We addressed a similar failure on a neighboring connection approximately one year ago. This should be a relatively straightforward repair and will be added to the next round of minor leak repairs when contractors become available.

6) **Trask River Road (Cedarcrest to Hollyridge)**

Line replacement is needed throughout this segment. Due to the challenges of length and placement, in-house engineering will be required. Contracted services, additional equipment, and extra safety measures will be necessary.

7) **Blum Lane**

Plans are underway to abandon the older line between Blum Lane and Wilson River Loop. We are working to complete this replacement as quickly as possible.

UPDATE 05/28/26: Two leaks have been in this line. One leak has been repaired successfully, but due to the deterioration of the system, the severity of the other leaks has increased. The remaining leak(s) are flowing in the field and not onto private residential property anymore.

UPDATE 06/18/2026: The primary leak was traced to a split nylon tee. The tee has been replaced with a steel one and returned to service. The secondary leak has been lessened in severity but remains a small trickle. As soon as time allows, the site will be re-examined. I believe the issue is likely a repair band that needs to be tightened.

8) **3rd Street/Circle Drive**

The leak requires excavation and inspection to develop a plan. With the dry season approaching, more thought will be put towards this leak as ground water intrusion becomes less of a problem.

9) **Sollie Smith Road/Aldercrest Road**

Service line excavation and repair are required. Planning is ongoing.

10) Marvin Lane (near Myers Court)

I have received a quote from Advanced Excavation Inc. for replacement of the main line at this location. Due to the risk associated with this section of line, this will be a large project requiring thorough planning.

11) Valley View Drive

A standpipe leak has been identified in the elbow below ground. Water is flowing into a drainage ditch. This repair will be included in the next round of work with contractors when they are available.

12) Hubert Road

A leak appears to be located near the first meter of the left side of the road. Further investigation is required. There is currently no loss of service to the customer and only minimal ground softening around the meter box. This repair will also be added to the next round of work with contractors when they are available.

COMPLETED ON JUNE 18, 2026
Michael Ostensen – General Manager

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(503) 842-4333
www.fairviewwater.com

OFFICE MANAGER'S REPORT FOR JUNE 25, 2026

June has been a bit of a heavy lift.

Routine financial administration, account reconciliations, governance support, customer account management, and general administrative housekeeping have been largely routine, though unusually plentiful. Staff also had the opportunity to complete the District's first utility property lien, from filing through release, which was an excellent learning experience for everyone involved.

Audit preparation remains ongoing, with the majority of requested information submitted to the auditors. SingerLewak has direct "Report Only" access to the District's QuickBooks online records and they continue to work through the audit process. While operational demands have limited the amount of time available, staff support for the audit remains a priority.

This month also included a significant amount of governance-related administration, including Board communications, policy development, meeting preparation, records management, and coordination of several matters requiring differing levels of administrative attention.

Small improvements continue to be made on the District's website. While progress continues to be slow, I do feel as though this may be a benefit, as it will allow minimal disruption to users while allowing staff to spend more time discovering what works and what doesn't. I'm pleased with its progression.

I am also developing a process that will allow us to provide regular District updates using our billing postcards. Ideally, I would like to provide information that would direct our customers to a dedicated webpage through either a website link or QR code, allowing updates to be published and refreshed quarterly or as necessary. I am excited about the opportunity to increase public awareness of District projects, staff activities, the services currently provided to customers, and maybe some of our hopes and dreams for the future.

The District has had several opportunities this month to work with partnering agencies and organizations. Access to training, resources, and peer networks provide valuable support and helps us strengthen the District and its operations. I am pleased that staff take advantage of them as often as possible.

Prepared 6/19/2026

Summary of Accounts Payable	
Payments Processed During May 2026	
Presented June 25, 2026	
Personnel Costs	27,042.42
Banking Fees	75.36
Insurance	9,046.00
Utilities	3,700.55
Professional Services	744.29
Testing, Compliance & Permits	342.96
Operations, Repairs, & Supplies	455.36
Facilities	1,956.71
Vehicles, Fuel, & Equipment	2,614.81
Administrative Expenses	1,140.80
Training & Conferences	1,964.65
Total Accounts Payable	**49,083.91**

Budget v Actual Report - Fairview Water District **Periods 1 - 11 | Year 2026 | July 2025 - May 2026**

