**Oakwood Knoll Homeowners Association   
 Board of Directors Meeting Minutes, May 3, 2023**

* Meeting called to order by Jim at 6:04 p.m.
* Steven S. resigned from board position via email in the month of April.
* No statutory forms received by Fredrick. By Florida law, he cannot remain on the HOA board at this time.
* Delinquent dues at 5739. Treasurer will send out notice # 2 informing about an incoming lien on the house.
* Rebecca would like a cloud based version of QuickBooks that would cost $21-$22 per month. Jim is interested in using Wells Fargo technology manages the HOA accounts for free.
* Need research for other ledger systems that are more cost effective. Will be done independently by Jim, Rebecca, and Ben to find best options available.
* Jim created job descriptions for each position on the board. Jim would like feedback on the description to see if there are agreements or issues with expected duties.
* Preview of HOA Financial Authority Resolution paperwork was presented. Explains the responsibility of the community. Jim believes it helps the HOA function properly.
* Discussion of possible Vice President Position on board and the responsibilities of the position. Jim believes the position should be held by the community member that wishes to be the next president.
* Jim would like to get a new website that is HOA owned and can be run to show upcoming events. Suggestions from community members suggested looking on Wix.com for cheap options.
* Board would like Oakwood Knoll Facebook group to change affiliation with the HOA as it is not HOA run.
* Jim would like clear criteria for home inspections to remove less-than-clear views on finable offenses.
* Jim wants meeting and agenda for 2024 annual meeting to be discussed and planned by November 1st.
* Per Florida statute, expense reimbursements that weren’t presented to the board before cannot be paid until voted on.
* Approval of invoices cannot be done by treasurer unless cosigned. Amendments to by-laws would be needed for only one person to sign checks for invoices and deposits.
* Vote to approve February and March minutes motioned by Jim. Seconded by Ben. Aye by Rebecca. Approved.
* Jim discussed need to move money into a new bank account to accrue more interests and add money to the HOA accounts. Money would be moved to accounts with at least 4% interest.
* Jamie would like to join ARB board
* Remote only meetings cannot take place after COVID restrictions have been lifted by the State of Florida.
* HOA needs to get letters for sign used to notify community of upcoming events.
* HOA would like to move meetings to Lakeland Vineyard in August.
* Rebecca resigns from her post as treasurer and board member as of June 3rd.
* Approval of Rebecca’s reimbursement for February 2nd approved by J & B.
* Approval of Jim’s reimbursement for March 1 approved by B & R.
* Ben did not present reimbursement for March 1 at the meeting.
* Meeting adjourned at 8:11 p.m...