

FAIRVIEW WATER DISTRICT AGENDA REQUEST FORM

All requests to be considered for inclusion on a future Fairview Water District Board of Commissioners meeting agenda must be submitted using this form. Submission of this form does not guarantee placement on an agenda or Board action at a specific meeting. Agenda placement is determined by the Board President in consultation with District Management.

REQUESTOR INFORMATION

Name: _____

Role (check one): ☐ Board Member ☐ District Staff ☐ Member of the Public

Phone: _____

Email: _____

Requested Meeting Date: _____

AGENDA ITEM INFORMATION

Topic of Discussion:

Brief Description of the Topic (Use the back of this form if necessary):

Supporting Materials: ☐ Attached ☐ Will be provided later ☐ None

☐ I understand that agenda items are scheduled in accordance with District policy, and that submission of this request does not guarantee placement on a meeting agenda or action by the Board.

Signature: _____

Date: _____

Submit this form by email to office@fairviewwater.com or at the Fairview Water District Office at 403 Marolf Loop Road, Tillamook, OR 97141.

Agenda requests should be submitted at least seven (7) days prior to the desired meeting date.