Account	Description	Budget	Jul-2025	Aug-2025	Sep-2025	Oct-2025	Nov-2025	Dec-2025	Jan-2026	Feb-2026	Mar-2026	Apr-2026	May-2026	YTD	Variance	%
014004	Revenue - Sales/Service/Labor	500.00													500.00	
014006	Revenue - Late Payment Fee	500.00			40.00	55.00	235.00	365.00	240.00	120.00	160.00	175.00		1,390.00	(890.00)	278.00
014162	Revenue - Miscellaneous	2,500.00	322.81	359.93	283.36	262.84	389.26	360.17	345.66	399.24	345.03	307.98	356.96	3,733.24	(1,233.24)	149.33
014163	Revenue - Property Taxes	31,000.00					32,063.71							32,063.71	(1,063.71)	103.43
014164	Revenue - LGIP Interest	15,000.00	921.25	843.18	819.06	747.26	658.80	643.87	691.43	564.18	522.26	486.80	500.89	7,399.13	7,600.87	49.33
	Total Revenue	439,500.00	1,244.06	1,203.11	1,142.42	1,065.10	33,346.77	1,369.04	1,277.09	1,083.42	1,027.29	969.78	857.85	44,586.08	394,913.92	10.14
014007	Revenue - Base Rate	240,000.00	19,464.51	19,774.57	19,725.82	19,762.51	19,837.67	20,416.37	20,490.45	20,359.05	20,403.73	20,692.54	22,813.04	223,740.26	(16,259.74)	93.23
014008	Revenue - Consumption	270,000.00	24,724.52	32,875.63	11,347.40	22,172.81	21,822.19	22,826.63	19,540.41	18,175.09	16,946.90	20,368.46	20,161.53	230,961.57	(39,038.43)	85.54
014001	Revenue - Water Sales	510,000.00	44,189.09	52,650.20	31,073.22	41,935.32	41,659.86	43,243.00	40,030.86	38,534.14	37,350.63	41,061.00	42,974.57	454,701.89	55,298.11	89.16
	Total Water Revenue	510,000.00	44,189.09	52,650.20	31,073.22	41,935.32	41,659.86	43,243.00	40,030.86	38,534.14	37,350.63	41,061.00	42,974.57	454,701.89	55,298.11	89.16
	TOTAL REVENUE	949,500.00	45,433.15	53,853.31	32,215.64	43,000.42	75,006.63	44,612.04	41,307.95	39,617.56	38,377.92	42,030.78	43,832.42	499,287.97	450,212.03	
017000	Payroll Benefits & Taxes	125,000.00	11,099.95	11,467.99	3,703.10	8,312.65	22,847.25	9,214.15	10,921.23	10,611.95	10,554.61	10,624.35	10,805.34	120,162.57	4,837.43	96.13
017100	Payroll Wages & Taxes	315,000.00	15,605.00	15,605.00	16,048.31	16,006.81	18,089.43	20,244.85	20,652.45	20,652.45	21,097.93	20,800.96	20,800.95	205,604.14	109,395.86	65.27
	Total Payroll Expenses	440,000.00	26,704.95	27,072.99	19,751.41	24,319.46	27,788.15	29,459.00	31,573.68	31,264.40	31,652.54	31,425.31	31,606.29	325,766.71	114,233.29	74.04
017130	Insurance	14,000.00	587.87	240.12	587.89			365.88		1,205.00	11,892.87			14,879.63	(879.63)	106.28
017135	Engineering/Easements/Surveys	10,000.00							3,540.00					3,540.00	6,460.00	35.40
017138	Compliance/Operating Costs	3,000.00	56.59		134.04	136.00	54.99	143.00	1,003.78	255.00	346.50		136.00	2,265.90	734.10	75.53
017139	Audit/Accounting	16,000.00			66.00	2,000.00		750.00	300.00	6,370.00		300.00	234.00	10,020.00	5,980.00	62.62
017140	Legal Services	3,000.00				1,197.00	(735.00)	171.00	741.00	280.00	1,260.00	350.00		3,264.00	(264.00)	108.80
017141	Licenses/Dues/Certs/Memberships	1,500.00		45.00	492.50	140.00	195.00	642.00				195.00		1,709.50	(209.50)	113.97
017154	Security Forest Patrol	600.00					443.77							443.77	156.23	73.96
017155	County Rent/Lease Agreement	200.00									597.00			597.00	(397.00)	298.50
017156	Contractor Services	20,000.00		3,330.00	11,458.74	350.00	2,002.50	3,740.00						20,881.24	(881.24)	104.41
017157	Contracted Services	15,000.00	1,519.54	1,946.02	56.64	3,246.14	138.16	108.14	120.22	120.94	1,045.36	87.70	45.36	8,434.22	6,565.78	56.23
017158	System Repairs & Materials	45,000.00	2,525.44	1,382.87	3,064.64	2,751.66	6,092.36	4,484.50	1,796.18	1,276.37	2,468.68	308.19	1,460.48	27,611.37	17,388.63	61.36
017159	Building Maintenance	10,000.00				569.39		81.38		852.32		894.52	165.00	2,562.61	7,437.39	25.63
017164	Water Tests & Compliance	6,000.00	4,565.00		122.00		3,495.00		700.00			245.00	15.99	9,142.99	(3,142.99)	152.38
017166	Training & Education	3,500.00	170.00	55.00			212.00	63.58		725.00			1,164.65	2,390.23	1,109.77	68.29
017170	Electricity	55,000.00	3,909.39	4,213.04	4,680.33	4,645.82	3,739.25	3,406.72	3,372.38	3,583.36	3,622.86	3,355.86	3,700.55	42,229.56	12,770.44	76.78
017195	Shop Truck Maintenance	3,500.00			1,580.00			137.00		13.25				1,730.25	1,769.75	49.44
017196	Fuel	6,000.00	332.23	677.71	332.85	266.91	208.85	260.54	185.99	484.12	313.24	243.85	528.13	3,834.42	2,165.58	63.91
017215	Public Notices	1,000.00								52.70	195.30		32.55	280.55	719.45	28.06
017216	Budget & Election	1,000.00	379.44								100.60	176.70		656.74	343.26	65.67
017221	Board Training/Miscellaneous	3,500.00			155.00				1,517.66	776.90				2,449.56	1,050.44	69.99
017225	Communication	3,000.00	154.15	154.15	154.15	753.55	154.20	196.38	274.22	34.22	453.98	262.10	514.08	3,105.18	(105.18)	103.51
017247	Miscellaneous	500.00				281.48	85.64		176.21	149.99				693.32	(193.32)	138.66
017250	Office/Administration/Postage	20,000.00	816.32	3,505.89	850.58	227.89	2,289.21	2,371.93	213.79	389.21	753.23	2,083.61	419.31	13,920.97	6,079.03	69.60
017272	Refunds & Charge-offs	300.00	13.14										24.65	37.79	262.21	12.60
	Total Material & Services	241,600.00	15,029.11	15,549.80	23,735.36	16,565.84	18,375.93	16,922.05	13,941.43	16,568.38	23,049.62	8,502.53	8,440.75	176,680.80	64,919.20	73.13
017581	Capital Equipment & Tools	60,000.00		1,116.46	4,750.42	70.98				13,780.86			2,036.99	21,755.71	38,244.29	36.26
017582	Capital Engineering/Easements/Surveys	15,000.00								14,000.00				14,000.00	1,000.00	93.33
017587	Capital System Improvements & Repairs	175,000.00	24,981.70		33,917.81		14,532.25		51.21				980.00	74,462.97	100,537.03	42.55
	Total Capital Outlay	250,000.00	24,981.70	1,116.46	38,668.23	70.98	14,532.25		51.21	27,780.86			3,016.99	110,218.68	139,781.32	44.09
	TOTAL EXPENSES	931,600.00	66,715.76	43,739.25	82,155.00	40,956.28	60,696.33	46,381.05	45,566.32	75,613.64	54,702.16	39,927.84	43,064.03	612,666.19	1,544,266.19	
017800	CONTINGENCY	17,900.00													17,900.00	

Account	Description	Budget	Jul-2025	Aug-2025	Sep-2025	Oct-2025	Nov-2025	Dec-2025	Jan-2026	Feb-2026	Mar-2026	Apr-2026	May-2026	YTD	Variance	%
	Total Contingency	17,900.00													17,900.00	
	* CURRENT YEAR SURPLUS		(21,282.60)	10,114.06	(49,939.36)	2,044.14	14,310.30	(1,769.01)	(4,258.37)	(35,996.08)	(16,324.24)	2,102.94	768.39	(113,378.22)	113,378.22	

Account	Description		Jul-2025	Aug-2025	Sep-2025	Oct-2025	Nov-2025	Dec-2025	Jan-2026	Feb-2026	Mar-2026	Apr-2026	May-2026	YTD
04-4008	Revenue-SDC LGIP Interest		346.45	347.80	337.86	348.27	327.70	326.26	320.69	282.04	310.19	301.23	312.30	3,248.49
04-4009	Revenue-SDC Charges		-	-	-	-	2,952.39	(2,952.39)	-	-	2,489.00	-	-	2,489.00

END-OF-MONTH ACCOUNT BALANCES

		Jul-2025	**Aug-2025**	**Sep-2025**	**Oct-2025**	**Nov-2025**	**Dec-2025**	**Jan-2026**	**Feb-2026**	**Mar-2026**	**Apr-2026**	**May-2026**
SDC LGIP Account Balance		$ 89,024.25	$ 89,372.05	$ 89,709.91	$ 90,058.18	$ 90,385.88	$ 90,712.14	$ 91,032.83	$ 91,314.87	$ 91,625.06	$ 91,926.29	$ 92,238.59
SDC Checking Account Balance		$ 1,626.30	$ 1,626.30	$ 1,626.30	$ 1,626.30	$ 4,578.69	$ 1,626.30	$ 1,626.30	$ 1,626.30	$ 4,115.30	$ 4,115.30	$ 4,115.30
1st Security General Fund Account Balance		$ 73,261.77	$ 47,474.87	$ 44,539.03	$ 36,513.07	$ 27,594.62	$ 29,228.97	$ 26,822.35	$ 53,978.87	$ 38,103.31	$ 30,077.21	$ 21,466.84
LGIP Account Balance		$ 215,821.49	$ 216,664.57	$ 217,483.63	$ 193,230.89	$ 162,889.64	$ 195,597.22	$ 196,288.65	$ 158,852.83	$ 148,069.89	$ 148,556.64	$ 147,020.54

Delinquent Accounts Summary

06/25/26 Board Meeting

31 Accounts

* Past due account balances:	$ 3,686.92

5 Accounts scheduled for suspension

25 Accounts past due

1 Account on repayment

* Delinquincies accurate as of 06/18/26

Current Rates, New rate structure, **not sustainable**

1.2 (out of district multiplier)

meter size	ratio	base rate	qty	out-of-district rate	qty	monthly revenue	annual revenue
3/4"	1	$20.00	765	$24.00	56	$16,644.00	$199,728.00
1"	1.4	$28.00	16	$33.60	0	$448.00	$5,376.00
1 1/2"	1.8	$36.00	8	$43.20	0	$288.00	$3,456.00
2"	2.9	$58.00	3	$69.60	0	$174.00	$2,088.00
3"	11	$220.00	2	$264.00	0	$440.00	$5,280.00
4"	14	$280.00	2	$336.00	0	$560.00	$6,720.00
6"	21	$420.00	0	$504.00	0	$0.00	$0.00
8"	29	$580.00	1	$696.00	0	$580.00	$6,960.00
				sub-total 3/4"		$16,644.00	$199,728.00
				sub-total >3/4"		$2,490.00	$29,880.00
				total base revenue		$19,134.00	**$229,608.00**

Consumption revenue

		units sold	consumption rate	annual consumption revenue	average user monthly use
3/4" in district consumption	14%	23,754	$1.55	$36,818.39	2.6
3/4" out-of district consumption	1%	1,697	$1.86	$3,155.86	2.5
>3/4" consumption	85%	144,220	$1.55	$223,540.23	375.6
total consumption		169,670			16.6

total 3/4" consumption revenue	$39,974.25
total >3/4" consumption revenue	$223,540.23
total consumption revenue	**$263,514.48**
total 3/4" revenue	$239,702.25
total >3/4" revenue	$253,420.23
total revenue	**$493,122.48**

monthly bill per usage
@ $1.55 per kgal

usage	Meter size 3/4"	1"	1 1/2"	2"	3"	4"	6"	8"
1	$21.55	$29.55	$37.55	$59.55	$221.55	$281.55	$421.55	$581.55
2	$23.10	$31.10	$39.10	$61.10	$223.10	$283.10	$423.10	$583.10
3	$24.65	$32.65	$40.65	$62.65	$224.65	$284.65	$424.65	$584.65
4	$26.20	$34.20	$42.20	$64.20	$226.20	$286.20	$426.20	$586.20
5	$27.75	$35.75	$43.75	$65.75	$227.75	$287.75	$427.75	$587.75
6	$29.30	$37.30	$45.30	$67.30	$229.30	$289.30	$429.30	$589.30
7	$30.85	$38.85	$46.85	$68.85	$230.85	$290.85	$430.85	$590.85
8	$32.40	$40.40	$48.40	$70.40	$232.40	$292.40	$432.40	$592.40
9	$33.95	$41.95	$49.95	$71.95	$233.95	$293.95	$433.95	$593.95
10	$35.50	$43.50	$51.50	$73.50	$235.50	$295.50	$435.50	$595.50
15	$43.25	$51.25	$59.25	$81.25	$243.25	$303.25	$443.25	$603.25
20	$51.00	$59.00	$67.00	$89.00	$251.00	$311.00	$451.00	$611.00
25	$58.75	$66.75	$74.75	$96.75	$258.75	$318.75	$458.75	$618.75
30	$66.50	$74.50	$82.50	$104.50	$266.50	$326.50	$466.50	$626.50
35	$74.25	$82.25	$90.25	$112.25	$274.25	$334.25	$474.25	$634.25
40	$82.00	$90.00	$98.00	$120.00	$282.00	$342.00	$482.00	$642.00
45	$89.75	$97.75	$105.75	$127.75	$289.75	$349.75	$489.75	$649.75
50	$97.50	$105.50	$113.50	$135.50	$297.50	$357.50	$497.50	$657.50
75	$136.25	$144.25	$152.25	$174.25	$336.25	$396.25	$536.25	$696.25
100	$175.00	$183.00	$191.00	$213.00	$375.00	$435.00	$575.00	$735.00
175	$291.25	$299.25	$307.25	$329.25	$491.25	$551.25	$691.25	$851.25
250	$407.50	$415.50	$423.50	$445.50	$607.50	$667.50	$807.50	$967.50
375	$601.25	$609.25	$617.25	$639.25	$801.25	$861.25	$1,001.25	$1,161.25
500	$795.00	$803.00	$811.00	$833.00	$995.00	$1,055.00	$1,195.00	$1,355.00
1000	$1,570.00	$1,578.00	$1,586.00	$1,608.00	$1,770.00	$1,830.00	$1,970.00	$2,130.00
1500	$2,345.00	$2,353.00	$2,361.00	$2,383.00	$2,545.00	$2,605.00	$2,745.00	$2,905.00
2500	$3,895.00	$3,903.00	$3,911.00	$3,933.00	$4,095.00	$4,155.00	$4,295.00	$4,455.00
5000	$7,770.00	$7,778.00	$7,786.00	$7,808.00	$7,970.00	$8,030.00	$8,170.00	$8,330.00

DRAFT

Current Rates, New rate structure, not sustainable

total cost	$750,000.00	cost per unit sold	
total units sold	169,670		**$4.42**

green is water sold above cost, red is water sold below cost

effective price/unit

usage	Meter size 3/4"	1"	1 1/2"	2"	3"	4"	6"	8"
1	$21.55	$29.55	$37.55	$59.55	$221.55	$281.55	$421.55	$581.55
2	$11.55	$15.55	$19.55	$30.55	$111.55	$141.55	$211.55	$291.55
3	$8.22	$10.88	$13.55	$20.88	$74.88	$94.88	$141.55	$194.88
4	$6.55	$8.55	$10.55	$16.05	$56.55	$71.55	$106.55	$146.55
5	$5.55	$7.15	$8.75	$13.15	$45.55	$57.55	$85.55	$117.55
6	$4.88	$6.22	$7.55	$11.22	$38.22	$48.22	$71.55	$98.22
7	$4.41	$5.55	$6.69	$9.84	$32.98	$41.55	$61.55	$84.41
8	$4.05	$5.05	$6.05	$8.80	$29.05	$36.55	$54.05	$74.05
9	$3.77	$4.66	$5.55	$7.99	$25.99	$32.66	$48.22	$65.99
10	$3.55	$4.35	$5.15	$7.35	$23.55	$29.55	$43.55	$59.55
15	$2.88	$3.42	$3.95	$5.42	$16.22	$20.22	$29.55	$40.22
20	$2.55	$2.95	$3.35	$4.45	$12.55	$15.55	$22.55	$30.55
25	$2.35	$2.67	$2.99	$3.87	$10.35	$12.75	$18.35	$24.75
30	$2.22	$2.48	$2.75	$3.48	$8.88	$10.88	$15.55	$20.88
35	$2.12	$2.35	$2.58	$3.21	$7.84	$9.55	$13.55	$18.12
40	$2.05	$2.25	$2.45	$3.00	$7.05	$8.55	$12.05	$16.05
45	$1.99	$2.17	$2.35	$2.84	$6.44	$7.77	$10.88	$14.44
50	$1.95	$2.11	$2.27	$2.71	$5.95	$7.15	$9.95	$13.15
75	$1.82	$1.92	$2.03	$2.32	$4.48	$5.28	$7.15	$9.28
100	$1.75	$1.83	$1.91	$2.13	$3.75	$4.35	$5.75	$7.35
175	$1.66	$1.71	$1.76	$1.88	$2.81	$3.15	$3.95	$4.86
250	$1.63	$1.66	$1.69	$1.78	$2.43	$2.67	$3.23	$3.87
375	$1.60	$1.62	$1.65	$1.70	$2.14	$2.30	$2.67	$3.10
500	$1.59	$1.61	$1.62	$1.67	$1.99	$2.11	$2.39	$2.71
1000	$1.57	$1.58	$1.59	$1.61	$1.77	$1.83	$1.97	$2.13
1500	$1.56	$1.57	$1.57	$1.59	$1.70	$1.74	$1.83	$1.94
2500	$1.56	$1.56	$1.56	$1.57	$1.64	$1.66	$1.72	$1.78
5000	$1.55	$1.56	$1.56	$1.56	$1.59	$1.61	$1.63	$1.67

Proposed Rate revenue calculationsm GM recommendation

meter size	ratio	base rate	qty	out-of-district rate	qty	monthly revenue	annual revenue
				1	(out of district multiplier)		
3/4"	1	$31.00	765	$31.00	56	$25,451.00	$305,412.00
1"	1.4	$43.40	16	$43.40	0	$694.40	$8,332.80
1 1/2"	1.8	$55.80	8	$55.80	0	$446.40	$5,356.80
2"	2.9	$89.90	3	$89.90	0	$269.70	$3,236.40
3"	11	$341.00	2	$341.00	0	$682.00	$8,184.00
4"	14	$434.00	2	$434.00	0	$868.00	$10,416.00
6"	21	$651.00	0	$651.00	0	$0.00	$0.00
8"	29	$899.00	1	$899.00	0	$899.00	$10,788.00
				sub-total 3/4"		$25,451.00	$305,412.00
				sub-total >3/4"		$3,859.50	$46,314.00
				total base revenue		$29,310.50	**$351,726.00**

Consumption revenue

		units sold	consumption rate	annual consumption revenue	average user monthly use
3/4" in district consumption	14%	23,754	$2.25	$53,446.05	2.6
3/4" out-of district consumption	1%	1,697	$3.50	$5,938.45	2.5
>3/4" consumption	85%	144,220	$2.25	$324,493.88	375.6
total consumption		169,670			16.6

total 3/4" consumption revenue	$59,384.50
total >3/4" consumption revenue	$324,493.88
total consumption revenue	**$383,878.38**
total 3/4" revenue	$364,796.50
total >3/4" revenue	$370,807.88
total revenue	**$735,604.38**

monthly bill per usage

@ $2.25 per kgal

usage	Meter size 3/4"	1"	1 1/2"	2"	3"	4"	6"	8"
1	$33.25	$45.65	$58.05	$92.15	$343.25	$436.25	$653.25	$901.25
2	$35.50	$47.90	$60.30	$94.40	$345.50	$438.50	$655.50	$903.50
3	$37.75	$50.15	$62.55	$96.65	$347.75	$440.75	$657.75	$905.75
4	$40.00	$52.40	$64.80	$98.90	$350.00	$443.00	$660.00	$908.00
5	$42.25	$54.65	$67.05	$101.15	$352.25	$445.25	$662.25	$910.25
6	$44.50	$56.90	$69.30	$103.40	$354.50	$447.50	$664.50	$912.50
7	$46.75	$59.15	$71.55	$105.65	$356.75	$449.75	$666.75	$914.75
8	$49.00	$61.40	$73.80	$107.90	$359.00	$452.00	$669.00	$917.00
9	$51.25	$63.65	$76.05	$110.15	$361.25	$454.25	$671.25	$919.25
10	$53.50	$65.90	$78.30	$112.40	$363.50	$456.50	$673.50	$921.50
15	$64.75	$77.15	$89.55	$123.65	$374.75	$467.75	$684.75	$932.75
20	$76.00	$88.40	$100.80	$134.90	$386.00	$479.00	$696.00	$944.00
25	$87.25	$99.65	$112.05	$146.15	$397.25	$490.25	$707.25	$955.25
30	$98.50	$110.90	$123.30	$157.40	$408.50	$501.50	$718.50	$966.50
35	$109.75	$122.15	$134.55	$168.65	$419.75	$512.75	$729.75	$977.75
40	$121.00	$133.40	$145.80	$179.90	$431.00	$524.00	$741.00	$989.00
45	$132.25	$144.65	$157.05	$191.15	$442.25	$535.25	$752.25	$1,000.25
50	$143.50	$155.90	$168.30	$202.40	$453.50	$546.50	$763.50	$1,011.50
75	$199.75	$212.15	$224.55	$258.65	$509.75	$602.75	$819.75	$1,067.75
100	$256.00	$268.40	$280.80	$314.90	$566.00	$659.00	$876.00	$1,124.00
175	$424.75	$437.15	$449.55	$483.65	$734.75	$827.75	$1,044.75	$1,292.75
250	$593.50	$605.90	$618.30	$652.40	$903.50	$996.50	$1,213.50	$1,461.50
375	$874.75	$887.15	$899.55	$933.65	$1,184.75	$1,277.75	$1,494.75	$1,742.75
500	$1,156.00	$1,168.40	$1,180.80	$1,214.90	$1,466.00	$1,559.00	$1,776.00	$2,024.00
1000	$2,281.00	$2,293.40	$2,305.80	$2,339.90	$2,591.00	$2,684.00	$2,901.00	$3,149.00
1500	$3,406.00	$3,418.40	$3,430.80	$3,464.90	$3,716.00	$3,809.00	$4,026.00	$4,274.00
2500	$5,656.00	$5,668.40	$5,680.80	$5,714.90	$5,966.00	$6,059.00	$6,276.00	$6,524.00
5000	$11,281.00	$11,293.40	$11,305.80	$11,339.90	$11,591.00	$11,684.00	$11,901.00	$12,149.00

Proposed Rate revenue calculationsm GM recommendation

total cost	$750,000.00	cost per unit sold	
total units sold	169,670		**$4.42**

green is water sold above cost, red is water sold below cost

effective price/unit

usage	Meter size 3/4"	1"	1 1/2"	2"	3"	4"	6"	8"
1	$33.25	$45.65	$58.05	$92.15	$343.25	$436.25	$653.25	$901.25
2	$17.75	$23.95	$30.15	$47.20	$172.75	$219.25	$327.75	$451.75
3	$12.58	$16.72	$20.85	$32.22	$115.92	$146.92	$219.25	$301.92
4	$10.00	$13.10	$16.20	$24.73	$87.50	$110.75	$165.00	$227.00
5	$8.45	$10.93	$13.41	$20.23	$70.45	$89.05	$132.45	$182.05
6	$7.42	$9.48	$11.55	$17.23	$59.08	$74.58	$110.75	$152.08
7	$6.68	$8.45	$10.22	$15.09	$50.96	$64.25	$95.25	$130.68
8	$6.13	$7.68	$9.23	$13.49	$44.88	$56.50	$83.63	$114.63
9	$5.69	$7.07	$8.45	$12.24	$40.14	$50.47	$74.58	$102.14
10	$5.35	$6.59	$7.83	$11.24	$36.35	$45.65	$67.35	$92.15
15	$4.32	$5.14	$5.97	$8.24	$24.98	$31.18	$45.65	$62.18
20	$3.80	$4.42	$5.04	$6.75	$19.30	$23.95	$34.80	$47.20
25	$3.49	$3.99	$4.48	$5.85	$15.89	$19.61	$28.29	$38.21
30	$3.28	$3.70	$4.11	$5.25	$13.62	$16.72	$23.95	$32.22
35	$3.14	$3.49	$3.84	$4.82	$11.99	$14.65	$20.85	$27.94
40	$3.03	$3.34	$3.65	$4.50	$10.78	$13.10	$18.53	$24.73
45	$2.94	$3.21	$3.49	$4.25	$9.83	$11.89	$16.72	$22.23
50	$2.87	$3.12	$3.37	$4.05	$9.07	$10.93	$15.27	$20.23
75	$2.66	$2.83	$2.99	$3.45	$6.80	$8.04	$10.93	$14.24
100	$2.56	$2.68	$2.81	$3.15	$5.66	$6.59	$8.76	$11.24
175	$2.43	$2.50	$2.57	$2.76	$4.20	$4.73	$5.97	$7.39
250	$2.37	$2.42	$2.47	$2.61	$3.61	$3.99	$4.85	$5.85
375	$2.33	$2.37	$2.40	$2.49	$3.16	$3.41	$3.99	$4.65
500	$2.31	$2.34	$2.36	$2.43	$2.93	$3.12	$3.55	$4.05
1000	$2.28	$2.29	$2.31	$2.34	$2.59	$2.68	$2.90	$3.15
1500	$2.27	$2.28	$2.29	$2.31	$2.48	$2.54	$2.68	$2.85
2500	$2.26	$2.27	$2.27	$2.29	$2.39	$2.42	$2.51	$2.61
5000	$2.26	$2.26	$2.26	$2.27	$2.32	$2.34	$2.38	$2.43

Alternative rates, 75% base increase, 45% consumption increase

1 (out of district multiplier)

meter size	ratio	base rate	qty	out-of-district rate	qty	monthly revenue	annual revenue
3/4"	1	$35.00	765	$35.00	56	$28,735.00	$344,820.00
1"	1.4	$49.00	16	$49.00	0	$784.00	$9,408.00
1 1/2"	1.8	$63.00	8	$63.00	0	$504.00	$6,048.00
2"	2.9	$101.50	3	$101.50	0	$304.50	$3,654.00
3"	11	$385.00	2	$385.00	0	$770.00	$9,240.00
4"	14	$490.00	2	$490.00	0	$980.00	$11,760.00
6"	21	$735.00	0	$735.00	0	$0.00	$0.00
8"	29	$1,015.00	1	$1,015.00	0	$1,015.00	$12,180.00
				sub-total 3/4"		$28,735.00	$344,820.00
				sub-total >3/4"		$4,357.50	$52,290.00
				total base revenue		$33,092.50	**$397,110.00**

Consumption revenue

		units sold	consumption rate	annual consumption revenue	average user monthly use
3/4" in district consumption	14%	23,754	$2.25	$53,446.05	2.6
3/4" out-of district consumption	1%	1,697	$3.25	$5,514.28	2.5
>3/4" consumption	85%	144,220	$2.00	$288,439.00	375.6
total consumption		169,670			16.6

total 3/4" consumption revenue	$58,960.33
total >3/4" consumption revenue	$288,439.00
total consumption revenue	**$347,399.33**
total 3/4" revenue	$403,780.33
total >3/4" revenue	$340,729.00
total revenue	**$744,509.33**

monthly bill per usage

@	$2.25 per kgal	$2.00 per kgal	$2.00 per kgal	$2.00 per kgal	$2.00 per kgal	$2.00 per kgal	$2.00 per kgal	$2.00 per kgal
	Meter size							
usage	3/4"	1"	1 1/2"	2"	3"	4"	6"	8"
1	$37.25	$51.00	$65.00	$103.50	$387.00	$492.00	$737.00	$1,017.00
2	$39.50	$53.50	$67.00	$105.50	$389.00	$494.00	$739.00	$1,019.00
3	$41.75	$55.75	$69.00	$107.50	$391.00	$496.00	$741.00	$1,021.00
4	$44.00	$58.00	$71.00	$109.50	$393.00	$498.00	$743.00	$1,023.00
5	$46.25	$60.25	$73.00	$111.50	$395.00	$500.00	$745.00	$1,025.00
6	$48.50	$62.50	$75.00	$113.50	$397.00	$502.00	$747.00	$1,027.00
7	$50.75	$64.75	$77.00	$115.50	$399.00	$504.00	$749.00	$1,029.00
8	$53.00	$67.00	$79.00	$117.50	$401.00	$506.00	$751.00	$1,031.00
9	$55.25	$69.25	$81.00	$119.50	$403.00	$508.00	$753.00	$1,033.00
10	$57.50	$71.50	$83.00	$121.50	$405.00	$510.00	$755.00	$1,035.00
15	$68.75	$82.75	$93.00	$131.50	$415.00	$520.00	$765.00	$1,045.00
20	$80.00	$94.00	$103.00	$141.50	$425.00	$530.00	$775.00	$1,055.00
25	$91.25	$105.25	$113.00	$151.50	$435.00	$540.00	$785.00	$1,065.00
30	$102.50	$116.50	$123.00	$161.50	$445.00	$550.00	$795.00	$1,075.00
35	$113.75	$127.75	$133.00	$171.50	$455.00	$560.00	$805.00	$1,085.00
40	$125.00	$139.00	$143.00	$181.50	$465.00	$570.00	$815.00	$1,095.00
45	$136.25	$150.25	$153.00	$191.50	$475.00	$580.00	$825.00	$1,105.00
50	$147.50	$161.50	$163.00	$201.50	$485.00	$590.00	$835.00	$1,115.00
75	$203.75	$217.75	$213.00	$251.50	$535.00	$640.00	$885.00	$1,165.00
100	$260.00	$274.00	$263.00	$301.50	$585.00	$690.00	$935.00	$1,215.00
175	$428.75	$442.75	$413.00	$451.50	$735.00	$840.00	$1,085.00	$1,365.00
250	$597.50	$611.50	$563.00	$601.50	$885.00	$990.00	$1,235.00	$1,515.00
375	$878.75	$892.75	$813.00	$851.50	$1,135.00	$1,240.00	$1,485.00	$1,765.00
500	$1,160.00	$1,174.00	$1,063.00	$1,101.50	$1,385.00	$1,490.00	$1,735.00	$2,015.00
1000	$2,285.00	$2,299.00	$2,063.00	$2,101.50	$2,385.00	$2,490.00	$2,735.00	$3,015.00
1500	$3,410.00	$3,424.00	$3,063.00	$3,101.50	$3,385.00	$3,490.00	$3,735.00	$4,015.00
2500	$5,660.00	$5,674.00	$5,063.00	$5,101.50	$5,385.00	$5,490.00	$5,735.00	$6,015.00

5000	$11,285.00	$11,299.00	$10,063.00	$10,101.50	$10,385.00	$10,490.00	$10,735.00	$11,015.00

Alternative rates, 75% base increase, 45% consumption increase

total cost	$750,000.00	cost per unit sold	
total units sold	169,670		**$4.42**

green is water sold above cost, red is water sold below cost

effective price/unit

	Meter size							
usage	3/4"	1"	1 1/2"	2"	3"	4"	6"	8"
1	$37.25	$51.00	$65.00	$103.50	$387.00	$492.00	$737.00	$1,017.00
2	$19.75	$26.75	$33.50	$52.75	$194.50	$247.00	$369.50	$509.50
3	$13.92	$18.58	$23.00	$35.83	$130.33	$165.33	$247.00	$340.33
4	$11.00	$14.50	$17.75	$27.38	$98.25	$124.50	$185.75	$255.75
5	$9.25	$12.05	$14.60	$22.30	$79.00	$100.00	$149.00	$205.00
6	$8.08	$10.42	$12.50	$18.92	$66.17	$83.67	$124.50	$171.17
7	$7.25	$9.25	$11.00	$16.50	$57.00	$72.00	$107.00	$147.00
8	$6.63	$8.38	$9.88	$14.69	$50.13	$63.25	$93.88	$128.88
9	$6.14	$7.69	$9.00	$13.28	$44.78	$56.44	$83.67	$114.78
10	$5.75	$7.15	$8.30	$12.15	$40.50	$51.00	$75.50	$103.50
15	$4.58	$5.52	$6.20	$8.77	$27.67	$34.67	$51.00	$69.67
20	$4.00	$4.70	$5.15	$7.08	$21.25	$26.50	$38.75	$52.75
25	$3.65	$4.21	$4.52	$6.06	$17.40	$21.60	$31.40	$42.60
30	$3.42	$3.88	$4.10	$5.38	$14.83	$18.33	$26.50	$35.83
35	$3.25	$3.65	$3.80	$4.90	$13.00	$16.00	$23.00	$31.00
40	$3.13	$3.48	$3.58	$4.54	$11.63	$14.25	$20.38	$27.38
45	$3.03	$3.34	$3.40	$4.26	$10.56	$12.89	$18.33	$24.56
50	$2.95	$3.23	$3.26	$4.03	$9.70	$11.80	$16.70	$22.30
75	$2.72	$2.90	$2.84	$3.35	$7.13	$8.53	$11.80	$15.53
100	$2.60	$2.74	$2.63	$3.02	$5.85	$6.90	$9.35	$12.15
175	$2.45	$2.53	$2.36	$2.58	$4.20	$4.80	$6.20	$7.80
250	$2.39	$2.45	$2.25	$2.41	$3.54	$3.96	$4.94	$6.06
375	$2.34	$2.38	$2.17	$2.27	$3.03	$3.31	$3.96	$4.71
500	$2.32	$2.35	$2.13	$2.20	$2.77	$2.98	$3.47	$4.03
1000	$2.29	$2.30	$2.06	$2.10	$2.39	$2.49	$2.74	$3.02
1500	$2.27	$2.28	$2.04	$2.07	$2.26	$2.33	$2.49	$2.68
2500	$2.26	$2.27	$2.03	$2.04	$2.15	$2.20	$2.29	$2.41
5000	$2.26	$2.26	$2.01	$2.02	$2.08	$2.10	$2.15	$2.20

Fariveiw Water District Proposed Rates

Base Rates

meter size	In-District base rate	Out-of-District base rate
5/8" x 3/4"	$35.00	$35.00
1"	$49.00	$49.00
1 1/2"	$63.00	$63.00
2"	$101.50	$101.50
3"	$385.00	$385.00
4"	$490.00	$490.00
6"	$735.00	$735.00
8"	$1,015.00	$1,015.00

No-meter base rates

Service Line size		
3/4"	$100.00	$100.00
1"	$140.00	$140.00
1 1/2"	$180.00	$180.00
2"	$290.00	$290.00

Any account with service line over 2" must be metered.

Consumption rate per 1,000 gallons

meter size	In-District	Out-of-District
5/8" x 3/4"	$2.25	$3.25
> 3/4"	$2.00	$3.00

System Development Charge *

meter size	SDC
5/8" x 3/4"	$2,500.00
1"	$6,250.00
1 1/2"	$12,500.00
2"	$20,000.00
3"	$40,000.00
4"	$62,500.00
6"	$125,000.00
8"	$200,000.00

*Plus 110% of actual cost of parts and labor to tap waterline and install meter

Late Payment Fee	$10

Turn-on fee

business hours	$50
non-business hours	$100

FAIRVIEW WATER DISTRICT
Financial Management Policy
June 2026 Draft

1. Purpose

   The purpose of this policy is to establish the framework for the District's financial management and stewardship of public funds. This policy applies to all District financial activities and is intended to promote accountability, continuity, and compliance with applicable law.

2. Governance & Responsibility
   - 2.1. The Board of Commissioners provides governance and financial oversight through adoption of budgets, policies, expenditures, and other formal Board actions.
   - 2.2. The General Manager administers the District's financial operations in accordance with Board-adopted policies, approved budgets, and delegated authority.
   - 2.3. The Office Manager performs the District's routine financial and administrative functions, including accounting, billing, payroll processing, recordkeeping and financial reporting, and works under the direction of the General Manager.
   - 2.4. District staff perform assigned duties in accordance with their job responsibilities and District policies.
3. Budgeting
   - 3.1. The District's fiscal year runs from July 1 through June 30.
   - 3.2. An annual budget is prepared and adopted each fiscal year to guide the responsible use of public funds and to support District operations. The budget serves as the District's financial plan and provides spending authority.
   - 3.3. The Board appoints a Budget Officer, who is responsible for preparing the proposed budget and administering the budget process.
   - 3.4. The District uses an appointed Budget Committee consisting of Board members and citizen members. The Committee reviews the proposed budget, receives public input, and recommends a budget for Board consideration.
   - 3.5. Following Budget Committee approval, the Board reviews the proposed budget, holds a public hearing, and adopts the final budget and appropriations through formal Board action.
4. Financial Operations & Internal Controls
   - 4.1. Accounting records are maintained primarily on a cash basis for internal financial management and reporting.

4.2. An accounting system appropriate to the District's size and operations is maintained. The system must support fund-level tracking, financial reporting, and audit requirements.

4.3. Internal controls are maintained to protect public funds and ensure accurate financial reporting. To the extent practicable, financial duties are separated so that no single individual is responsible for authorizing, processing, and reconciling the same transaction. Where staffing levels limit full separation of duties, supervisory review, documentation, and periodic oversight are used to reduce risk.

4.4. Financial records must be accurate, complete, documented, and retained in accordance with Oregon public records retention requirements.

4.5. Internal controls may be reviewed periodically and adjusted as needed based on operational changes, staffing changes, or audit recommendations.

5. Banking, Funds & Investments

5.1. The District maintains operating, investment, and restricted accounts as necessary to support District operations and comply with applicable law.

5.2. Accounts may be maintained with qualified depositories and investment programs authorized by Oregon law, including Local Government Investment Pool (LGIP) accounts.

5.3. The Board designates authorized signers and account access. Account access does not constitute spending authority.

5.4. System Development Charge (SDC) funds are maintained separately and used only for purposes authorized by law.

5.5. Accounts are reconciled monthly and reviewed by management.

5.6. Account balances and activity are reported through regular financial reporting.

6. Billing, Receivables, & Cash Handling

6.1. The District bills customers for water service on a monthly billing cycle. Billing practices are administered by staff in accordance with Board-adopted rates and fees.

6.2. Payments are due on the date specified on the customer bill. Accounts not paid by the due date are considered delinquent. Late fees may be assessed beginning on the 10th day of the month following the due date in accordance with District policy. Delinquent accounts and unpaid charges remain attached to the property and are subject to collection actions authorized by District policy and applicable law.

6.3. Cash payments are accepted only in exact amounts and are recorded, secured, and deposited in accordance with District procedures.

7. Spending, Procurement, & Contracts

7.1. The Board establishes spending authority for District staff through policy or resolution. Staff may approve expenditures consistent with the adopted budget and applicable procurement requirements within their delegated authority. Expenditures exceeding delegated authority require approval as provided below. Spending authority applies to a single transaction and may not be divided to avoid approval thresholds.

7.1.1. The General Manager may approve expenditures of up to $5,000 per transaction. Purchases above this amount require Board approval.

7.1.2. The Office Manager may approve expenditures of up to $1,000. Purchases above this amount require General Manager approval.

7.1.3. The Board of Commissioners approves purchases above $5,000, contract awards, and any purchase not clearly included in the adopted budget.

7.1.4. Payroll and payroll-related costs are authorized through the adopted budget and approved staffing levels. Routine payroll processing is not subject to per-transaction spending limits but remains subject to budgetary control and applicable employment law.

7.1.5. Individual Board members have no spending authority unless specifically authorized through formal Board action. No individual may approve or process payment for their own reimbursement or financial transaction.

7.2. All purchases and contracts must comply with Oregon Public Contracting Code (ORS Chapters 279A, 279B, and 279C). Procurement methods and documentation requirements are determined by statute based on the type and value of the purchase.

7.3. In emergency situations where immediate action is required to protect life, property, or District infrastructure, the General Manager may authorize purchases above normal spending limits. Emergency expenditures are reported to the Board at the next regular meeting.

8. Audit & Records

8.1. The District undergoes an independent financial audit as required by Oregon law. The Board engages the auditor and District staff cooperate with the audit process. Audit results are presented to the Board, and findings are addressed as appropriate.

8.2. Records are maintained in accordance with applicable records retention requirements and are made available for audit, financial reporting, and lawful public records requests.

9. Policy Review & Continuity

9.1. This policy will be reviewed annually and updated as needed. Revisions require Board approval.

9.2. Changes in staffing or organizational structure do not invalidate this policy. Temporary operational adjustments may be made as needed, provided appropriate internal controls and oversight are maintained.

9.3. This policy becomes effective upon adoption by the Board of Commissioners.